**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

Mr B Summerfield CiLCA,

Sutton Hall Cottage,

Sutton Road,

Rochford,

Essex.

SS4 1LG.

01702 549308.

bsummvint@hotmail.com

**CHAIRMAN:**

Councillor Mr D Whittingham,

Cobblers Row,

East End,

Paglesham.

Essex.

SS4 2ER.

01702 258616

cobblersrow@tiscali.co.uk

 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO MEETING OF**

 **THE PAGLESHAM PARISH COUNCIL,**

 **TO BE HELD AT ST. PETER’S MISSION HALL, PAGLESHAM ROAD, EAST END, SS4 2EQ**

 **ON THURSDAY, 22nd FEBRUARY 2024.**

 **(COMMENCING AT 7.30 PM).**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss PPC acceptance of reasons for absence.

**3. Casual Vacancy Co-option:**

iTo receive applications from Mrs V Byczynski for the one casual vacancy.

ii The applicant to sign the Statutory Declaration of Acceptance of Office.

iii The Councillor to receive the Declarations of Interests Forms (28 days).

iv The Clerk to receive Councillors’ written requests for dispensations re: Financial matters as local

 council tax payers inc: the Precept and as members of the Paglesham Village Trust.

**4. Declarations of Interests:**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**5. Public Forum: ( 5 min per person only )**

 Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

**6. To receive the Minutes of the Meeting of 14th December 2023.**

 To agree:

**7. Matters arising from the Minutes**: (not on the Agenda)

 Items:

**8. Parish Council Newsletter report:**(Councillors and Representatives of the PPC, PVT, PVPA)

 Councillor Mr M Corr’s newsletter report:

**9. The Paglesham ‘Beagle Anchor’ Project.**

i Councillor’s reports:

ii The Clerk’s report:

**10. Correspondence: (**emails forwarded and letters and papers received)

i To receive an e/letter of thanks of January 24 from Essex and Hertz Air Ambulance re: donation.

ii Printed Publications and General Information received by the Clerk are available on demand.

**11. Planning:**

i Application no 24/00056/FUL Roach House, The Chase, Paglesham, Essex.

 (Proposed Alterations to Internal Layout, External Facing Materials and Fenestrations).

**12. Finance:**

i To receive the PPC Financial and Barclays Bank Statements ending 22nd February 2024.

ii To receive the Barclays Bank/PPC statements to be agreed by Councillors: …………..,,,,,,,,,,,, and ………………….

iii To record the BACS receipt of the ECC Locality Fund (Bleed Control Kit) @ £ 425-00.

iv To record the BACS receipt of the ECC Locality Fund (Litter pick supplies) @ £ 242-80.

v To record the Precept demand on Rochford District Council for 2024-25 at £ 9,120-00.

vi To agree a payment to HMRC PAYE-RTI - 4rd Quarter @ £ 202-16.

vii To agree a payment to St Peters Mission Hall, Annual rent @ £ 300-00.

viii To agree a payment to Cllr: Mr K Bench, Litter pick supplies PVPA (ECC Locality Fund) @ £ 291-36.

ix To receive an Invoice January 2024 from W&H (Romac) Ltd re: P7/ & P3 Church End @ £126-36.

x To receive an Invoice x 2023 from ………………………………………………………

xi To record the payment January 2024 re: Clerk’s 9 months back pay from April 2023 @ £166-50.

xii To record the payment November 23 to Farthings Gates and Railings re: Anchor railings @ £1,848-00.

xiii To record the payment December 23 from ICO re: Data Protection @ £40-00

xiv To record the D/D Invoice December 2023 from 1&1 re: New package website @ £136-24

xv To record the payment December 23 to BASIC ESSEX re: donation @ £50-00

xvi To record the payment December 23 to Essex Air Ambulance Service re: donation @ £50-00

xvii To record the payment December 23 to Turtle Engineering Ltd re: Bleed Control Kit and Secure Box @ £ 510-00.

xviii To record the Clerk’s salary standing order payments for January/February 2024 @ £241-24.

xix To record the D/D Invoice January/February 2024 from 1&1 re: website @ £136-24/£16-87.

xx To record the D/D Invoices December/January/February 2024 to Npower @ £197-94/£205-78/£221-64.

xxi To resolve all payments, Invoices, Internal Audit, financial statements, receipts, transfers and countersigned

 cheques.

 Proposed by Councillors: ……………………., seconded by ……………………. and agreed by all.

**13. Paglesham Village Trust:**

i The Frances Field:

 Councillor reports:

ii The Pond:

 The Clerk’s ‘Adverse Possession’ report:

iii The Oyster Pits:

 Councillor reports:

iv Finance:

 Insurances:

 i Councillor Mr S Cane’s report re: PVT insurers.

 ii To agree insurers for 2024.

**14. Streetlighting:**

i Clerk’s report:

ii Councillor reports:

**15. Highways:**

i Residents speeding traffic complaints:

ii The Clerk’s potholes report:

iii The requested updates on:

 i Continued flooding at the Plough and Sail.

 ii The requested Bus Stop at the Plough and Sail.

**16. Website:**

i The website is to be brought up to date with the inclusion of this meetings’ information.

ii To notify and record that the public’s potential involvement at the meetings, are advertised on the

 Website, Parish Notice boards and Paglesham facebook!

**17. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**18. Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:**

 **To agree: THURSDAY** **4th APRIL 2024.**

**17th February 2023. B Summerfield, Paglesham Parish Clerk/RFO**