

PAGLESHAM PARISH COUNCIL

www.pagleshamparishcouncil.co.uk

CHAIRMAN:

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CLERK:

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AGENDA

**YOU ARE HEREBY SUMMONED TO THE MEETING OF
THE PAGLESHAM PARISH COUNCIL,
TO BE HELD BY AN ONLINE CONFERENCE VIA 'ZOOM'
ON WEDNESDAY 3rd FEBRUARY 2021.
(COMMENCING AT 6.45 p.m.)**

Chairman's opening remarks.

1. To record the Members Present:

- i Councillors:
- ii Members of the Public:

2. Apologies for absence:

- i To be received by **the Clerk in person only** via: email, letter and telephone.
- ii To discuss the PPC's acceptance of reasons for absence.

3. Declarations of Interests

- i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the Localism Act 2011.
- ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.**

4. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

5. To receive the Minutes of the Zoom Meeting of the 9th December 2020. (as circulated)

To receive:

6. Matters arising from the Minutes: (not on the Agenda)

- i (Minute 215/i) The 'Punch Bowl' Appeal.
To discuss the Council's request to planning, RDC re: the Punch Bowl Planning Appeal (dismissed).
- ii (Minute 228) The Post Box (SS4 71)
To receive the Clerk's report:
- iii (Minute 202) Plough and Sail flooding
Chairman's report:

7. Parish Council Newsletter report: (Councillors and Representatives of the PPC, PVT, PVPA)

Councillors: Mr K Bench and Mr M Corr's report:

8. The RDC 'Discover 20/20': (the 'Beagle Anchor' base, etc).

- i The Clerk's report re: emailed clarification to Angela Hutchings, RDC, of the PPC's work to date and a suggested way forward.
- ii To record and discuss the reply 22/01/21.

9. Correspondence: (emails forwarded and letters and papers received)

- i RDC/EALC/NALC/Police/ECC/ECC Highways as circulated: (13/01/21 – 18/01/21 - 23/01/21)
- ii To receive an e/letter January 2021 from Simon Rutter, Maclean Marine re: Waterside Lane surface work.
- iii To receive an e/letter January 2021 from Essex and Herts Air Ambulance re: £ 50-00 donation.
- iv To receive an e/letter January 2021 from Information Commission re: Certificate for January 2021 to January 2022.
- v Printed Publications and General Information received by the Clerk are available on demand.

10. Planning:

- i Application no 20/01092/FUL The Old School House, Paglesham Road SS4 2DR.
(Remove Existing Canopy and Erect Single Storey Rear Extension (Conservatory)).
- ii Application no 20/01133/FUL 10, Jubilee Cottages, Paglesham Road, SS4 2DT.
(Two Storey and Part Single Storey Rear Extension).

11. Finance

- i
 - i To receive the PPC and PVT Financial Statements ending January 2021 as circulated.
 - ii To receive the PPC Barclays Bank Statements ending January 2021 as circulated.
 - iii RPC/PVT Statements to be checked against the Bank Statements by Councillors: and
- ii To record the resolved Budget and the Precept Demand on Rochford District Council for the financial year 2021-2022 @ £6,900-00.
- iii To receive a Bursary payment from the EALC re: Total refund of £517-50 for the Clerk's successful completion of the Essex Equals 28 CiLCA Award on 26/11/2020, that includes:
 - i cost of Clerk's training paid by the Paglesham PC on 10/01/2019 @ £465-00 (Bursary returned £367-50),
 - ii cost of Clerk's registration with the SLCC paid by the Clerk 26/02/2019 @ £350-00 (Bursary returned £150-00).
- iv To discuss the 'General Power of Competence' now available for Paglesham Parish Council.
- v To agree the payment March 2021 to (HMRC) re: PAYE-RTI 4th Quarterly @ £153-00.
- vi To agree the payment February 2021 to the Clerk Mr B Summerfield re: CiLCA Bursary registration return @ £150-00.
- vii To receive an Invoice ... 2021 from Community Heartbeat Trust re: Defibrillator spares @ £.....
- viii To record the payment December 2020 to (W&H (ROMAC) Ltd re: VAS at Jubilee Cottages @ £271-77.
- ix To record the payment December 2020 to (HMRC) re: PAYE-RTI 3rd Quarterly @ £169-20.
- x To record the payment December 2020 to (Ernest Doe & Sons Ltd) re: Chestnut Fencing/Pond @ £674-64.
- xi To record the payment December 2020 to (Royal British Legion) re: Poppy wreaths @£70-00.
- xii To record the payment December 2020 to (D Whittingham) re: Map Boxes x 2 @ £22-08.
- xiii To record the payment December 2020 to (Information Commission) re: ICO subscription @ £40-00.
- xiv To record the Clerk's Standing Order salary payments of December 2020/January 2021 @ £202-33 nett per month.
- xv To record the D/D payments December 2020/January 2021 to E-on re: streetlight energy @ £82-06/£82-06.
- xvi To record the D/D payment to 1&1 re: December 2020/January 2021 website @ £ 8-44/£ 8-44.
- xii To resolve: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.

Proposed by Councillors: seconded by and agreed by all.

12. Paglesham Village Trust:

- i The Chairman's report:
- ii Frances Field:
 - i A further 'Pond Day' with the PVPA.
 - ii Chestnut fencing for the border of the pond.
 - iii CCTV.
- iv Financial:
Updates:

13. Streetlighting:

- i Clerk's report:
- ii Councillor reports:

14. Highways:

- i The Clerk's report re: requested Duck warning signs for the Paglesham Road.
- ii Councillors reports: Persistent litter deposits at Paglesham Road/Church End.

15. Signatures on all leading documents and cheques:

- i To record that all Resolved leading documents and the cheque book from the 9th December 2020 Paglesham Parish Council 'Zoom' meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.
- ii To agree that: all Resolved leading documents and Cheques from this meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk.
Proposed by Councillors:, seconded by

16. COVID-19 updates:

The current Government Lockdown is at Tier 5.

17. Website:

- i The website is to be brought up to date with the inclusion of this meetings' information.
- ii To notify and record that the public's potential involvement at the all PPC Zoom meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

18. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items:

19. Date of next Paglesham Parish Council Meeting by 'Zoom Online Conference'

To agree: **Wednesday 7th April 2021 ?** at **6.45 pm.**