**MINUTES**

 **OF THE PAGLESHAM PARISH COUNCIL MEETING**

 **HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER**

 **ON THURSDAY, 6th APRIL 2023.**

**101 22-23 To Record the Members and Public Present: 7.30 pm.**

 Chairman: Councillor Mr D Whittingham.

 Councillors: Mr K Bench. Mrs V McVittie

 Ward and Essex Councillors: Mr I Foster, Mrs L Shaw and Mr S Wootton

 Members of the Public: None.

 The Clerk: Mr. B. Summerfield.

**102 22-23 Apologies and reasons for absence:**

To be received by the Clerk only in person via: email, letter and telephone.

i Councillors: Mr S Cane and Mr M Corr apologised.

ii To record the council decision on absence: Cllr: Mr S Cane and Mr M Corr (agreed).

iii Ward Councillors: Mr I Foster

**103 22-23 Declarations of Interests**

i To receive Councillors Declaration of Interests: None

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them,

 during the progress of the meeting.

**104 22-23 Public Forum: ( 5 min per person only ).**

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i Ward and Essex Councillors: Mrs L Shaw reported: RDC Locality Fund nearly completed – Church End Road

 pothole position to be identified – The ECC Local pothole scheme (30 reported) – The dangerous pothole at

 the junction of Weir Pond Road/Stambridge Road, has been reported – The Rayleigh Waste Collection Area

 and the newly introduced ‘Time Slot Booking’ for residents, was discussed – The ECC Annual Budget to be

 voted on soon - All of the ECC streetlight’s have been surveyed by Cllr: Shaw.

ii Ward Councillor Mr S Wootton reported: The RDC ‘Budget Meeting’ is in two week’s time, will have no

 anticipated cuts and a potential ceiling of 3% is expected – the Community Safety Fund is ending at 31st

 March 2023 with Match Funding offered up to £2,500 – The Ward Councillor’s will support the possible

 CCTV for the Frances Field container and Pavilion – Also CCTV potentially sited at the end of the Pavilion as

 an anti-drug distribution device -The Church End, Punchbowl’s planning progress was discussed.

iii Ward Councillor Mr I Foster reported: Cllr: Mr K Bench’s request for 10 Bin liner Litter Rings to be

 obtained/supplied by NORSE/RDC, was discussed.

**105 22-23 To receive the Minutes of the Meeting of the 2nd February 2022:**

The Minutes were Resolved agreed subject to removed report items.

 Proposed by Councillors: Mrs V McVittie, seconded by Mr K Bench and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**106 22-23 Matters arising from the Minutes**: (not on the Agenda)

 To discuss: None.

**107 22-23 Parish Council Newsletter report:**(Councillors and Representatives of the PPC, PVT, PVPA)

 Councillor Mr M Corr’s apology received.

**108 22-23 The Paglesham ‘Beagle Anchor’ Project.**

i Cllrs: Mr K Bench and Mr D Whittingham updated the Council on the current progress.

ii Councillor Mrs V McVittie forwarded the address of the owners of the Sea Wall to the Clerk to seek

 the landowner’s permissions for a Beagle Lectern.

**109 22-23 Correspondence: (**emails forwarded and letters and papers received)

i Agreed the Clerk will forward info. to Mrs M Way (U3A) for a Paglesham Village visit for July 2023.

 Agreed to ask the leading ‘Beagle’ expert to give a short talk of introduction.

 Agreed to liaise with the Chairman in due course.

ii Community Payback is already operating in the area.

iii RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

iv Printed Publications and General Information received by the Clerk are available on demand.

**110 22-23 Planning:**

i Application no. 23/00261/FUL Waterside Farm, The Chase, Paglesham, Essex.

 (Convert Existing Barn to Form Two Holiday Lets with Associated Landscaping) –

* Paglesham Parish Council has no objections to the application.

**111 22-23 Finance**:

i The PPC and PVT Financial Statements (circulated on 6th April 2023) were recorded.

ii The PPC Barclays Bank Statements (circulated on 6th April 2023 were recorded.

iii The RPC/PVT Statements were checked against the Bank Statements by Cllrs: Mrs V McVittie and Mr K Bench.

iv The PPC online agreed payment of 17th February 23, to Fitzpatrick Woolmer Design @ £3,566-40 was ratified

 by the Council and recorded.

v The first part of the Precept on the RDC was received @ £3,800-00 and was recorded.

vi The PKF-Littlejohn EXO190 2022-23 External Auditors Instructions were recorded.

vii The John-Watson-Co EXO190 2022-23 Internal Auditors Instructions were recorded.

viii The Insurance renewal March 2023 from AJ Gallagher for 2023-24 re: 1st June 23 was recorded.

