**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

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**CHAIRMAN:**

Councillor Mr D Whittingham,

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 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE PAGLESHAM PARISH COUNCIL,**

 **TO BE HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER**

 **ON THURSDAY, 6th APRIL 2023.**

 **(COMMENCING AT 7. 30 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the PPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum: ( 5 min per person only )**

i Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

ii The public are invited to the Meeting as advertised on the Website, Parish Notice boards and Paglesham facebook!

**5. To receive the Minutes of the Meeting of the 2nd February 2023:**

 To agree:

**6. Matters arising from the Minutes**: (not on the Agenda)

 To discuss:

**7. Parish Council Newsletter report:**(Councillors and Representatives of the PPC, PVT, PVPA)

 Councillor Mr M Corr’s report:

**8. The Paglesham ‘Beagle Anchor’ Project.**

i Cllr: Mr K Bench progress report.

ii Councillor reports: updates:

iii Councillor reports re: The seawall landowner’s permissions for a Beagle Lectern.

**9. Correspondence: (**emails forwarded and letters and papers received)

i To receive a request from Mrs M Way (U3A) for a Paglesham Village visit for July 2023.

ii To receive an e/letter March 2023 from Community Payback.

iii RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

iv Printed Publications and General Information received by the Clerk are available on demand.

**10. Planning:**

i Application no. 23/00261/FUL Waterside Farm, The Chase, Paglesham, Essex.

 (Convert Existing Barn to Form Two Holiday Lets with Associated Landscaping)

**11. Finance**:

i To receive the PPC and PVT Financial Statements (circulated on 6th April 2023).

ii To receive the PPC Barclays Bank Statements (circulated on 6th April 2023).

iii The RPC/PVT Statements to be checked against the Bank Statements by Cllrs: …………………, and ……………………..

iv To ratify the PPC online agreed payment of 17th February 23, to Fitzpatrick Woolmer Design @ £3,566-40.

v To receive the PKF-Littlejohn EXO190 2022-23 External Auditors Instructions.

vi To receive the John-Watson-Co EXO190 2022-23 Internal Auditors Instructions.

vii To receive the Insurance renewal March 2023 from AJ Gallagher for 2023-24 re: 1st June 23.

viii To receive an Invoice x 2023 from

ix To record the payment February 2023 to HMRC re: 4th Quarter PAYE-RTI @ £158-73

x To record the payment February 2023 to W&H (ROMAC) Ltd re: P13 replacement LED head @ £421-38

xi To record the payment February 2023 to St Peter’s Church re: Mission Hall annual and increase to £300-00

xii To record the payment 17th February 2023 to Fitzpatrick Woolmer Design (Beagle Anchor) @ £3,566-40.

xiii To record the Std Order payment to the Clerk (March/April) @ £266-44/£266-44.

xiv The D/D payment (February/March) 2023 to Npower re: £91-24/£79-32.

xv The D/D payments to 1&1 re: (February/March) 2023 @ £8-44/£109-24.

xvi To resolve all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed

 countersigned cheques above.

 Proposed by Councillors: ………………….. seconded by …………………… and agreed by all.

**12. Village Trust:**

 The Chairman’s report:

 i Frances Field:

 Item:

 ii The Pond:

 ‘Adverse Possession’ (AP).

 iii The Oyster Pits Jetty:

 Item:

 iv Waterside Road traffic.

 A meeting with Paglesham Boatyard.

 v Financial:

 Items:

**13. Streetlighting:**

 Councillor reports:

**14. Highways:**

i Essex Highways 2767331 location Paglesham Road re: Current Status.

ii Essex Highways 2767336 location Church Road re: Current Status of the Pothole.

iii i continued flooding at the Plough and Sail

 ii the requested Bus Stop at the Plough and Sail and the LHP list

**15. Paglesham Coronation Events:**

 To discuss:

**16. Website:**

i The website is to be brought up to date with the inclusion of this meetings’ information.

ii To notify and record that the public’s potential involvement at the meetings, are advertised on the

 Website, Parish Notice boards and Paglesham facebook!

**17. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**18. Paglesham Parish Council Election 4th May 2023.:**

I Councillor reports:

**19. Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:**

 **To Agree: Thursday XX MAY 2023 at 7.30 pm.**

 **(Annual Parish Meeting and Annual Parish Council Meeting).**

**1st April 2023. B Summerfield, Paglesham Parish Clerk/RFO.**