**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

Mr B. Summerfield,

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**CHAIRMAN:**

Councillor Mr D Whittingham,

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 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO A MEETING OF THE PAGLESHAM PARISH COUNCIL**

 **TO BE HELD AT St PETERS MISSION HALL, PAGLESHAM ROAD, EAST END, PAGLESHAM**

 **ON THURSDAY, 8th NOVEMBER 2018.**

 **(COMMENCING AT 8 p.m.)**

Chairman's opening remarks.

**1. To Record the Members Present:**

i Councillors

ii Members of the Public

**2. Apologies for absence:**

 **To be received by the Clerk in Person via: email, letter or telephone**

**3. To Receive Declarations of Interest.**

i To receive all declaration of interests;

ii The Chairman reminds Councillors to declare any further interests now and/or as they become evident to them,

**4. The Public Forum:** ( 5 minutes per person )  **(Specifically for Councillors statements, Guest Speakers, visiting Ward/County Councillors and questions from members of the public).**

 ‘Discover 20/20’ RDC event: Ward and Chairman’s reports:

**5. To Receive the Minutes of the Parish Council Meeting of 30th August 2018.**

 To receive and agree:

**6. Matters Arising from the Above:**

i (Minute 68 18-19/i) The Ward Councillor’s surgeries.

 Ward Councillor Mrs L Shaw’s report:

ii (Minute 68 18-19/ii) Website information re: new local Superfast Broadband

www.superfastessex.org/whatshappeningnext (or) www.superfastessex/maps

iii (Minute 75 18-19) GDPR meeting.

 Clerk’s report:

**7. Correspondence: (**emails forwarded and paper received)

i To receive an e/letter October 2018, of thanks from the Essex and Herts Air Ambulance for the Paglesham PC donation.

ii Printed Publications and General Information received by the Clerk, as placed on the table.

 **8. Planning:**

i I To record the PPC consultation response to the RDC Planning of 6th August 2018 Application no 18/00599/FUL,

 The Punch Bowl, Church End, Paglesham. SS4 2DP. (Change of Use from Mixed Use as a Public House

 and Residential Use to C3 Residential Use and Retention of Fences and Gates):

                    ii Paglesham Parish Council oppose the application based on: the of loss of the Paglesham Church End Village Amenity, the loss of the Paglesham/Rochford tourist amenity, the loss of the PH car parking and oppose the additional new gates and fence as they are not commensurate with the historic Street Scene and out of keeping

in a Conservation area.

iii To receive the Ward Councillors response to the Stambridge Parish Council request: that the planning decision on the above is ‘called in’ to be decided by the full Rochford District Council.

ii Application no 18/00841/LBC 1, The Chaseway, The Chase, Paglesham, Essex.

 (Repair Damaged Roof. Replaster and Replacement of Wall Materials Internally).

iii Application no 18/00698/FUL 1, Shop Row, Paglesham, Essex SS4 2EW.

 (First Floor Side Extension, First Floor Rear Extension Pitched Roof over Existing Rear Extension).

iv A new High Fence.

 To discuss:

**9. Finance**

i i To receive the RPC and PVT Financial Statements ending September 2018.

 iii RPC/PVT Financial Statements to be checked against Bank Statements by Councillors ……………………………..

 and …………………………………

ii To record an email/letter from HM Revenue and Customs referring to the VAT 126 claim process 2018 and instructions for the Clerk to process VAT126, on line. Registration number (XBV126000107109).

iii To receive an Invoice August 2018 from B Summerfield/HMRC, 2nd Quarter PAYE-RTI 2018-2019 @ £116-40.

iv To receive an Invoice October 2018 from B Summerfield/Eureka Office Supplies re: x 2 Laser Printer Cartridges

 (to be shared with Sutton) @ £57-58.

v To agree a donation October 2018 re: donation (reissued) to Rochford and Rayleigh CAB @ £50-00.

vi To receive an Invoice October 2018 from H&W (Romac) Ltd re: 133837 Streetlight repair P10. @ £101-28.

viii To record the payment July 2018 to B Summerfield re: shared (Sutton) McAfee software @ £39-99.

viii To record the payment July 2018 to W&H (Romac) Ltd re: P8 Streetlighting @ £78-54.

ix To record the payment July 2018 to RCCE re: subscription @ £52-80.

x To record the payment July 2018 to HMRC re: 1st Quarter PAYE-RTI @ £116-40.

xi To record the payment August 2018 to B Summerfield/Smoothy Accountants re: Internal Audit @ £200-00.

xii To record the donation August 2018 to Essex Air Ambulance @ £50-00.

xiii To record the donation August 2018 --- Cancelled re: (Wrong Title)!

xiv To record the payment August 2018 to ROSPA re: inspection of x 3 PVT areas @ £239-40.

xv To record the Clerk’s Standing Order salary payments of August/September @ £155-36 per month.

xvi To record the DD payments September to E-on re: streetlight energy @ £66-47/£64-32.

xvii To record the DD payment August/September, 1&1 re: Website @ £71-86/£35-99.

 To receive the Clerk’s report:

xviii To resolve all payments, financial statements, receipts, transfers, ratified and agreed countersigned cheques above.

 Proposed by Councillors: …………………………, seconded by ………………………. and agreed by all.

**10. Paglesham Village Trust**

i The Chairman’s report: Frances Field, Star spotting, etc!

ii Correspondence re: Oyster Pitts declaration by previous owners, etc.,

iii Councillor Mr R Fance: A second quote is to be sought for clearing out of the pond.

iv The Clerk’s report: the Charitable Trusteeships available to the PPC and the PVT.

**11. Highways**

i Correspondence re: Plough and Sail flooding.

ii The Clerk’s report re: Contractors report of VAS at Jubilee Cottages.

iii Councillor reports:

**12. Street Lighting.**

 Councillor reports:

**13. Website**

 The Clerk’s report:

**14. Armistice Day Commemorations:**

i The Church Service: (Act of Remembrance)

ii Wreaths:

iii Bell Ringing at 12.30 pm:

**15. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**16. Date of next Paglesham Parish Council Meeting.**

 **To agree: ? January 2019.** (Precept 2019-2020)

**3rd November 2018. B. Summerfield Paglesham Parish Council Clerk/RFO.**