

PAGLESHAM PARISH COUNCIL

www.pagleshamparishcouncil.co.uk

CHAIRMAN:

Councillor Mr D Whittingham,
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CLERK:

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AGENDA

**YOU ARE HEREBY SUMMONED TO THE MEETING OF
THE PAGLESHAM PARISH COUNCIL,
TO BE HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER
ON THURSDAY, 14th JULY 2022.
(COMMENCING AT 7. p.m.)**

Chairman's opening remarks.

1. To record the Members Present:

- i Councillors:
- ii Members of the Public:

2. Apologies for absence:

- i To be received by **the Clerk in person only** via: email, letter and telephone.
- ii To discuss the PPC's acceptance of reasons for absence.

3. Declarations of Interests

- i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the Localism Act 2011.
- ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.**

4. Public Forum: (5 min per person only)

- i Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.
- ii The public are invited to the Meeting as advertised on the Website, Parish Notice boards and Paglesham facebook!

5. To receive the Minutes of the AGM of the 12th May 2022:

To agree:

6. Matters arising from the Minutes: (not on the Agenda)

(Minute 19 22/23) The RDC Review Committee potential combined RDC/PCC event.

To discuss RDC Review Committee report:

7. Parish Council Newsletter report: (Councillors and Representatives of the PPC, PVT, PVPA)

Councillor Mr M Corr report re: the newsletter.

8. The 'Beagle Anchor' base.

- i The Chairman's report re: the estimates for the supplies of a Lectern, electrical supply and lighting, the plinth fencing and Finger post signs.
- ii To record Mr R Snape, Building Control, RDC re: Beagle Anchor planning permissions advice.

iii The anchor paint type and colour.

9. Correspondence: (emails forwarded and letters and papers received)

i RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

ii Printed Publications and General Information received by the Clerk are available on demand.

10. Planning:

i Application no 22/00584/FUL Marsh House, The Chase, Paglesham, Essex.
(Erect Shed in Rear Garden for Storage Purposes).

11. Finance:

i To receive the PPC and PVT Financial Statements ending June 2022.

ii To receive the PPC Barclays Bank Statements ending June 2022.

iii The RPC/PVT Statements to be checked against the Bank Statements by Cllrs: and

iv To record the receipt of the 2nd Part Precept 22-23 @ £3,650-00.

v To receive the delayed Internal Auditors 'Auditing Solutions Ltd' 2021-2022 report:

vi i To resolve the actions recommended in the Internal Audit report:

vii To receive the AGAR Return Part 2, 2021-2022 (IF

i To receive and agree the AGAR 2021/22 Certificate of Exemption Form 2.

ii To receive the signed Internal Auditor Report 2021/22:

iii To receive and agree the Section 1 - Annual Governance Statement 2021/22.

iv To receive and agree the Section 2 - Accounting Statements 2021/22.

v To receive and agree the dates set for the Period of the Exercise of Public Rights.

viii To agree a payment to HMRC re: PAYE-RTI 1st Quarter PAYE @ £158-73.

ix To receive an Invoice June 2022 from B Summerfield/Gallagher re Administration fee @ £50-00.

x To receive an Invoice June 2022 from Playsafety Ltd 62924 ROSPA re: Frances Field, Pond and Oyster Pits:
@ £ 252-00.

xi To receive an Invoice x 2022 from Auditing Solutions Ltd re: Internal Audit 2021-22 @ £ 552-00.

xii To receive an Invoice x 2022 from

xiii To record the payment May 2022 to B Summerfield re Office costs 21-22 @ £ 163-34.

xiv To record the payment May 2022 to B Summerfield/ re: Fuel @ £ 87-40..

xv To record the payment May 2022 to B Summerfield/ re: Back pay NALC/EALC agreement @ £ 55-56.

xvi To record the payment May 2022 to B Summerfield/Amazon x 2 Toners @ £ 32-72.

xvii To record the payment May 2022 to W&H (Romac) Ltd re: Streetlights P12/P16 (Appraisal) £ 127-50.

xviii To record the payment May 2022 to EALC re: Annual subscription @ £73-60.

xix To record the payment May 2022 to Gallagher re: (3 year) Annual insurance @ £623-76.

xx The D/D payment 3rd February 2022 to Npower (old E-On) re: INO2384276 Lighting energy @ £148-25.

xxi To record the E-on Credit Note of June 2022 @ £65-03.

xxii The D/D payments to 1&1 re February/March 2022 @ £8-44 / £109-24.

xxiii To resolve all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.

Proposed by Councillors: seconded by and agreed by all.

12. Paglesham Village Trust:

i The Chairman's report:

i Frances Field:

ii The Pond:

iii The Oyster Pits:

ii Councillor Mr S Cane report: the costs of the potential addition of Solar Panels.

iii Financial:

13. Streetlighting:

i The Clerk's report re: 16 LED conversions.

ii Councillor reports:

14. Highways:

i Essex Highways Salt Bag Partnership 2022-23 (closing 25th July 22).

ii The Requested Bus shelter at the Plough and Sail, East End?

15. Website:

i The website is to be brought up to date with the inclusion of this meetings' information.

ii To notify and record that the public's potential involvement at the meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

16. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items:

17. Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:

To agree: **Thursday ? ? 2022** at **7.30 pm.**

8th July 2022.

B Summerfield, Paglesham Parish Clerk/RFO.