**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

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**CHAIRMAN:**

Councillor Mr D Whittingham,

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 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE PAGLESHAM PARISH COUNCIL,**

 **TO BE HELD AT ST. PETER’S MISSION HALL, PAGLESHAM ROAD, EAST END, SS4 2EQ**

 **ON THURSDAY, 13th FEBRUARY 2020.**

 **(COMMENCING AT 7 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the PPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum: ( 5 min per person only )**

 Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

**5. To receive the Minutes of the Meeting of the 5th December 2019.**

 To agree:

**6. Matters arising from the Minutes**: (not on the Agenda)

i (Minute 85/i) Waterside Road maintenance

 i The Clerk’s report re: email/letter from the owners Maclean Marine

 ii The Clerk’s report re: complaint to Essex Highways re: Public Footpaths. 14 and 10. Ref 2647535.

ii (Minute 85/iii) Updated Tourist walking maps

 The Clerk’s report re:

 i The collection and delivery to Councillor Mrs V McVittie of the new set of updated maps x 1000 x A4 @ £ 67-80.

 ii A slip-note informing that the Punch Bowl is temporarily closed.

 iii Councillor Mrs V McVittie report:

iii (Minute 85/iv) Local riverside wrecks

 The Clerk’s report re: the Crouch Harbour Authority correspondence.

iv (Minute 88/iii) The ‘Punch Bowl’ petition

 Councillor Mr K Bench’s report:

v (Minute 88/iii) Parish Council Newsletter.

 To discuss:

**7. The RDC ‘Discover 20/20’**

i The Chairman’s report re: Permission sought for the proposed anchor siting from the freeholders of the Mission Hall.

ii The Clerk’s report re: request to Angela Hutchings, RDC. of Planning and research for Financial support.

**8. Correspondence: (**emails forwarded and letters and papers received)

i To receive an e/letters February 2019 re: Damaged door of the Phone Box at Church End.

ii To receive an e/letter February 2019 from RDC Discover 20-20 re: official launch of Darwin Day at Apton Hall, SS4 3RH

 on 12th February 2020 from, 10am-12 noon.

iii Clerk’s report re: Coffee with Cops meeting correspondence

iv Printed Publications and General Information received by the Clerk, as placed on the table.

 **9. Planning:**

i Application no 19/01086/LBC Stannets, Paglesham Road SS$ 2DZ.

 (Application for Listed Building Consent to Overhaul and Repair Sash Windows)

ii Application no 20/00029/LBC Plough and Sail, Paglesham Road, SS4 2EQ

 (Rebuild Existing Stable Block Following Fire Damage).

**10. Finance**

i To record the Precept demand on Rochford District Council for 2020-2021 @ £6,900-00.

ii i To record the PPC and PVT Financial Statements ending January 2020.

 ii RPC/PVT Statements to be checked against Bank Statements by Councillors: …………….. and ……………….

iii To receive an Invoice February 2020 from B Summerfield/KES Printing re: 1000 walking maps @ £67-80.

iv To receive an Invoice January 2020 from W & H (Romac) Ltd re: 134507 Streetlights P4/P9/Maltings Villas @ £241-68

v To agree the payment February 2020 to HMRC re: PAYE-RTI x 4th quarter @ £138-60.

vi To receive quotations February 2020 re: Phone box door, Church End, repairs.

vii To record the payment December 2019 to W&H (Romac) Ltd re: 134381 P6 Jubilee Cottages @ £101-28.

viii To record the payment December 2019 to HMRC re: PAYE-RTI x 3rd quarter @ £138-60.

ix To record the payment December 2019 to the Information Commission re: subscription 2020 @ £40-00.

x The record the Payment to Images, Crown Printers re: 1000 x Paglesham Walks Flyers was cancelled.

xi To record the Clerk’s Standing Order salary payment of January/February @ £185-00 per month.

xii To record the DD payments January/February to E-on re: streetlight energy @ £82-06.

xiii To record the DD payment 1&1 re: January/February Website @ £ 8-44.

xiv To resolve: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed

 countersigned cheques above.

 Proposed by Councillors: …………………………., seconded by …………………………… and agreed by all.

**11. Paglesham Village Trust:**

i To discuss all Financial and Insurance items:

ii Councillor Mrs V McVittie’s report on advice from the local expert re: the Pond clearance.

iii Councillor Mr K Bench’s report re: the Frances Field green maintenance.

iv Councillor reports:

**12. Highways:**

i Clerk’s report re: Ref: 26750017 Pothole.

ii Councillor’s reports:

**13. Street Lighting:**

i Councillor reports:

ii Clerk’s report re:

 i three outages.

 ii Complaint received on U/S Flashing speed signs at Jubilee Cottages.

**14. Website:**

i The website is brought up to date with the inclusion of this meetings’ information.

ii A Facebook link organised by councillor: Mrs V McVittie.

iii Paglesham WI and Art Club inserts.

**15. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

 **Items:**

**16. Date of next Paglesham Parish Council Meeting.**

 **To agree: Thursday ? APRIL 2020 at 7 pm.**

**8th February 2020 B Summerfield, Paglesham Parish Council Clerk/RFO.**