

MINUTES
OF THE PAGLESHAM PARISH COUNCIL MEETING
HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER
ON THURSDAY, 8th DECEMBER 2022.

66 22-23 To Record the Members and Public Present:

7.35 pm.

Chairman: Councillor Mr D Whittingham.

Councillors: Mr S Cane and Mr M Corr.

Ward Councillors:

Members of the Public: Mr and Mrs S Byczynski

The Clerk: Mr. B. Summerfield.

67 22-23 Apologies and reasons for absence:

i To be received by the Clerk only in person via: email, letter and telephone.

ii To record the council decision on absence: Mr K Bench and Mrs V McVittie., agreed).
Essex Councillor: Mrs L Shaw. Ward Councillors: Mr I Foster and Mr S Wootton (Leader of the RDC).

68 22-23 Declarations of Interests

i To receive Councillors Declaration of Interests: None

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

69 22-23 Public Forum: (5 min per person only).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

Mr and Mrs S Byczynski raised their concerns re: Frances Field potential Fire hazards and the Pond maintenance.

70 22-23 To receive the Minutes of the Meeting of the 13th October 2022:

The Minutes were Resolved agreed.

Proposed by Councillors: Mr M Corr, seconded by Mr D Whittingham and agreed by all.

The Chairman duly signed the Minutes as a correct record.

71 22-23 Matters arising from the Minutes: (not on the Agenda)

To discuss: None.

72 22-23 Parish Council Newsletter report: (Councillors and Representatives of the PPC, PVT, PVPA)

Councillor Mr M Corr reported a lack of information from Councillors and the public, is delaying the next Newsletter.

73 22-23 The Paglesham 'Beagle Anchor' Project.

i A £5,000 grant from the RDC towards the Paglesham Beagle Anchor Project was recorded.

ii Councillor Mr K Bench messaged that progress will go ahead in the new year.

74 22-23 Correspondence: (emails forwarded and letters and papers received)

i An e/letter November 2022 from S-Type Security and Solutions Ltd, Private Security Services was agreed to be put on hold..

ii An e/letter November 2022 from RHLC re: Minutes of the October meeting was recorded.

iii RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

iv Printed Publications and General Information received by the Clerk are available on demand.

75 22-23 Planning:

i Application no 22/001028/FUL Paglesham Boatyard, Workshop, Waterside Road, Paglesham.
(Extend Existing Concrete Pier Head)

Paglesham Parish Council do not object but are concerned re: many speeding cars and articulated lorries using the Waterside Road endangering residents walking on this Road/footpath – Allegedly many more workers than the five employees, using the road to the Boatyard.

ii Application no 22/01038/FUL Boat Shed at Shuttlewood Boatyard, Workshop, Waterside Road, Paglesham.
(Demolition of Existing Extremely Dilapidated Boat House and Erection of New Boat House).

Paglesham Parish Council do not object but are concerned re: many speeding cars and articulated lorries using the Waterside Road endangering residents walking on this footpath –The Council are awaiting with interest the comments of the 'Place Services Historic Environmental Team re: their advise that this locally listed building must have secured a report from a CARE structural engineer.

iii Councillors agreed the inclusion of a late application re:

Application no: 22/00160/FUL Barn at East Hall Road, Paglesham. SS4 2DU.

(Conversion of Existing Timber Barn to a Single Residential Dwelling and Demolition of Adjoining Barn and the Construction of a New Private Access).

Paglesham Parish Council do not object.

76 22-23 **Finance:** (Precept)

- i The Clerk's spreadsheet estimates for the Precept on the Rochford District Council for 2023-24 were discussed at length.
- ii Resolved the Precept on the Rochford District Council for 2023-2024 is £7,600-00.
Proposed by Cllrs: Mr S Cane, seconded by Mr M Corr and agreed by all.

77 22-23 **Finance:**

- i The PPC and PVT Financial Statements of 8th December 2022 were recorded.
- ii The PPC Barclays Bank Statements of 8th December 2022 were recorded.
- iii The RPC/PVT Statements were checked against the Bank Statements by Cllrs: Mr M Corr, and Mr S Cane.
- iv The receipt of a £5,000 grant from the RDC towards the Paglesham Beagle Anchor Project was recorded.
- v Resolved the circulated notification of the Clerk's NALC/EALC agreed pay rise (SCP 22) of £14.30 per hr – to £15.30 per hr and backdated to 1st April 2022 was recorded.
Proposed by Cllrs: Mr S Cane, seconded by Mr M Corr and agreed by all.
- vi Agreed an instruction letter to Barclays Bank, changing the Clerk's Salary Standing Order to the newly awarded NALA/EALC rate of **£226.44** NETT per month from 5th January 2023 was recorded.
- vii The Clerk's back dated salary payment on the 5th January 23 of (9 months x £18.5) £166-50 NETT was recorded.
- viii A payment to HMRC-PAYE re: the 3rd Quarter RTI payment @ £158-73 was recorded.
- ix An Invoice November 2022 from RCCE re: Membership @ £52.80 was recorded.
- x An Invoice November 2022 from Community Heartbeat Trust re: new electrode pads @ £52-80 was recorded.
- xi An Invoice November 2022 from B Summerfield/Argos re: Printer Ink @ £27-00 was recorded.
- xii An Invoice December 2022 from the Information Commission re: Data protection subscription @ £ 40-00 was recorded.
- xiii Agreed the payment to Mr B Summerfield dated 05/01/2023 re: NALC back pay x 9 mths @ £166-50 was recorded.
- xiv The payment October 2022 to HMRC re: 2nd Quarter PAYE-RTI @ £158-73 was recorded.
- xv The payment October 2022 to Clerk Mr B Summerfield of £282-00 redressing an error, was recorded.
- xvi The payment October 2022 to Royal British Legion re: Poppy Appeal Wreaths @ £60-00 was recorded.
- xvii The payment October 2022 to Mr D Whittingham re: Petrol for footpath mower @ £8-76 was recorded.
- xviii The D/D payment October/November 2022 to Npower re: INO5118559/INO4755657 £114.64/£99.30.
- xix The D/D payments to 1&1 re: October/November 2022 @ £8-44/£8-44.
- xx Resolved all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.
Proposed by Councillors: Mr M Corr, seconded by Mr S Cane. and agreed by all.

78 22-23 **Paglesham Village Trust:**

- i The Chairman reported:
 - i Frances Field & The Pond: Councillor Mr K Bench has cut the field – Councillors discussed the suggested no smoking/fire concerns on the Frances Field and Pond maintenance – the Pond has reached 10 years of registration for 'Adverse Possession'. The Clerk to research.
 - ii The Oyster Pits: Mooring monies are being received.
 - iii Financial: A PVPA grant to the PVT of £450-0 has been received.

79 22-23 **Streetlighting:**

- i The Councill agreed the retention of the 16 ECC LED heads.
The Chairman has two heads to assess.
- ii Councillor reports: None.

80 22-23 **Highways:**

- i Clerk's report:
- ii Councillors reported: the Church End Road Pothole enquiry, continued flooding at the Plough and Sail and the requested Bus Stop at the Plough and Sail.

81 22-23 **Website:**

- i The website is to be brought up to date with the inclusion of this meetings' information.
- ii To notify and record that the public's potential involvement at the meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

82 22-23 **Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: The Clothes collection box needs to be cleared at least once a month.

83 22-23 **Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:**

Agreed: **Thursday 2nd FEBRUARY 2023** at **7.30 pm.**

There being no further business the Chairman closed the meeting at 9.48 pm.