

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the ac a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques shoul negative figures.

Name of smaller authority: PAGLESHAM PARISH COUNCIL

County area (local councils and parish meetings only): ROCHFORD DISTRICT, ESEX

Financial year ending 31 March 20xx 24

Prepared by (Name and Role): P SUMMERSFIELD CLERK / RFD.

Date: xx/xx/xxx 29/06/24

	£	£
Balance per bank statements as at 31/3/xx:		
account 1 <u>BARCLAYS COMMUNITY</u>	3462	888
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		

Petty cash float (if applicable) 3462.88

Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)

item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		

Add: any un-banked cash as at 31/3/xx

Net balances as at 31/3/xx (Box 8) 3462.88