#  MINUTES

 **The Paglesham Parish Council Meeting**

 **held on Thursday 17th October 2019**

 **at St. Peters Mission Hall, East End, Paglesham, Essex**

#  at 7 p.m.

**76 19-20 To Record the Members and Public Present:** 7.00 pm.

Chairman Councillor Mr D Whittingham

 Councillors: Mr M Corr, Mr K Bench and Mrs V McVittie.

 Ward Councillors: None.

 RDC: Angela Hutchings Discover 20-20.

 Members of the Public: Mr S Cane.

 The Clerk Mr. B. Summerfield.

**77 19-20 Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

 Ward Councillors: Mr G Ioannou, Mrs L Shaw and Mr S Wootton.

**78 19-20 Chairman’s Comments**

 The Chairman welcomed all Councillors and the public to the meeting.

 The Chairman reminded the meeting: of the fire exits and collection point, in the event of an emergency.

**79 19-20 Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism

 Act 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).

 None.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**80 19-20 Paglesham Casual Vacancy:**

iAn application for the one casual vacancy was received from Mr S Cane.

ii The Council agreed to co-opt Mr S Cane for the casual vacancy of Councillor.

**81 19-20 Co-option of applicant for the role of Parish Councillor.**

iMr S Cane signed his Statutory Declaration of Acceptance of Office and received his Declarations of Interests

 Forms (28 days) and will receive from the Clerk, additional paperwork.

**82 19-20 Dispensations** **(relevant provision is s.33 of the Localism Act 2011)**

 The Clerk received Councillor Mr S Cane’s written requests for dispensations re: Financial matters as local

 council tax payer inc: the Precept and as a member of the Paglesham Village Trust.

**83 19-20 Public Forum: ( 5 min per person only )**

I Visiting guest Angela Hutchings of the RDC updated the council on the progress of Discover 20-20:

 The original plan is now modified in our area to an ‘invitation only event on Wallasea Island’ and a ‘grand free two day event

 at the Freight House’. Updates on the Paglesham involvement were discussed.

ii Councillors, visiting Ward/County Councillors and questions/statements from members of the public.

 None

**84 19-20 To receive the Minutes of the Meeting of 22nd August 2019.**

 The Minutes were read and were resolved to be agreed.

 Proposed by Councillors: Mr K Bench, seconded by Mrs V McVittie and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**85 19-20 Matters arising from the Minutes**: (not on the Agenda)

i (Minute 65/ii) Waterside Road maintenance

 A discussion on the condition of the unadopted road concluded: *the Clerk to write to the owner to progress any solutions.*

ii (Minute 65/iii) Open Reach and Broadband coverage in Paglesham.

 Councillor Mr D Whittingham reported: his cancelled visit to meet MP Mr Mark Francois re: the received Broadband and

 the expected final coverage and timescales, is carried forward to Thursday 24th October 2019.

iii (Minute 67/i) Updated Tourist walking maps

 *i The Clerk reported the map update is progressing.*

 ii *New set of updated maps to be costed complete with post-it notes informing the Punch Bowl is temporarily closed.*

iv (Minute 74) Local riverside wrecks

 Agreed: Clerk *to write to the Crouch Harbour Authority.*

**86 19-20 The RDC ‘Discover 20/20’**

 The Beagle Anchor siting and potential financial costs (£25,000) received from Angela Hutchings was discussed.

 Agreed: the Chairman to contact interested parties to appraise them of the lasted information updates

 and to arrange a local site visit for them together with Councillors.

**87 19-20 Correspondence: (**emails forwarded and papers received)

 Printed Publications and General Information received by the Clerk, as placed on the table.

 **88 19-20 Planning:**

i FYI: delegated decision on 19/00360/FUL Waterside Farm, The Chase, Paglesham East End. (approved).

ii FYI: delegated decision on 18/00599/FUL Punch Bowl Inn, Church End, Paglesham. (refused)

iii Councillor Mr K Bench reported the Punch Bowl petition via ‘Save the Punch Bowl’ facebook page is progressing.

iv New Planning applications: None.

**89 19-20 Finance**

i i The PPC and PVT Financial Statements ending September 2019 were recorded.

 ii RPC/PVT Statements to be checked against Bank Statements by Councillors: Mrs V McVittie and Mr K Bench.

ii The publication of the Conclusion of the Audit 2018-2019 on the Website and Notice Boards was recorded.

iii An Invoice October 2019 from D Whittingham re: 7 x Wreaths @ £ Not Received was recorded.

iv To receive an Invoice October 2019 from Heelis and Lodge the PPC Internal Audit 2018-2019 @ £ 80-00 was recorded.

v A welcome donation from the Paglesham Village Trust @ £200-00 was recorded.

vi The payment August 2019 to HMRC re: second quarter PAYE-RTI (due October) @ £ 138-60 was recorded.

vii The payment August 2019 to the RCCE re: annual subscription @ £ 52-80 was recorded

viii The payment August 2019 to B Summerfield/WinZip re: WinZip 2019-2020 (with Sutton) @ £ 33-60 was recorded.

ix The payment August 2019 to B Summerfield/Euroffice re: stationery (with Sutton) @ £68-39

x The payment August 2019 to ROSPA Play Safety re: Inspection and reports on Frances Field, the Pond and

 Oyster Pits @ £246-60 was recorded

xi The Clerk’s Standing Order salary payments of September/October @ £185-00 per month were recorded.

xii The DD payments Sept/Oct to E-on re: streetlight energy @ £ 79-41/£ 82-06 was recorded.

xiii To record the DD payment 1&1 re: Sept/Oct Website @ £ 8.44/ £ 8-44 were recorded.

xiv Resolved: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed

 countersigned cheques above.

 Proposed by Councillors: Mrs V McVittie. seconded by Mr K Bench and agreed by all.

**90 19-20 Paglesham Village Trust:**

i The Chairman reported:

 i Cif application is complete and results are awaited. A new mower was discussed.

 ii Financial matters re: various payments were agreed.

 iii The PVT Internal Audit report needs to be returned for (Typos) clarification.

ii The Paglesham Show 2019 was reported an excellent occasion, benefitting from its non-Bank Holiday date.

iii Councillor Mr K Bench reported the Frances Field green maintenance group is active and well organised.

**91 19-20 Highways:**

i Councillor’s reports: None.

ii LHP results vis: Plough and Sail flooding. A letter from Mark Francois including RDC comments revealed that

 alleged funding for the antiflooding repairs/work will be in the 20-21 Essex Highways financial year.

**92 19-20 Street Lighting:**

i P6 Jubilee Cottages is repaired.

ii Councillor reports: None.

**93 19-20 Website:**

i The website is brought up to date with the inclusion of this meetings’ information.

ii A link to be placed on Facebook organised by councillors: Mr K Bench and Mr M Corr.

**94 19-20 Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: None.

**95 19-20 Date of next Paglesham Parish Council Meeting.**

 **Agreed: Thursday 12th DECEMBER 2019 at 7 pm.**

**There being no further business the Chairman closed the meeting at 9.06 pm.**

**30th November 2019 B Summerfield, Paglesham Parish Council Clerk/RFO.**