

PAGLESHAM PARISH COUNCIL

www.pagleshamparishcouncil.co.uk

Chairman:
Councillor Mr D. Whittingham,
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AGENDA

**YOU ARE HEREBY SUMMONED TO A MEETING,
THE PAGLESHAM ANNUAL PARISH COUNCIL MEETING
AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER
at 7.00 pm on THURSDAY 18th MAY 2023.**

1. Election of Chairman for 2023-2024.

- i To receive nominations for the post of Chairman.
- ii Chairman to sign the statutory Declaration of Acceptance of Office.

2. Elected Councillors:

- i To sign their Statutory Declaration of Acceptance of Office.
- ii To receive their Declarations of Interests Forms (28 days).

3. To Record the Members and Public Present:

Present:

4. Apologies and reasons for absence:

- i To be received by the Clerk only in person via: email, letter and telephone.
- ii To record the council decision on absence:

5. Election of Vice-chairman.

- i To receive nominations for the post of Vice Chairman.
- ii Vice-chairman to sign the statutory Declaration of Acceptance of Office.

6. The Clerk's Role:

To resolve the Clerk role as the Proper Officer, Responsible Financial Officer and the receiving officer responsible for Dispensations

7. Dispensations (relevant provision is s.33 of the Localism Act 2011)

The Clerk to receive Councillors requests for dispensations re: Financial matters as local council tax payers inc: the Precept and as members of the Parish Council.

8. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

9. Councillor Mrs Val McVittie:

Presentation:

10. Insurance:

To discuss:

11. Model Code of Conduct:

To discuss:

12. Standing Orders:

To discuss:

13. Financial Regulations:

To discuss:

14. Assets List:

To discuss:

15. The Council Risk Assessment:

To discuss:

16. Dates and Time of Meetings:

To agree frequency and timing of meetings 2023-2024.

17. The Internal Audit Report/AGAR Section 2 - 2022-23:

To receive and discuss and complete (if available):

18. The Minutes of the Parish Council Meeting of 6th April 2023.

To receive and agree:

19. Matters arising from the Minutes: (not on the Agenda)

To discuss:

20. Parish Council Newsletter report: (Councillors and Representatives of the PPC, PVT, PVPA)

Councillor Mr M Corr's report:

21. The Paglesham 'Beagle Anchor' Project.

i Cllr: Mr K Bench progress report.

ii Councillor reports: updates:

iii The Clerk's report re: The seawall landowner's permissions.

22. Correspondence: (emails forwarded and letters and papers received)

i The Clerk's report re: (U3A) a Paglesham Village visit for July 2023.

ii RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

iii Printed Publications and General Information received by the Clerk are available on demand.

23. Planning:

i Application no 22/00384/FUL 2, The Worlds End, Church End, Paglesham, Essex.
(Erection of a Single Storey Front Porch and Replacement Detached Garage).

ii Application no 22/00385/LBC 2, The Worlds End, Church End, Paglesham, Essex.

(Listed Building Consent to Erect a Single Storey Front Infill Extension and Replacement Detached Garage).

24. Finance:

i To receive the PPC and PVT Financial Statements (circulated on 18th May 2023).

ii To receive the PPC Barclays Bank Statements (circulated on 18th May 2023).

iii The RPC/PVT Statements to be checked against the Bank Statements by Cllrs:, and

- iv To agree a payment re: the Chairmans Allowance 2023-24 @ £100-00.
 - v To receive an Invoice May 2023 from Gallagher Annual Insurance 1st June 2023 @ £701-03.
 - vi To receive an Invoice x 2023 from
 - vii To record the Std Order payment to the Clerk, April/May 23 @ £266-44/£266-44.
 - viii To record the D/D payment (April/May) 2023 to Npower re: £79-32/£87-38.
 - ix To record the D/D payments to 1&1 re: (April/May) 2023 @ £109-24/£8-44.
 - x To resolve all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.
- Proposed by Councillors: seconded by and agreed by all.

25. Village Trust:

The Chairman’s report:

- i Frances Field:
Item:
- ii The Pond:
The Clerk’s report re: ‘Adverse Possession’ (AP).
- iii The Oyster Pits Jetty:
Item:
- iv Financial:
Items:

26. Streetlighting:

Councillor reports:

27. Highways:

- i Councillor reports: Potential Waterside Road speeding complaint to Paglesham Boatyard.
- ii Continued flooding at the Plough and Sail
- iii The requested Bus Stop at the Plough and Sail and the LHP list

28. Paglesham Coronation Events:

To record:

29. Website:

- i The website is to be brought up to date with the inclusion of this meetings’ information.
- ii To notify and record that the public’s potential involvement at the meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

30. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items:

31. Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:

To Agree: **Thursday XX June/July 2023** at **7.30 pm.**