

MINUTES

OF THE PAGLESHAM PARISH COUNCIL MEETING

HELD BY AN ONLINE CONFERENCE VIA 'ZOOM'

ON WEDNESDAY, 28th OCTOBER 2020.

189 19-20 **To Record the Members and Public Present:**

6.45 pm.

Chairman: Councillor Mr D Whittingham.

Councillors: Mr K Bench, Mr S Cane, Mr M Corr and Mrs V McVittie.

Ward Councillors: Mr G Ioannou and Mr S Wootton.

Members of the Public: Clare McVittie. No other public requests received.

The Clerk: Mr. B. Summerfield.

190 19-20 **Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

Ward Councillors Mrs L Shaw.

191 19-20 **Chairman's Comments**

The Chairman welcomed all Councillors and the public to the meeting.

192 19-20 **Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.**

193 19-20 **Public Forum: (5 min per person only)**

Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

Ward Councillors:

i Councillor Mr Simon Wootton reported: He is always interested in an exchange of ideas between Paglesham PC and the RDC - Covid Tier 2 as actioned by Essex County Leaders Group was on strong advice from Doctor Mike Donnelly – It would have been consistent if Southend BC had joined but consultation between the two were to date unfruitful – Covid rates increasing at the moment – Thurrock has the highest rates locally - He is hosting a traveller summit tomorrow due to the widely reported local traveller activity - As leader of the Council he is encouraging support of residents and Parish Councils in their communications with and support from the RDC.

ii Paglesham Parish Council congratulated Councillor Simon Wootton on his appointment as the Council leader.

iii Councillor Mr G Ioannou reported: The local Cycleway project meeting has scheduled to be going ahead around Christmas time – The food bank for Paglesham, Canewdon and Stambridge is ready to help all requests via Anne Holmes (Canewdon) - Cllr Ioannou is happy to help with any questions arising from Paglesham.

iv The Public: None - (no requests)!

The public were invited to the Zoom Meeting as advertised on the Website, Parish Notice boards and Paglesham facebook!

194 19-20 **To receive the Minutes of the Meeting of the 3rd September 2020.**

The Minutes were circulated to Councillors and they were Resolved to be agreed.

Proposed by Councillors: Mrs V McVittie, seconded by Mr S Cane and agreed by all.

The Chairman to duly sign the Minutes as a correct record.

195 19-20 **Matters arising from the Minutes:** (not on the Agenda)

i (Minute 156/i) Local riverside wrecks

The Clerk reported a negative letter of response from the Crown Estates.

ii (Minute 156ii) The 'Punch Bowl' Appeal.

The Clerk reported the Punch Bowl Planning Appeal, is not decided to date.

196 19-20 **Parish Council Newsletter report:** (Councillors and Representatives of the PPC, PVT, PVPA)

Councillor Mr M Corr reported: will progress when combined with Councillor Mr K Bench.

197 19-20 **The RDC 'Discover 20/20':** (the 'Beagle Anchor' base, etc).

i The Clerk reported his attempts to clarify the planning position re: Permitted Development (or not) with the Anchor base project at the Mission Hall.

ii The Clerk reported re: three business quotations for the 'Beagle Anchor' base, etc at the Mission Hall.

- 1) Grovewood Groundworks Contracts Ltd,
- 2) Leo Coster Projects and Refurbishments,
- 3) Bespoke PAD Groundworks Ltd.

iii Resolved the quotation from Bespoke PAD Groundworks Ltd is accepted @ £600-00 nett.

Proposed by Councillors: Mr M Corr, seconded by Mr K Bench and agreed by all.

198 19-20 **Correspondence:** (emails forwarded and letters and papers received)

- i
 - i The Briefing Article from Cllr. David Finch, Leader of Essex County Council re: the Gov White Paper as circulated.
 - ii An email from Councillor Mr M Steptoe, that gives a fuller explanation of the Gov White Paper and offers help with questions was recorded.
 - iii Councillor Mr S Wootton reported that the above Government White Paper has been largely put on the back burner for now!
- ii Printed Publications and General Information received by the Clerk, available on demand.

199 19-20 **Planning:**

Application no 20/00/FUL None.

