**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

Mr B. Summerfield,

Sutton Hall Cottage,

Sutton Road,

Rochford,

Essex.

SS4 1LG.

01702 549308.

bsummvint@hotmail.com

**CHAIRMAN:**

Councillor Mr D Whittingham,

Cobblers Row,

East End,

Paglesham.

Essex.

SS4 2ER.

01702 258616

cobblersrow@tiscali.co.uk

 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE PAGLESHAM PARISH COUNCIL,**

 **TO BE HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER**

 **ON THURSDAY, 8th DECEMBER 2022.**

 **(COMMENCING AT 7. 30 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the PPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum: ( 5 min per person only )**

i Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

ii The public are invited to the Meeting as advertised on the Website, Parish Notice boards and Paglesham facebook!

**5. To receive the Minutes of the Meeting of the 13th October 2022:**

 To agree:

**6. Matters arising from the Minutes**: (not on the Agenda)

 To discuss:

**7. Parish Council Newsletter report:**(Councillors and Representatives of the PPC, PVT, PVPA)

 Councillor Mr M Corr’s report:

**8. The Paglesham ‘Beagle Anchor’ Project.**

i To record a £5,000 grant from the RDC towards the Paglesham Beagle Anchor Project.

ii Councillor Mr K Bench’s progress report:

**9. Correspondence: (**emails forwarded and letters and papers received)

i To receive an e/letter November 2022 from S-Type Security and Solutions Ltd, Private Security Services.

ii To receive an e/letter November 2022 from RHLC re: Minutes of the October meeting.

iii RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

iv Printed Publications and General Information received by the Clerk are available on demand.

**10. Planning:**

i Application no 22/001028/FUL Paglesham Boatyard, Workshop, Waterside Road, Paglesham.

 (Extend Existing Concrete Pier Head).

ii Application no 22/01038/FUL Boat Shed at Shuttlewood Boatyard, Workshop, Waterside Road, Paglesham.

 (Demolition of Existing Extremely Dilapidated Boat House and Erection of New Boat House).

**11. Finance**: (Precept)

 To receives and discuss the Clerk’s estimates for the Precept on the Rochford District Council for 2023-24.

**12. Finance:**

i To receive the PPC and PVT Financial Statements of 8th December 2022.

ii To receive the PPC Barclays Bank Statements of 8th December 2022.

iii The RPC/PVT Statements to be checked against the Bank Statements by Cllrs: ………………, and …………………….

iv To record the receipt of a £5,000 grant from the RDC towards the Paglesham Beagle Anchor Project.

v To Resolve the circulated notification of the Clerk’s NALC/EALC agreed pay rise (SCP 22) of £14.30 per hr –

 to £15.30 per hr and backdated to 1st April 2022.

 Proposed by Cllrs:…….………, seconded by ………………… and agreed by all.

vi To agree an instruction letter to Barclays Bank, changing the Clerk’s Salary Standing Order to the newly

 awarded NALA/EALC rate of **£226.44** NETT per month from 8th January 2023.

vii To agree the Clerk’s back dated salary payment on the 1st January 23 of (9 months x £18.5) £166-50 NETT.

viii To agree a payment to HMRC-PAYE re: the 3rd Quarter RTI payment @ £158-73.

ix To receive an Invoice November2022 from RCCE re: Membership @ £52.80.

x To receive an Invoice November 2022 from Community Heartbeat Trust re: new electrode pads @ £52-80.

xi To record the payment x 2022 to HMRC re: 2nd Quarter PAYE-RTI @ £158-73 was recorded.

xii To record the payment x 2022 to Clerk Mr B Summerfield of £282-00 redressing an error, was recorded.

xiii To record the payment x 2022 to Royal British Legion re: Poppy Appeal Wreaths @ £60-00 was recorded.

xiv To record the payment x 2022 to Mr D Whittingham re: Petrol for footpath mower @ £8-76 was recorded.

xv To record the D/D payment October/November 2022 to Npower re: INO5118559/INO4755657 £114.64/£99.30.

xvi To record the D/D payments to 1&1 re: October/November 2022 @ £8-44/£8-44.

xvii To resolve all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed

 countersigned cheques above.

 Proposed by Councillors: …………….., seconded by …………………. and agreed by all.

**13. Paglesham Village Trust:**

i The Chairman’s report:

 i Frances Field & The Pond:

 ii The Oyster Pits:

 iii Financial:

**14. Streetlighting:**

i The Clerk’s report re:

ii Councillor reports:

**15. Highways:**

I Clerk’s report:

ii Councillor reports: Pothole enquiry, continued flooding at the Plough and Sail.

**16. Website:**

i The website is to be brought up to date with the inclusion of this meetings’ information.

ii To notify and record that the public’s potential involvement at the meetings, are advertised on the

 Website, Parish Notice boards and Paglesham facebook!

**17. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**18. Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:**

 **To agree: Thursday 2nd FEBRUARY 2023 at 7.30 pm.**

**3rd December 2022. B Summerfield, Paglesham Parish Clerk/RFO.**