**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

Mr B. Summerfield,

Sutton Hall Cottage,

Sutton Road,

Rochford,

Essex.

SS4 1LG.

01702 549308.

bsummvint@hotmail.com

**CHAIRMAN:**

Councillor Mr D Whittingham,

Cobblers Row,

East End,

Paglesham.

Essex.

SS4 2ER.

01702 258616

cobblersrow@tiscali.co.uk

 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE PAGLESHAM PARISH COUNCIL,**

 **TO BE HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER**

 **ON THURSDAY, 2nd FEBRUARY 2023.**

 **(COMMENCING AT 7. 30 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the PPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum: ( 5 min per person only )**

i Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

ii The public are invited to the Meeting as advertised on the Website, Parish Notice boards and Paglesham facebook!

**5. To receive the Minutes of the Meeting of the 8th December 2022:**

 To agree:

**6. Matters arising from the Minutes**: (not on the Agenda)

 To discuss:

**7. Parish Council Newsletter report:**(Councillors and Representatives of the PPC, PVT, PVPA)

 Councillor Mr M Corr’s report:

**8. The Paglesham ‘Beagle Anchor’ Project.**

 Councillor Mr K Bench’s report:

**9. Correspondence: (**emails forwarded and letters and papers received)

i To receive an e/letter January 2023 from Essex Air Ambulance re: £50-00 donation.

ii To receive an e/letter January 2023 from ICO re: confirmation of Annual Information Commission fee @ £40-00.

iii To receive a Warm Spaces flier

iv RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

v Printed Publications and General Information received by the Clerk are available on demand.

**10. Planning:**

 Application no 22/00…/FUL

**11. Finance**:

i To receive the PPC and PVT Financial Statements (circulated on 2nd February 2023).

ii To receive the PPC Barclays Bank Statements (circulated on 2nd February 2023).

iii The RPC/PVT Statements to be checked against the Bank Statements by Cllrs: ………………., and ……………….

iv To record the Precept Demand on the Rochford District Council for 2023-2024 @ £7,600-00.

v To agree a payment to HMRC re: 4th Quarter PAYE-RTI @ £158-73.

vi To receive an Invoice January 2023 from W&H (ROMAC) Ltd re: P13 replacement LED head @ £421-38.

vii To receive an Invoice January 2023 from St Peter’s Church re: Mission Hall annual and increase to £300-00.

viii To receive an Invoice January 2023 from …………..

ix To record the payment December 2022 to HMRC-PAYE re: the 3rd Quarter RTI payment @ £158-73

x To record the payment December 2022 to RCCE re: Membership @ £52.80

xi To record the payment December 2022 to Community Heartbeat Trust re: new electrode pads @ £52-80

xii To record the payment December 2022 to B Summerfield/Argos re: Printer Ink @ £27-00

xiii To record the payment December 2022 to Information Commission re: Data protection subscription @ £40-00

xiv To record the payment December 2022 to Mr B Summerfield dated 05/01/2023 re: NALC back pay @ £166-50

xv To record the Clerk’s back dated salary payment of the 5th January 23 of (9 months x £18.5) £166-50 NETT

xvi To record the December 2022 instruction letter to Barclays Bank, changing the Clerk’s Salary Standing Order to

 the NALA/EALC rate of **£226.44** NETT per month from 5th January 2023

xvii The D/D payment December/January 2023 to Npower re: INO5453594/INO5834672 £80-34/£94-22.

xviii The D/D payments to 1&1 re: December/January 2023 @ £8-44/£8-44.

xix To resolve all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed

 countersigned cheques above.

 Proposed by Councillors: ……………….., seconded by …………………... and agreed by all.

**12. Paglesham Village Trust:**

 The Chairman reported:

 i Frances Field & The Pond:

 The Clerk’s report re: The Pond and ‘Adverse Possession’.

 ii The Oyster Pits:

 iii Communication with Paglesham Boatyard.

 iv Financial:

**13. Streetlighting:**

 Councillor reports:

**14. Highways:**

i Clerk’s report: The Clothes collection box at the Frances Field.

ii The Chairman reported:

 i the Church End Road Pothole,

 ii continued flooding at the Plough and Sail

iii The requested Bus Stop at the Plough and Sail.

**15. Website:**

i The website is to be brought up to date with the inclusion of this meetings’ information.

ii To notify and record that the public’s potential involvement at the meetings, are advertised on the

 Website, Parish Notice boards and Paglesham facebook!

**16. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**17. Date of next Paglesham Parish Council Meeting at the St Peter’s Mission Hall:**

 **To agree: Thursday 6th / 13th APRIL 2023 at 7.30 pm.**

**28th January 2023. B Summerfield, Paglesham Parish Clerk/RFO.**