

PAGLESHAM PARISH COUNCIL

www.pagleshamparishcouncil.co.uk

CHAIRMAN:

Councillor Mr D Whittingham,
Cobblers Row,
East End,
Paglesham.
Essex.
SS4 2ER.
01702 258616
cobblersrow@tiscali.co.uk

CLERK:

Mr B. Summerfield,
Sutton Hall Cottage,
Sutton Road,
Rochford,
Essex.
SS4 1LG.
01702 549308.
bsummvint@hotmail.com

AGENDA

**YOU ARE HEREBY SUMMONED TO THE MEETING OF
THE PAGLESHAM PARISH COUNCIL,
TO BE HELD AT ST. PETER'S MISSION HALL, PAGLESHAM ROAD, EAST END, SS4 2EQ
ON THURSDAY, 22nd AUGUST 2019.
(COMMENCING AT 7 p.m.)**

Chairman's opening remarks.

1. To record the Members Present:

- i Councillors:
- ii Members of the Public:

2. Apologies for absence:

- i To be received by the Clerk in person only via: email, letter and telephone.
- ii To discuss the PPC's acceptance of reasons for absence.

3. Declarations of Interests

- i To receive **all declarations of interests including** dispensations under the relevant provision s.33 of the Localism Act 2011.
- ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

4. Paglesham Casual Vacancy:

- i To receive applications for the one casual vacancy.
- ii To receive personal statements from applicants.

5. Co-option of applicant for the role of Parish Councillor.

- i The Co-opted Member of the public to sign their Statutory Declaration of Acceptance of Office.
- ii To receive their Declarations of Interests Forms (28 days) and additional paperwork.

6. Dispensations (relevant provision is s.33 of the Localism Act 2011)

The Clerk to receive Councillors written requests for dispensations re: Financial matters as local council tax payers inc: the Precept and as a member of the Paglesham Village Trust.

7. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

8. To receive the Minutes of the Meeting of 27th June 2019.

To agree:

9. **Matters arising from the Minutes:** (not on the Agenda)

- i (Minute 47/ii) Community Heartbeat Trust:
The Chairman's report re: AED training held on 20th July 2019 at St. Peter's Mission Hall.
- ii (Minute 47/iii) 'Community Listing'
The Clerk's report:
- iii (Minute 47/iv) Waterside Road maintenance
To discuss:
- iv (Minute 47/ii) Open Reach and Broadband coverage in Paglesham.
To discuss:
- v (Minute 47/i) Plough and Sail continuing road flooding.
The Chairman/Clerk's report:

10. **The RDC 'Discover 20/20'**

To receive the Clerk's update report: Land owners, BBC Shrewsbury correspondence and to discuss the potential Paglesham/RDC Discover 20/20 'Beagle' celebration:

11. **Correspondence:** (emails forwarded and papers received)

- i To receive an e/letter August 2019 from Mrs J Wooding re: Circulation of local maps!
- ii Printed Publications and General Information received by the Clerk, as placed on the table.

12. **Planning:**

Rochford District Council Planning officer's decision Refusal re: application 18/00599/FUL, The Punchbowl, Church End, Paglesham.

13. **Finance**

- i
 - i To receive the PPC and PVT Financial Statements ending July 2019.
 - ii RPC/PVT Financial Statements to be checked against Bank Statements by Councillors: and
- ii To receive a SPC claimed VAT payment of June 2019 @ £ 266-91.
- iii To receive the Notification of Exempt Status July 2019 from the SBA team, PKF-Littlejohn LLP.
- iv To agree a payment August 2019 to HMRC re: second quarter PAYE-RTI @ £ 138-60.
- v To receive an Invoice July 2019 from RCCE re: annual subscription @ £ 52-80.
- vi To receive an Invoice July 2019 from B Summerfield/WinZip re: WinZip 2019-2020 (with Sutton) @ £ 33-60.
- vii To record the payment June 2019 to B Summerfield/Eurooffice re: stationery (with Sutton) @ £68-39.
- viii To record the payment June 2019 to ROSPA Play Safety re: Inspection and reports on Frances Field, the Pond and Oyster Pits @ £246-60.
- ix To record the payment July 2019 to HMRC-RTI first quarter period 2019-2020 @ £138-60.
- x To record the Clerk's Standing Order salary payments of June/July/August @ £185-00 per month.
- xi To record The DD payments July/Aug to E-on re: streetlight energy @ £ 79-41/£ 82-06.
- xii To record The DD payment 1&1 re: July/August Website @ £ 8.44/ £ 8-44.
- xiii To receive the Clerk's report re: the Heelis and Lodge Invoice for the PPC Internal Audit 2018-2019.
- xiv To Resolve: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.
Proposed by Councillors:, seconded by and agreed by all.

14. Paglesham Village Trust:

- i The Chairman's report: Cif application, etc, and general financial matters.
- ii To discuss & agree a donation to the Paglesham Parish Council @ £.....
- iii Councillor Mr K Bench's report: Frances Field green maintenance group.

15. Highways:

- i Fly-tipping at the Junction of Paglesham Road and the road to Church End.
- ii Road works: Apton Hall notification.
- iii Councillor reports:

16. Street Lighting:

- i P6, Jubilee Cottages.
- ii Councillor reports:

17. Website:

- i The website will be brought up to date with the inclusion of this meetings information.
- ii Information from Dr Mrs A Pusey re: all Paglesham local events:
- iii Clerk's report re: Inclusion of all Internal Audit information 2018-2019.

18. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items:

19. Date of next Paglesham Parish Council Meeting.

To agree: **Thursday ? October/November 2019 at 7 pm.**

17th August 2019.

B. Summerfield, Paglesham Parish Council Clerk/RFO.