#  MINUTES

 **The Paglesham Parish Council Meeting**

 **held on Thursday 14th December 2017**

 **at The Paglesham Mission Hall, East End, Paglesham**

#  at 8 p.m.

**75 17-18 To Record the Members and Public Present:** 8.0 pm.

Councillor Mr D Whittingham [Chairman]

 Councillors: Mr R Fance, Mrs V McVittie and Mrs J Wooding.

 Members of the Public: None.

 The Clerk Mr. B. Summerfield.

**76 17-18 Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

 Councillors: Mr K Bench (No apology), Ward Councillor Mrs L Shaw.

**77 17-18 Chairman’s Comments**

 The Chairman welcomed all Councillors and the public to the meeting.

 The Chairman reminded the meeting: of the fire exits and collection point, in the event of an emergency.

**78 17-18 Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism

 Act 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).

 None.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**79 17-18 Public Questions:**

(Specifically for Guest Speakers, visiting Ward/County Councillors and questions from members of the public).

 None.

**80 17-18 To Receive the Minutes of the Meeting of 2nd November 2017.**

 The Minutes were read and were resolved to be agreed.

 Proposed by Councillors: Mr R Fance, seconded by Mrs V McVittie and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**81 17-18 Matters Arising from the Minutes: (Not on the Agenda)**

 (Minute 65/i) Neighbourhood Planning introductory talk.

Sarah Sapsford’s (RCCE) introductory talk is on Tuesday 23rd January 2018 at the Stambridge Memorial Hall at 7.30 pm.

**82 17-18 Correspondence: (**emails forwarded and paper received)

i E/letters November 2017 from Councillor Mr D Whittingham re: East Hall Road, BT Broadband, Notice Boards,

 Ward Councillor Surgery and the ‘Slow Down’ Sign for Jubilee Cottages were discussed.

 A Ward councillor Surgery was agreed a good idea.

ii An e/letter December 2017 from Came and Co re: Insurance enquiry quotation for 2018-2019 was recorded.

iii An e/letter December 2017 from RDC re: Definitive Statement for Paglesham Public Footpaths was recorded.

iv An e/letter November 2017 from Ward Councillor Mrs L Shaw re: darren.horsman@essexpnn.police.uk was recorded.

v A request from East London Textiles Ltd (working for Essex and Herts Air Ambulance), for a Clothing Donation Bank

 situated in the Paglesham area, was discussed and agreed.

vi Printed Publications and General Information received by the Clerk, as placed on the table.

 **83 17-18 Planning:**

 Application: None.

**84 17-18 Finance: The Precept 2018-2019:**

i The PRECEPT Sum of £5,485 (2017-2018) + 6% @ £5,814 was agreed: subject to the government imposing a

 cap of say 3% (the current inflation rate).

ii Resolved: The presented precept demand will be agreed by email to be varied according to any Government cap.

 This is in order to prevent the potential costs involved with a local referendum.

 Proposed by Councillors: Mr D Whittingham, seconded by Mr R Fance and agreed by all.

**85 17-18 Finance**

i The RPC and PVT Financial Statements ending November 2017 were recorded.

ii Councillors: Mrs V McVittie and Mrs J Wooding checked the above against Bank Statements.

iii A payment of December 2017 from Sutton Parish Council re: share of Eureka Supplies and Winzip

 software @£23-99 and £29-01 was recorded.

iv An Invoice December 2017 from Registration Team re: Data Protection renewal @ £35-00 was recorded.

The Chairman allowed:

v An Invoice December 2017 from R. J. Fance re: Notice board refurbishment @ £385-00 was recorded.

vi The payment November 2017 to Eureka Supplies/B Summerfield re: shared (with Sutton PC) @ £57-58.

vii The payment November 2017 to WinZip/B Summerfield re: shared (with Sutton PC) @ £69-64.

viii The payment November 2017 to W&H (Romac) Ltd re: Streetlight repair P12 @ £85-38.

ix The DD payments November/December to E-on re: streetlight energy @ £58-49/£56-60.

x The DD payments October/November 1&1 re: Website @ £11-99 and £11-99.

xi Resolved: all payments, financial statements, receipts, transfers, ratified and agreed countersigned cheques above.

 Proposed by Councillors: Mrs J Wooding, seconded by Mrs V McVittie and agreed by all.

**86 17-18 Paglesham Village Trust**

i The Chairman’s report: Clearance of the Container and a service on the mower is in hand.

 Councillor Mrs J Wooding’s report re: recommended pond signage is completed.

ii Councillor Mr R Fance’s report: Frances Field all quiet.

**87 17-18 Highways**

i Letters to the land owners abutting the Paglesham Road have been sent and the Calab Rankins hedges have been cut back and Cole hedges are to be cut back as requested.

ii Councillor reports: None.

**88 17-18 Street lighting.**

i Clerks report re: the LED streetlighting quotation is received but the contractor is not happy with the product.

 Like for like substitute LED bulbs are now allegedly available to replace the Sox lamps. Prices TBA.

ii Councillor Streetlighting reports: P 11 by the Plough and Sail and the missing cover outside no. 1, New Cottages.

**89 17-18 Website**

The Clerk reported the website will be updated with todays information.

**90 17-18 Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: A request for a speed limit from Jubilee Cottages to the Plough and Sail.

**91 17-18 Date of next meeting.**

 **Agreed: 8th February 2018.**

**There being no further business the Chairman closed the meeting at 9.27 pm.**

**3rd February 2018. B. Summerfield Paglesham Parish Council Clerk.**