#  MINUTES

 **The Paglesham Parish Council Meeting**

 **held on Thursday 7th September 2017**

 **at The Paglesham Mission Hall, East End, Paglesham**

#  at 8 p.m.

**43 17-18 To Record the Members and Public Present:** 8.0 pm.

Councillor Mr D Whittingham [Chairman]

 Councillors: Mr R Fance, Mrs V McVittie and Mrs J Wooding.

 Members of the Public: None.

 Ward Councillors None.

 The Clerk Mr. B. Summerfield.

**44 17-18 Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

 Councillor Mr K Bench (moving) and Ward Councillor Mrs L Shaw (other meeting).

**45 17-18 Chairman’s Comments**

 The Chairman welcomed all Councillors and the public to the meeting.

 The Chairman reminded the meeting: of the fire exits and collection point, in the event of an emergency.

**46 17-18 Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism

 Act 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).

 None.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**47 17-18 Public Questions:**

(Specifically for Guest Speakers, visiting Ward/County Councillors and questions from members of the public).

 None

**48 17-18 To Receive the Minutes of the Extraordinary Meeting of 29th June 2017.**

 The Minutes were read and were resolved to be agreed.

 Proposed by Councillors: Mrs V McVittie seconded by Mrs J Wooding and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**49 17-18 Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 34/i) Neighbourhood Planning.

 The Clerk reported his research and will, when Barling Magna PC have held a meeting, arrange with Sarah Sapsford

 of the RCCE, to visit to speak and advise on the process.

ii (Minute 34/ii) Grants for LED’ Streetlights.

 The Clerk reported that there are no grants available as such but, a government sponsored funded company, SPARIX re:

 LED street lighting, is being investigated

iii (Minute 34/iii) Aon Insurance 2017-2018 and Asset list.

 The Clerk reported the insurance renewal included the updated list.

iv (Minute 37/xv) Footpath Walks flyers/maps.

 The Clerk reported that he has arranged for the production of 2,000 off flyers (with a slightly different configuration),

 for £116-00.

v (Minute 39/i) Anti-litter signs on poles/posts?

 The Clerk reported highways will remove unauthorized signs and BT/Electricity boards are anti signs on their poles.

 As discussed, antilitter signs could go on the Neighbourhood Watch poles.

 Council agreed there are too many signs at the moment.

**50 17-18 Correspondence: (**emails forwarded and paper received)

i An e/letter July 2017from Barclays Bank, Rochford re: Closure of the Rochford Branch was recorded.

ii An e/letter July 2017 from Planning Rochford re: Local Conservation Area and Tree Works on the

 Paglesham Road as circulated was recorded.

iii An e/letter August from Aon re: end of insurance cover in 2018 was recorded.

iv An e/letter August 2017 from Natural England re: Consultation meeting on Public Access along the Coast from Southend to Wallasea Island, to be held in the Parish Rooms, West Street, Rochford SS4 1AS on Thursday 28th September from 5pm to 8pm was recorded.

v A letter August 2017 from RR Citizens Advice re: Current work in and for the Community was recorded.

 Councillors agreed a donation of £50-00 in support.

vi A letter August 2017 from Essex Air ambulance re: Current work in and for the Community was recorded.

 Councillors agreed a donation of £50-00 in support.

vii Printed Publications and General Information received by the Clerk, were placed on the table.

 **51 17-18 Planning:**

i Application no 17/00779/FUL 8, Boarded Row, Paglesham, Rochford. SS4 2EN

 (Part Single Storey, Part Two Storey Rear Extension)

 Paglesham Parish Council do not object.

ii If the Chairman allows the late received: Application no 17/00778/FUL 7, Boarded Row, Paglesham, SS4 2EN.

 (Two Storey Pitched Roofed Rear Extension)

 Paglesham Parish Council do not object.

**52 17-18 Finance**

i The RPC and PVT Financial Statements ending August 2017 were recorded.

ii Councillors: Mr R Fance and Mrs V McVittie checked the above against Bank Statements.

iii An Invoice July 2017 from ROPA Playsafety Ltd re: Annual Inspection reports @ £239-40 was recorded.

iv An Invoice August 2017 from Solo Press/B Summerfield re: x 2000 Paglesham Walks Flyers @ £116-00 was recorded.

v The donation of 50-00 to the RR Citizens Advice Bureau was agreed.

vi The donation of 50-00 to the Essex Air Ambulance was agreed.

vii The payment June 2017 to TonerTopUp/B Summerfield re: Laser refill with Sutton PC @ £17-79 was recorded.

viii The payment June 2017 to Mrs J Hindley re: Internal Audit 2016-2017 @ £180-00 was recorded.

ix The payment June 2017 to RCCE re: Annual Subs @ £52-80 was recorded.

x The DD payments July/August to E-on re: streetlight energy @ £56-60 and £58-49. was recorded

xi The DD payments June/July/August to 1&1 re: Website @ £11-99 and £11-99 was recorded.

xii Resolved: all payments, financial statements, receipts, transfers, ratified and agreed countersigned cheques above.

 Proposed by Councillors: Mrs J Wooding, seconded by Mrs. V McVittie and agreed by all.

**53 17-18 Paglesham Village Trust**

i The Internal Auditors report for the Financial year 2016-2017 was received and recorded.

ii Playsafety (ROSPA) reports as circulated were discussed and agreed that the Clerk to forward the Pond report for

 further discussion on the next Agenda. More ‘Deep Water’ signs were discussed.

iii The Chairman reported: following recent lettings for events on the Frances Field it was agreed that there should be

 better control of the events by raising the deposit required. If the events run overtime and or are conducted

 to the detriment of neighbouring households, deposits to be held and not returned, For further Agenda discussion.

iv Councillor Mr R Fance reported: on the condition of the field after the Show - The wiring is nearly completed to the

 containers with switchgear to be completed – The fence around the pond was discussed and the 535 maintenance.

**54 17-18 Highways**

i Ward Councillor Mr G Ioannou emailed report on requested Paglesham items, was recorded.

 Agreed that the Clerk will meet with the Chairman to Survey the hedge overgrowth on the Paglesham Road.

 Agreed Councillor Mr R Fance to get a local estimate for cutting the hedges back, from’ Ingulfs’ to opposite

 Jubilee Cottages.

ii Councillor reports: East Hall Road is reported clear of parking cars.

**55 17-18 Street lighting.**

i Councillor Streetlighting reports:

 None.

ii Clerks report re: LED streetlighting.

 The Clerk reported that there are no grants available as such but, a government sponsored company ‘SPARIX’

 is being investigated.

**56 17-18 Website**

The Clerk reported the website up to date!

**57 17-18 Next Agenda Items from Councillors**. *for next Agenda and exchange of information only.*

Items: As above.

**58 17-18 Date of next meeting.**

**Agreed: Thursday 2nd November 2017.**

**There being no further business the Chairman closed the meeting at 10.08 pm.**

**28th October 2017. B. Summerfield.**

 **Paglesham Parish Council Clerk.**