

# MINUTES

**The Paglesham Parish Council Meeting**  
**held on Thursday 13<sup>th</sup> February 2020**  
**at St. Peters Mission Hall, East End, Paglesham, Essex**  
at 7 p.m.

**114** 19-20 **To Record the Members and Public Present:**

7.00 pm.

Chairman Councillor Mr D Whittingham

Councillors: Mr K Bench, Mr S Cane, Mr M Corr and Mrs V McVittie.

Ward Councillors: Mr G Ioannou and Mr S Wootton.

Members of the Public: None.

The Clerk Mr. B. Summerfield.

**115** 19-20 **Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

Ward Councillors: Mrs L Shaw.

**116** 19-20 **Chairman's Comments**

The Chairman welcomed all Councillors and the public to the meeting.

The Chairman reminded the meeting: of the fire exits and collection point, in the event of an emergency.

**117** 19-20 **Declarations of Interests:** on items on the Agenda.

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism Act 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).  
None.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.**

**118** 19-20 **Public Forum: ( 5 min per person only )**

i Councillors, visiting Ward/County Councillors and questions/statements from members of the public.

Ward Councillor Mr G Ioannou reported: confirmation of the new SWAS scheme for the Plough and Sail (flooding) – Following a Government directive and as a member of the Crouch Harbour Authority, they are looking into owners living on boats on the Paglesham coast line not paying any council tax and is putting together a Committee and requests a representative from Paglesham.

ii Ward Councillor Mr S Wootton reported: on the Darwin Day event held at Apton Hall – Discover 20-20 and the free event at the Freight House on 30<sup>th</sup> and 31<sup>st</sup> May – a private (by invitation ) event will be held on 14<sup>th</sup> May on the viewing platform on Wallasea Island overlooking the mooring place where the Beagle spent her last years,

**119** 19-20 **To receive the Minutes of the Meeting of 5<sup>th</sup> December 2019.**

The Minutes were read and were resolved to be agreed.

Proposed by Councillors: Mr S Cane, seconded by Mrs V McVittie and agreed by all.

The Chairman duly signed the Minutes as a correct record.

**120** 19-20 **Matters arising from the Minutes:** (not on the Agenda)

i (Minute 85/i) Waterside Road maintenance

**Councillors:** Mr K Bench, Mr S Cane, Mr M Corr and Mr D Whittingham declared interests as residents living on the Waterside Road.

i An email/letter from the owners Maclean Marine was received

ii The Clerk reported his complaint to Essex Highways re: Public Right of Way Footpaths. 14 and 10. Ref 2647535.

iii The Clerk will contact Maclean Marine to arrange an onsite meeting to inspect the road.

ii (Minute 85/iii) Updated Tourist walking maps

The Clerk's report re:

i The collection and delivery to Councillor Mrs V McVittie of the new set of updated maps x 1000 x A4 @ £67-80.

ii Slip-notes informing that the Punch Bowl is temporarily closed are inserted in the first 500 maps.

iii Councillor Mrs V McVittie will produce a notice to be inserted in the 'Walking Maps' distribution boxes, to underline that the Punch Bowl is temporarily closed.

iii (Minute 85/iv) Local riverside wrecks

The Crouch Harbour Authority correspondence and RSPB request for identification of the actual position of the wrecks was discussed.

iv (Minute 88/iii) The 'Punch Bowl' petition

Councillor Mr K Bench's will meet with Evonne Dunn, Planning, together with Ward Councillor Mr G Ioannou.

v (Minute 88/iii) Parish Council Newsletter.

Representatives of the PPC, PVT, PVPA and others, will meet to discuss the formation of a Newsletter for Paglesham and will be a next Agenda item.

## **121** 19-20 The RDC 'Discover 20/20'

- i The Chairman reported on his work with the anchor owners, the Mission Hall PCC and Angela Hutchings (AH) the RDC Officer responsible for the development of Discover 2020 re: the proposed anchor siting at the Mission Hall.
- ii The circulated RDC, Project Proposal of the relocation of the Beagle anchor was agreed.
- iii The Proposed Project Team are:
  - i The PPC Chairman Cllr: Mr D Whittingham as the Project Executive
  - ii Project Manager: Angela Hutchings, Strategic Director, RDC
  - iii Technical Manager:
  - iv Communications Laura Bliss, Senior Corporate Comms Officer, RDC.

## **122** 19-20 Correspondence: (emails forwarded and letters and papers received)

- i The wind Damaged door of the Phone Box at Church End was discussed and two estimates for repair will be forwarded to the Insurance Company when received. There will be an insurance £250 excess charge.
- ii An e/letter February 2019 from RDC Discover 20-20 re: official launch of Darwin Day at Apton Hall, SS4 3RH on 12<sup>th</sup> February 2020 from, 10am-12 noon. The Clerk attended the event on behalf of Paglesham.
- iii Clerk's report re: Coffee with Cops meeting correspondence  
Agreed the Clerk will organise a public meeting with the Police at the next meeting?
- iv Printed Publications and General Information received by the Clerk, as placed on the table.

