**MINUTES**

 **OF THE PAGLESHAM PARISH COUNCIL MEETING**

 **HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER**

 **ON THURSDAY, 2nd FEBRUARY 2023.**

**84 22-23 To Record the Members and Public Present: 7.30 pm.**

 Chairman: Councillor Mr D Whittingham.

 Councillors: Mr K Bench. Mr S Cane and Mrs V McVittie

 Ward and Essex Councillors: Mrs L Shaw and Mr S Wootton

 Members of the Public: None.

 The Clerk: Mr. B. Summerfield.

**85 22-23 Apologies and reasons for absence:**

To be received by the Clerk only in person via: email, letter and telephone.

i Councillor Mr M Corr apologised.

ii To record the council decision on absence: Cllr: Mr M Corr (agreed).

iii Ward Councillors: Mr I Foster

**86 22-23 Declarations of Interests**

i To receive Councillors Declaration of Interests: None

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them,

 during the progress of the meeting.

**87 22-23 Public Forum: ( 5 min per person only ).**

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i Ward and Essex Councillors: Mrs L Shaw reported: RDC Locality Fund nearly completed – Church End Road

 pothole position to be identified – The ECC Local pothole scheme (30 reported) – The dangerous pothole at

 the junction of Weir Pond Road/Stambridge Road, has been reported – The Rayleigh Waste Collection Area

 and the newly introduced ‘Time Slot Booking’ for residents, was discussed – The ECC Annual Budget to be

 voted on soon - All of the ECC streetlight’s have been surveyed by Cllr: Shaw.

ii Ward Councillor Mr S Wootton reported: The RDC ‘Budget Meeting’ is in two week’s time, will have no

 anticipated cuts and a potential ceiling of 3% is expected – the Community Safety Fund is ending at 31st

 March 2023 with Match Funding offered up to £2,500 – The Ward Councillor’s will support the possible

 CCTV for the Frances Field container and Pavilion – Also CCTV potentially sited at the end of the Pavilion as

 an anti-drug distribution device -The Church End, Punchbowl’s planning progress was discussed.

iii Cllr: Mr K Bench’s request for 10 Bin liner Litter Rings to be obtained/supplied by NORSE/RDC was discussed.

**88 22-23 To receive the Minutes of the Meeting of the 8th December 2022:**

The Minutes were Resolved agreed subject to removed report items.

 Proposed by Councillors: Mr K Bench, seconded by Mr S Cane and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**89 22-23 Matters arising from the Minutes**: (not on the Agenda)

 To discuss: None.

**90 22-23 Parish Council Newsletter report:**(Councillors and Representatives of the PPC, PVT, PVPA)

 To the next meeting.

**91 22-23 The Paglesham ‘Beagle Anchor’ Project.**

i Councillor Mr K Bench reported that the lighting quote has gone up by £264-00.

ii All councillors agreed that the Anchor floodlighting was not necessary at this time and therefor on hold.

iii Councillors agreed to give the go ahead for the Farthings Railings and Shelly Signs work.

iv The proposed Lectern on the seawall to be investigated as to permissions by Councillor Mrs V McVittie.

**92 22-23 Correspondence: (**emails forwarded and letters and papers received)

i An e/letter January 2023 from Essex Air Ambulance re: £50-00 donation was recorded.

ii An e/letter January 2023 from ICO re: confirmation of fee @ £40-00 was recorded.

iii The Warm Spaces flier was recorded.

iv RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

v Printed Publications and General Information received by the Clerk are available on demand.

**93 22-23 Planning:**

 Application no 22/00…/FUL None.

**94 22-23 Finance**:

I The PPC and PVT Financial Statements (circulated on 2nd February 2023) were recorded.

ii The PPC Barclays Bank Statements (circulated on 2nd February 2023) were recorded.

iii The RPC/PVT Statements were checked against the Bank Statements by Cllrs: Mrs V McVittie, and Mr S Cane.

iv The Precept Demand on the Rochford District Council for 2023-2024 @ £7,600-00 was recorded.

v The payment to HMRC re: 4th Quarter PAYE-RTI @ £158-73 was recorded.

vi The Invoice January 2023 from W&H (ROMAC) Ltd re: P13 replacement LED head @ £421-38 was recorded.

vii The Invoice January 2023 from St Peter’s Church re: Mission Hall annual and increase to £300-00 was recorded.

viii The payment December 2022 to HMRC-PAYE re: the 3rd Quarter RTI payment @ £158-73 was recorded.

ix The payment December 2022 to RCCE re: Membership @ £52.80 was recorded

x The payment December 2022 to Community Heartbeat Trust re: new electrode pads @ £52-80 was recorded

xi The payment December 2022 to B Summerfield/Argos re: Printer Ink @ £27-00. was recorded.

xii The payment December 2022 to Information Commission re: Data protection subscription @ £40-00 was recorded.

xiii The payment December 2022 to Mr B Summerfield dated 05/01/2023 re: NALC back pay @ £166-50 was recorded.

xiv The Clerk’s back dated salary payment of the 5th January 23 of (9 months x £18.5) £166-50 NETT was recorded.

xv The December 2022 instruction letter to Barclays Bank, changing the Clerk’s Salary Standing Order to the

 NALA/EALC rate of **£226.44** NETT per month from 5th January 2023 were recorded.

xvi The D/D payment December/January 2023 to Npower re: INO5453594/INO5834672 £80-34/£94-22 were recorded.

xvii The D/D payments to 1&1 re: December/January 2023 @ £8-44/£8-44 were recorded.

xviii Resolved all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed

 countersigned cheques above.

 Proposed by Councillors: Mrs V McVittie, seconded by Mr S Cane and agreed by all.

**95 22-23 Village Trust:**

 i Frances Field:

 The Chairman reported that the road side hedging has been cut by a volunteer.

 ii The Pond:

 i ‘Adverse Possession’ (AP) is dependent on a 12 year runtime, from the initial decision.

 ii The original decision is reported to be recorded in the Minutes at the time.

 The Chairman will research the Minutes.

 iii The Oyster Pits:

 i The Chairman is meeting with the potential Oyster Pits new volunteer.

 ii Agreed a rise in mooring rents to be discussed at around 10%.

 iv Waterside Road traffic:

 A meeting with Paglesham Boatyard will be arranged.

 v Financial:

 Items were agreed.

**96 22-23 Streetlighting:**

 Councillor reports:

**97 22-23 Highways:**

i The Clothes collection box at the Frances Field has been removed due to alleged underuse.

ii The Chairman reported:

 i The Church End Road Pothole is to be inspected again,

 ii Continued flooding at the Plough and Sail.

iii The requested Bus Stop at the Plough and Sail is on the LHP list for discussion post the ECC budget.

**98 22-23 Website:**

i The website is to be brought up to date with the inclusion of this meetings’ information.

ii To notify and record that the public’s potential involvement at the meetings, are advertised on the

 Website, Parish Notice boards and Paglesham facebook!

**99 22-23 Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: None.

**100 22-23 Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:**

 **Agreed: Thursday 6th APRIL 2023 at 7.30 pm.**

There being no further business the Chairman closed the meeting at 9.19 pm.

**1st April 2023. B Summerfield, Paglesham Parish Clerk/RFO.**