

# PAGLESHAM PARISH COUNCIL

www.pagleshamparishcouncil.co.uk

**CHAIRMAN:**

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## AGENDA

**YOU ARE HEREBY SUMMONED TO THE MEETING OF  
THE PAGLESHAM PARISH COUNCIL,  
TO BE HELD AT ST. PETER'S MISSION HALL, PAGLESHAM ROAD, EAST END, SS4 2EQ  
ON THURSDAY, 17<sup>th</sup> OCTOBER 2019.  
(COMMENCING AT 7 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

- i Councillors:
- ii Members of the Public:

**2. Apologies for absence:**

- i To be received by **the Clerk in person only** via: email, letter and telephone.
- ii To discuss the PPC's acceptance of reasons for absence.

**3. Declarations of Interests**

- i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the Localism Act 2011.
- ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.**

**4. Paglesham Casual Vacancy:**

- i To receive applications for the one casual vacancy.
- ii To receive personal statement from the applicant.

**5. Co-option of applicant for the role of Parish Councillor.**

- i The Co-opted Member of the public to sign their Statutory Declaration of Acceptance of Office.
- ii To receive their Declarations of Interests Forms (28 days) and additional paperwork.

**6. Dispensations (relevant provision is s.33 of the Localism Act 2011)**

The Clerk to receive Councillors written requests for dispensations re: Financial matters as local council tax payers inc: the Precept and as a member of the Paglesham Village Trust.

**7. Public Forum: ( 5 min per person only )**

- i Guest Angela Hutchings, RDC re: Discover 20-20.
- ii Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

**8. To receive the Minutes of the Meeting of 22<sup>nd</sup> August 2019.**

To agree:

**9. Matters arising from the Minutes: (not on the Agenda)**

i (Minute 65/ii) Waterside Road maintenance

The Clerk's report re: road plainings costs.

ii (Minute 65/iii) Open Reach and Broadband coverage in Paglesham.

Councillor Mr D Whittingham's report: his potential visit to meet MP Mr Mark Francois re: the received Broadband and the expected final coverage and timescales.

iii (Minute 67/i) Updated Tourist walking maps

i Clerk's report re; map updates.

ii New set of updated maps to be ordered/ costed.

iv (Minute 74) Local riverside wrecks

To discuss:

**10. The RDC 'Discover 20/20'**

Update on the requested flag carrier located in the anchor base.

**11. Correspondence: (emails forwarded and papers received)**

i Clerk has contacted Mrs J Wooding re: using up the last local maps.

ii To receive a letter August 2019 from Mark François MP re: flooding at the Plough and Sail.

iii Printed Publications and General Information received by the Clerk, as placed on the table.

**12. Planning:**

i FYI: delegated decision on 19/00360/FUL Waterside Farm, The Chase, Paglesham East End. (approved).

ii FYI: delegated decision on 18/00599/FUL Punch Bowl Inn, Church End, Paglesham. (refused)

iii Councillor Mr K Bench's report re: Punch Bowl petition via 'Save the Punch Bowl' facebook page.

iv Application no. ...?

**13. Finance**

i i To receive the PPC and PVT Financial Statements ending September 2019.

ii RPC/PVT Statements to be checked against Bank Statements by Councillors: ..... and .....

ii To record the publication of the Conclusion of the Audit 2018-2019 on the Website and Notice Boards.

iii To receive an Invoice October 2019 from Heelis and Lodge the PPC Internal Audit 2018-2019 @ £.....

iv To record a welcome donation from the Paglesham Village Trust @ £200-00.

v To record the payment August 2019 to HMRC re: second quarter PAYE-RTI (due October) @ £ 138-60.

vi To record the payment August 2019 to the RCCE re: annual subscription @ £ 52-80

vii To record the payment August 2019 to B Summerfield/WinZip re: WinZip 2019-2020 (with Sutton) @ £ 33-60.

viii To record the payment August 2019 to B Summerfield/Eurooffice re: stationery (with Sutton) @ £68-39

ix To record the payment August 2019 to ROSPA Play Safety re: Inspection and reports on Frances Field, the Pond and Oyster Pits @ £246-60

x To record the Clerk's Standing Order salary payments of September/October @ £185-00 per month.

xi To record the DD payments July/Aug to E-on re: streetlight energy @ £ 79-41/£ 82-06..

xii To record the DD payment 1&1 re: July/August Website @ £ 8.44/ £ 8-44.

xiii To resolve: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.

Proposed by Councillors: ....., seconded by ..... and agreed by all.

**14. Paglesham Village Trust:**

- i The Chairman's report:
  - i Cif application progress
  - ii Financial matters
  - iii The PVT Internal Audit with the Rochford Accountants
- ii The Paglesham Show 2019 report:
- iii Councillor Mr K Bench's report re: the Frances Field green maintenance group.

**15. Highways:**

- i Councillor's reports:
- ii LHP results vis: Plough and Sail flooding.

**16. Street Lighting:**

- i P6 Jubilee Cottages.
- ii Councillor reports:

**17. Website:**

- i The website is brought up to date with the inclusion of this meetings information.
- ii a link to be placed on Facebook!

**18. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.***

Items:

**19. Date of next Paglesham Parish Council Meeting.**

To agree: **Thursday ?? DECEMBER 2019** at **7 pm.**