## **123** 19-20 Planning:

- i Application no 19/01086/LBC Stannets, Paglesham Road SS4 2DZ.  
(Application for Listed Building Consent to Overhaul and Repair Sash Windows) –
  - Paglesham Parish Council have no objections.Councillor Mr S Cane declared an interest as a neighbour sharing the property demarcation line with the Plough and Sail property.
- ii Application no 20/00029/LBC Plough and Sail, Paglesham Road, SS4 2EQ  
(Rebuild Existing Stable Block Following Fire Damage) -
  - Paglesham Parish Council have no objections.

## **124** 19-20 Finance

- i The Precept demand on Rochford District Council for 2020-2021 @ £6,900-00 was recorded.
- ii
  - i The PPC and PVT Financial Statements ending January 2020.
  - ii RPC/PVT Statements were checked against Bank Statements by Councillors: Mr S Cane and Mr M Corr.
- iii An Invoice February 2020 from B Summerfield/KES Printing re: 1000 walking maps @ £67-80 was recorded.
- iv The agreed payment February 2020 to HMRC re: PAYE-RTI x 4<sup>th</sup> quarter @ £138-60 was recorded.
- v An Invoice January 2020 from W & H (Romac) Ltd re: 134507 Streetlights P4/P9/Maltings Villas @ £241-68 was recorded.
- vi To receive quotations February 2020 re: Phone box door, Church End, repair was recorded.
  - i One estimate received, one other to be forwarded to the Clerk by the Chairman.
  - ii Clerk will forward both to the insurance company.
- vii The payment December 2019 to W&H (Romac) Ltd re: 134381 P6 Jubilee Cottages @ £101-28 was recorded.
- viii The payment December 2019 to HMRC re: PAYE-RTI x 3<sup>rd</sup> quarter @ £138-60 was recorded.
- ix The payment December 2019 to the Information Commission re: subscription 2020 @ £40-00 was recorded.
- x The Payment to Images, Crown Printers re: 1000 x Paglesham Walks Flyers was cancelled was recorded.
- xi The Clerk's Standing Order salary payment of January/February @ £185-00 per month was recorded.
- xii The DD payments January/February to E-on re: streetlight energy @ £82-06 was recorded.
- xiii The DD payment 1&1 re: January/February Website @ £ 8-44 was recorded.
- xiv Resolved: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.  
Proposed by Councillors: Mrs V McVittie, seconded by Mr K Bench and agreed by all.

## **125** 19-20 Paglesham Village Trust:

- i Financial and Insurance items were discussed and a cheque for insurance was co-signed.
- ii The Chairman reported no hires to date for the Frances Field – agreed advertising through the newsletter was required.
- iii Councillor Mrs V McVittie's reported on advice from the local expert re: the Pond clearance.
  - i The Bulrushes to be cleared out – a working party to be organised by the PVPA, PVT in April 2020.
  - ii Willows to be cut back
  - iii Hedge on the roadside needs layering
  - iv Other roadside hedges to be cut back
  - v The Woodlands Trust to be contacted to supply whips for the roadside hedging in front of the pond.
- iv a PVPA duck house is ready to be installed as a floating unit when the pond is cleared.
- v Councillor Mr K Bench reported the Frances Field green maintenance 2020 will be actioned.

## **126** 19-20 Highways:

- i Clerk's report re: Ref: 26750017 Pothole in Church End Road.
- ii Councillor's reported a pothole on the Paglesham Road between the pond and Jubilee Cottages.
- iii Clerk to report to land owners the Paglesham Road overgrowth between 'Hove To' and the Mission Hall on both sides

**127** 19-20 **Street Lighting:**

- i Three outages were reported to the contractor.
- ii The Chairman will investigate repairs to the Flashing speed signs at Jubilee Cottages.

**128** 19-20 **Website:**

- i The website is brought up to date with the inclusion of this meetings' information.
- ii A Facebook link to be organised by councillor: Mr K Bench and Mrs V McVittie.
- iii Paglesham WI and Art Club adverts are inserted and are now on-line.

**129** 19-20 **Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*  
**Items:** The Clerk attended the funeral of Jeremy Zabel (a past (long-term) resident of Paglesham).

**130** 19-20 **Date of next Paglesham Parish Council Meeting.**

Agreed: **Thursday 16<sup>th</sup> APRIL 2020** at **7 pm.**

There being no further business the Chairman closed the meeting at 9.20pm.

30<sup>th</sup> April 2020

B Summerfield, Paglesham Parish Council Clerk/RFO.