**PAGLESHAM PARISH COUNCIL.**

 **www.pagleshamparishcouncil.co.uk**

 Chairman: Clerk:

 Councillor Mr D. Whittingham, Mr B Summerfield,

 Cobblers Row, Sutton Hall Cottage,

 East End, Sutton Road,

 Paglesham, Rochford,

 Essex. Essex.

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 **YOU ARE HEREBY SUMMONED TO A MEETING**

 **OF THE PAGLESGHAM PARISH COUNCIL**

 **TO BE HELD AT THE PAGLESHAM MISSION HALL**

 **THURSDAY 2nd MARCH 2017.**

 **East End, Paglesham.**

 **(commencing at 8 P.M.)**

 **Agenda**

Chairman’s opening remarks:

**1. To Record the Members Present:**

i Councillors:

ii Members of the Public:

**2.** **Apologies and reasons for absence: (**It is important to record the grounds upon which apologies for absence

are tendered in case they have to be approved to prevent a casual vacancy arising - Local Government Act 1972 schedule 12).

 **To be received by the Clerk in person via: email, letter or telephone.**

**3. Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism Act

 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident**

 **to them, during the progress of the meeting.**

**4. Public Forum: ( 5 min per person only )**

i Visiting Ward/County Councillors and Councillors,

ii Questions from members of the public.

**5. To Receive the Minutes of the Meeting of 5th January 2017.**

 To receive and agree the Minutes:

**6. Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 101/ii) ‘Neighbourhood Planning’

 Councillors to discuss:

 i ‘Neighbourhood Planning’ as a Paglesham only project.

 ii ‘Neighbourhood Planning’ as a joint project with Stambridge PC.

ii (Minute 101/vi) 1&1 Paglesham letter

 The Clerk’s report:

iii (Minute 102/ii) RDC/Parish Councils networking event of 25th January 2017.

 Councillors reports:

**7. Correspondence: (**emails forwarded and paper received)

i General information emails to councillors.

ii To receive an e/letter from the RDC re: Council Tax Bill for 2017-2018.

iii To receive an e/letter January 2017 from RDC re: the River Crouch Guide reprint request contribution of £50-00.

iv To receive a letter January 2017 from Ward Councillor Mrs L Shaw re: request for a contribution (£?) towards the

 provision of reflective smiley badges for children to wear to school in the dark and in the interest of Road Safety.

vPrinted Publications, General Information as received by the Clerk and placed on the table.

**8. Planning:**

 ESS/12/17/ROC Wallasea Island Wild Coast Project, Creeksea Ferry Road, Wallasea Island, SS4 2HD

 (The Erection of Buildings Comprising One Reception Hide and One Viewing Hide for use by the General Public;

 the Development of a Staff Compound comprising One Office Building and One Meeting Room Building, Staff

 Parking Area and the Erection of a Communications Aerial; the Erection of One Workshop and Development of a

 New Hardstanding and Associated Works)

**9. Finance**

i I To receive the PPC and PVT Financial Statements ending February 2017.

 i The above balances to be checked against Bank Statements by Councillors: ………….. and …………..

ii To receive the Clerk’s Salary report/invoice for 2016-2017:

 i Salary total @ £ 1,487-00 gross = 18.5 x 12 x £6.70 (Gov minimum wage).

 ii @ £ 1,239-00 nett

 iii HMRC x 20% @ £ 248-00.

iii To receive the Clerk’s Office use report/invoice for 2016-2017:

 i Office total @ £ 86-25 gross

 ii @ £ 71-87 nett

 iii HMRC x 20% @ £ 14-38.

iv To receive an Invoice March 2017 from B Summerfield re: 2016-2017 salary £1,239 + office £71-87 = £1,310-00

v To agree a payment to HMRC re: the above @ £248-00 + £14-38 = £262-38.

vi To receive an Invoice March 2017 from B Summerfield re: Fuel allowance 2016-2017 @ £ 48-30.

vii To receive an Invoice January 2017 from W&H (Romac) Ltd re: P16 Waterside Cottages repair @ £89-46.

viii To receive an Invoice March 2017 from The Paglesham Womens Institute re: Annual Village Hall hire @ £250-00.

ix To record the payment January 2017 to W&H (Romac) Ltd re: Two Streetlights @ £239-46.

x The Clerk’s report re: the PRECEPT demand on Rochford District Council for 2017-2018 @ £5,485-00.

xi The D/D payment of January/February 2017 to E.ON re: Streetlights energy @ £51-74 and £53-47.

xii To resolve: all payments, financial statements, receipts, transfers and countersigned cheques above.

 Proposed by Councillors: ………………., seconded by ……………………… and agreed by all.

**10. Paglesham Village Trust**

i To receive the PVT insurance quotation from Came and Co.

ii The Chairman’s report:

iii Councillor Mr R Fance’s ‘Frances Field’ report:

iv Councillors reports:

**11. Highways**

i The Chairman’s report re: the inspection of the hedge overgrowth on the Paglesham Road with Ward Councillor

 Mr G Ioannou.

ii Enquiry 2465420 reported as completed by ECC Highways.

**12. Streetlights**

i Clerk’s report re: available Grants for LED’S.

ii P16 – 1, Waterside Cottages has been reported/actioned.

iii Councillor reports:

**13. Website.**

i Clerk’s report: mobile library visiting times.

ii PVPA Spring Show on the website.

**14. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.***

 Items:

**15. Date of the next Annual Paglesham Parish Meeting**:

**To agree: Thursday 4th May 2017**

 **(at the Paglesham Mission Hall, East End, Paglesham commencing at 7.30 pm.)**

**16. Date of the next Annual Paglesham Parish Council Meeting**:

**To agree: Thursday 4th May 2017**

 **(at the Paglesham Mission Hall, East End, Paglesham commencing after the APM.)**

**25th February 2017. B. Summerfield. Paglesham Parish Council Clerk.**