200 19-20 **Finance**

- i
 - i The PPC and PVT Financial Statements ending September 2020 as circulated were recorded.
 - ii The PPC Barclays Bank Statements ending September 2020 as circulated were recorded.
 - iii RPC/PVT Statements were checked against the Bank Statements by Councillors: Mrs V McVittie and Mr S Cane.
- ii The Clerk reported on Period of the Exercise of Public Rights: Notices removed on 7th October 20 was recorded.
- iii A donation to The Essex & Herts Air Ambulance @ £50-00 was agreed and recorded.
- iv An Invoice August 2020 from (R. J. Fance) re: Telephone box repairs, Church End @ £ 630-00 was recorded.
- v The Clerk agreed to investigate the future payment of invoices by bankers draft/cheque.
- vi An Invoice October 2020 from Mr D Whittingham re: Restoration of the Village Entry Gate @ £ 91-03 was recorded.. Councillors agreed the Chairman in this instance is able to sign his own cheque.
- vii Agreed: the shared Pro Rata costs of Zoom Pro with Stambridge Parish Council @ £31-23 as circulated was recorded.
- viii The payment August 2020 to HMRC re: 2nd Part quarterly PAYE-RTI @ £150.28 was recorded.
- ix The payment August 2020 to B Summerfield re: Salary backpay (5 months) from April 20 @ £87-40 was recorded.
- x The payment August 2020 to Mr D Whittingham re: Chairman's allowance 2020-2021 @ £100-00 was recorded.
- xi The Clerk's Standing Order salary payments of September/October @ £202-33 per month were recorded.
- xii The D/D payments September/October 2020 to E-on re: streetlight energy @ £82-06 were recorded.
- xiii The D/D payment 1&1 re: September/October Website 2020 @ £ 8-44 were recorded.
- xiv Resolved: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.
Proposed by Councillors: Mr K Bench, seconded by Mrs V McVittie and agreed by all.

201 19-20 **Paglesham Village Trust:**

- i The Chairman's report:
 - i Frances Field: 'Play-bark' has been ordered – Cllr Corr has cut the grass – Cllr Whittingham has cut the perimeter around the pond – CCTV to be arranged between Cllrs: Bench and Corr – A 'Pond Day' to be arranged in November with the PVPA.
 - ii Chestnut fencing for the border of the pond to be costed by the Chairman subject to £500 ceiling.
 - iii Financial:
 - i 2019-2020 Audit books are completed and received.
 - ii All Payments and Balances were agreed by all.

202 19-20 **Highways:**

- i The Clerk's report: Plough and Sail flooding: (Ref: 2685050).
- ii
 - i Councillor Mrs V McVittie reported the PROW maps (525) left for distribution with additional Map box fliers.
 - ii The Council thanked Councillor Mrs V McVittie for her voluntary work including the folding of the 1000 maps.
 - iii The Chairman will arrange for the missing map box?
- iii
 - i PPC complaints on the Jubilee Cottages to East Hall Road potholes, have been ignored by Essex Highways.
 - ii Clerk and Councillors to forward action complaints.
- iv The proposed Ashingdon Planning application by Bloor Homes (500 houses) was discussed and it was agreed to forward the Paglesham Parish Council's consultation concerns on the negative effect the potential 1000 extra cars, the effect on an already gridlocked Ashingdon Road and the impact on all residents of Paglesham and all residents of the Rochford District.

203 19-20 **Street Lighting:**

- i Councillors reports:
- ii The Clerk reported:
 - i the key for the Flashing speed sign at Jubilee Cottages has been received and tested OK!
 - ii the Clerk to arrange inspection and repair by the contractor.

204 19-20 **Signatures on all leading documents and cheques:**

- i To record that all Resolved leading documents and the cheque book from the 3rd September 2020 Paglesham Parish Council 'Zoom' meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.
- ii To agree that: all Resolved leading documents and Cheques from this meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk. Agreed.

205 ¹⁹⁻²⁰ **COVID-19 updates:**

As discussed a potential Government Lockdown may have an effect all Remembrance Sunday services!

206 ¹⁹⁻²⁰ **Website:**

i The website is to be brought up to date with the inclusion of this meetings' information.

ii To notify and record that the public's potential involvement at the all PPC Zoom meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

207 ¹⁹⁻²⁰ **Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: Waterside Road footpath?

208 ¹⁹⁻²⁰ **Date of next Paglesham Parish Council Meeting by 'Zoom Online Conference'**

Agreed: **Wednesday 9th DECEMBER 2020 (PRECEPT) at 6.45 pm.**

There being no further business the Chairman closed the meeting at 7.53 pm.

3rd December 2020

B Summerfield, Paglesham Parish Council Clerk/RFO.