#  MINUTES

 **The Paglesham Parish Council Meeting**

 **held on Thursday 29th June 2017**

 **at The Paglesham Mission Hall, East End, Paglesham**

#  at 8 p.m.

**28 17-18 To Record the Members and Public Present:** 8.0 pm

Councillor Mr D Whittingham [Chairman]

 Councillors: Mr K Bench, Mr R Fance, Mrs V McVittie and Mrs J Wooding.

 Members of the Public: Mrs A Pusey and Mrs V Byczynski.

 Ward Councillor Mrs L Shaw.

 The Clerk Mr. B. Summerfield.

**29 17-18 Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

 None

**30 17-18 Chairman’s Comments**

 The Chairman welcomed all Councillors and the public to the meeting.

 The Chairman reminded the meeting: of the fire exits and collection point, in the event of an emergency.

**31 17-18 Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism

 Act 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).

 None.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**32 17-18 Public Questions:**

(Specifically for Guest Speakers, visiting Ward/County Councillors and questions from members of the public).

i Ward Councillor Mr L Shaw reported that Parish Training for Councillors on Planning and LHP was available from

 the RDC and reported information re: the Old House South Street, Standards Training and the Teen Café in St Marks

 Field.

ii Mrs V Byczynski requested that if Essex County Highways wanted to communicate a request for cutting back hedges

 on her property, that they do it with a courteous letter, email or telephone call.

iii Mrs A Pusey requested that the local Conservation Area be protected against TPO’s allegedly being ignored and

 building work being carried out and her objection to the planning application for COU at the Punch Bowl.

**33 17-18 To Receive the Minutes of the AGM of 11th May 2017.**

The Minutes were read and were resolved to be agreed.

 Proposed by Councillors: Mr K Bench seconded by Mrs V McVittie and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**34 17-18 Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 97/i) Neighbourhood Planning

 Agreed the Clerk will further research the local Canewdon advice.

ii (Minute 105) Grants for LED’ Streetlights.

 The Clerk to further enquire.

iii (Minute 105) Aon Insurance 29017-2018 and Asset list

 The Clerk to forward to Aon.

**35 17-18 Correspondence: (**emails forwarded and paper received)

i Items as raised by councillors from Emailed correspondences were noted.

iiPrinted Publications and General Information received by the Clerk, were placed on the table.

 **36 17-18 Planning:**

i Planning no.  17/00585/COU The Punch Bowl Inn, Church End, Paglesham, Rochford SS4 2DP.

The Paglesham Parish Council object in the strongest terms to:

i             the proposed loss of a very important local social amenity and one of the focal points of Paglesham Church End.

ii            the proposed loss of this important ‘tourist’ amenity, which will no longer be available for the present and future

 grow of tourism in Paglesham generally and in particular at Paglesham Church End

ii Planning application no. 17/00584/LDC 6, New Row, Waterside Road, Paglesham SS4 2EP

(Application for a Certificate of Lawfulness For Proposed Single Storey Rear Extension)

The Paglesham Parish Council object based on:

 i          loss of the rear ‘Right of Way’.

 ii          the proposed application may be exceeding the permitted development size.

iii Planning application no. 17/00583/LDC 6, New Row, Waterside Road, Paglesham SS4 2EP

(Application for a Certificate of Lawfulness For Proposed Extension to Existing Garage and new Outbuilding for Use as Gymnasium)

 The Paglesham Parish Council object based on:

 i          loss of the rear ‘Right of Way’.

 ii        the proposed application may be exceeding the permitted development size.

iv Planning application no.  17/00413/LBC 1, The Chaseway, The Chase, Paglesham. SS4 2EJ

(Replacement Windows) – Paglesham Parish Council supports.

**37 17-18 Finance**

i The RPC and PVT Financial Statements ending October 2014 was recorded.

ii Two Councillors: Mrs V McVittie and Mr K Bench checked the PPC Agenda Statements against the Bank Statements

 and agreed the balances.

iii The Annual Internal Audit Report of 2016-2017 was read to the Council and recorded.

iv The Annual Governance Statement (Page 1) of the Annual Return was read to the Council and all boxes were agreed.

 The Chairman and Clerk co-signed the document.

v The Annual Accounting Statement (Page 2) was read to the Council of the Annual Audit Return and all boxes were agreed.

 The Chairman and Clerk co-signed the document.

vi The Clerk reported that he has placed the Notices of Public Rights of Inspection 2016-2017 on the Notice Boards.

vii An Invoice June 2017 from Mrs J Hindley re: Internal Audit 2016-2017 @ £180-00 was recorded.

viii An Invoice June 2017 from TonerTopUp/B Summerfield re: Laser refill with Sutton PC @ £17-79 was recorded.

ix An Invoice June 2017 from RCCE re: Annual Subs @ £52-80 was recorded.

x The payment May 2017 to Aon UK Ltd re: Annual Insurance 2017-2018 @ £1,062-89 was recorded.

xi The payment May 2017 to EALC re: Annual Subs 2017-2018 @ £66-26 was recorded.

xii The payment May 2017 to My PC Backup/B Summerfield with Sutton PC: @ £71-57 was recorded.

xiii The DD payments May/June to E-on re: streetlight energy @ £48-30 and £58-49 were recorded.

xiv The DD payments April/May to 1&1 re: Website @ £11-99 and £11-99 were recorded.

xv Agreed the Clerk to purchase replacement Paglesham Walks flyers x 1000.

 Proposed by Mrs J Wooding, seconded by Mr D Whittingham and agreed by all.

xvi Resolved: all payments, financial statements, receipts, transfers, ratified and agreed countersigned cheques above.

 Proposed by Councillors: Mrs V McVittie, seconded by Mr K Bench and agreed by all.

**38 17-18 Paglesham Village Trust**

i Playsafety (ROSPA) reports re: May Inspections of the Francis Field, Pond and Oyster Pitts, were circulated to

 councillors by email.

ii Councillors agreed to read the late received reports and discuss at the next meeting

iii The Chairman reported a wedding booked for August.

iv Councillor Mr R Fance reported: the grass has been used as a race track by vandals – an electricity supply is to be

 installed to the containers for lighting inside and out and he has a contactors quote at £585-00, with another contractors

 quotation to be received.

v Councillors resolved that the lowest quotation to be accepted.

 Proposed by Councillors: Mrs J Wooding, seconded by Mr K Bench and agreed by all.

**39 17-18 Highways**

i Anti-litter signs on poles/posts

ii To record the Clerk’s letter of request to Ward Councillor Mr G Ioannou for his report on:

 i The inspection of the hedge overgrowth on Paglesham Road.

 ii The Flooding issues at the Plough and Sail

 iii The unresolved road safety issues resulting from the resurfacing of East Hall Road…

**40 17-18 Street lighting.**

 Councillor Streetlighting reports:

 None.

**41 17-18 Website**

The Clerk reported that the website is to be updated to accommodate the Transparency Rules.

**42 17-18 Next Agenda Items from Councillors**. *for next Agenda and exchange of information only.*

Items:

 Anti-Litter Signs – Footpath Maps – Rospa reports.

 **42 17-18 Date of next meeting.**

**Agreed: Thursday 7th September 2017.**

**There being no further business the Chairman closed the meeting at 10.01 pm.**

**2nd September 2017. B. Summerfield.**

 **Paglesham Parish Council Clerk.**