 Agreed a comparative quotation to be sought from Zurich/an other.

ix The extra Invoice April 2023 from the EALC re: Annual Subs @ £ 75-18 was agreed by the Council.

x The payment February 2023 to HMRC re: 4th Quarter PAYE-RTI @ £158-73 was recorded

xi To record the payment February 2023 to W&H (ROMAC) Ltd re: P13 replacement LED head @ £421-38 was

 recorded

xii The payment February 2023 to St Peter’s Church re: Mission Hall annual and increase to £300-00 was recorded

xiii The Std Order payment to the Clerk (March/April) @ £266-44/£266-44 were recorded.

xiv The D/D payment (February/March) 2023 to Npower re: £91-24/£79-32 were recorded.

xv The D/D payments to 1&1 re: (February/March) 2023 @ £8-44/£109-24 were recorded.

xvi Resolved all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed

 countersigned cheques above.

 Proposed by Councillors: Mrs V McVittie seconded by Mr K Bench and agreed by all.

**112 22-23 Village Trust:**

 The Chairman’s report:

 i Frances Field:

 Items: repairs to the play equipment (Shackles, Steps, Paint) is being carried out prior to the ROSPA

 2023 inspection – Volunteers cut the grass – Mower problems – Duck House to the centre of the pond –

 possible anti-slip treads for the pond jetty.

 ii The Pond:

 ‘Adverse Possession’ (AP) advice to be sort from the EALC/NALC.

 iii The Oyster Pits Jetty:

 Item: Funding received for jetty repairs – Roach Sailing Association volunteers to be working on the repairs

 iv Waterside Road traffic.

 Reported; approximately 25 cars plus motorbikes using the Waterside Road to and from the Boatyard.

 v Financial:

 Items: various cheques for fuel, belts and a battery were agreed and signed.

**113 22-23 Streetlighting:**

 Councillor reports: A loose cover to be reported for the next contractor visit.

**114 22-23 Highways:**

i Essex Highways 2767331 location Paglesham Road re: Current Status was recorded.

ii Essex Highways 2767336 location Church Road re: Current Status of the Pothole was recorded.

iii i no answer for the continued flooding at the Plough and Sail was recorded.

 ii the requested Bus Stop at the Plough and Sail and the LHP list was not discussed and recorded.

**115 22-23 Paglesham Coronation Events:**

 Councillor Mr K Bench, on behalf of the PVPA has applied to the RDC Coronation Fund for financial support.

**116 22-23 Website:**

i The website is to be brought up to date with the inclusion of this meetings’ information.

ii To notify and record that the public’s potential involvement at the meetings, are advertised on the

 Website, Parish Notice boards and Paglesham facebook!

**117 22-23 Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: None.

**118 22-23 Councillor Mrs Val McVittie’s retirement from the Paglesham Parish Council.**

 The Chairman thanked Councillor Mrs Val McVittie on her retirement from the Parish Council,

 having served for some 20 plus years; from the time of the Roach Valley Group (Foulness Island,

 Barling and Paglesham combined), up to today.

 Cllr: Val has always been a valued and active member of the PPC and the Paglesham Community

 and her friendly and wise contributions to the PC meetings, will be sorely missed.

**119 22-23 Paglesham Parish Council Election 4th May 2023:**

I Four Councillors are elected unopposed.

**120 22-23 Date of next Annual Paglesham Parish Meeting at the St Peters Mission Hall:**

 **Agreed: Thursday 18th MAY 2023 at 7.00 pm.**

**121 22-23 Date of next Annual Paglesham Parish Council Meeting**

 to be held at the St Peters Mission Hall following the APM:

 **Agreed: Thursday 18th MAY 2023 at 7.00 pm.**

There being no further business the Chairman closed the meeting at 9.12pm.

**13th May 2023. B Summerfield, Paglesham Parish Clerk/RFO.**