**PAGLESHAM PARISH COUNCIL.**

 **www.pagleshamparishcouncil.co.uk**

 Chairman: Clerk:

 Councillor Mr D. Whittingham, Mr B Summerfield,

 Cobblers Row, Sutton Hall Cottage,

 East End, Sutton Road,

 Paglesham, Rochford,

 Essex. Essex.

 SS4 2ER. SS4 1LG.

 01702 258616 01702 549308

 cobblersrow@tiscali.co.uk bsummvint@hotmail.com

 **YOU ARE HEREBY SUMMONED TO A MEETING**

 **OF THE PAGLESGHAM PARISH COUNCIL**

 **TO BE HELD AT THE PAGLESHAM MISSION HALL**

 **THURSDAY 5th JANUARY 2017**

 **East End, Paglesham.**

 **(commencing at 8 P.M.)**

 **Agenda**

Chairman’s opening remarks:

**1. To Record the Members Present:**

i Councillors:

ii Members of the Public:

**2.** **Apologies and reasons for absence: (**It is important to record the grounds upon which apologies for absence

are tendered in case they have to be approved to prevent a casual vacancy arising - Local Government Act 1972 schedule 12).

 **To be received by the Clerk in person via: email, letter or telephone.**

**3. Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism Act

 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident**

 **to them, during the progress of the meeting.**

**4. The co-option of a member of the public as a Councillor**

i To receive a member of the publics’ written request to be considered for co-option as a Councillor of the PPC.

ii To resolve by vote that M………………………… be co-opted as a councillor of the Paglesham Parish Council.

iii M………………… to sign a Declarations of Acceptance of the office of Councillor of the Paglesham Parish Council.

iv Councillor M…………………. to complete and sign a Declaration of Interests (must be completed inside 28 days).

v Councillor M…………………… to sign their dispensation request form (Council tax/Precept/PVT) and to receive

 various paperwork as a co-opted Councillor.

**5. Public Forum: ( 5 min per person only )**

i Visiting Ward/County Councillors and Councillors,

ii Questions from members of the public.

**6. To Receive the Minutes of the Meeting of 8th December 2016.**

 To receive and agree:

**7. Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 81/ii) Plough and Sail outside Flooding

 Cllr Mr G Ioannou’s report:

ii (Minute 81/ii) Joint ‘Neighbourhood Planning’ (Stambridge/Paglesham)

 To discuss:

iii (Minute 81/ii) Road side hedging hazards in Paglesham.

Cllr Mr G Ioannou and the Chairman’s joint inspection report:

iv (Minute 83/i) Perspex A4 leaflet boxes

 Councillor Mrs J Wooding’s report:

v (Minute 83/ii) ‘Information Points’ signs, in the phone boxes.

 Councillor Mrs J Wooding’s report:

vi (Minute 84/vii) Post Office re: returned 1&1 Paglesham letter

 The Clerk’s report:

**8. Correspondence: (**emails forwarded and paper received)

i General information emails to councillors were noted.

ii To receive an e/letter December 2016 from RDC re: Budget Survey.

iii To receive an e/letter December 2016 from RAVS re: small PC grants to local groups.

ivPrinted Publications, General Information as received by the Clerk and placed on the table.

**9. Planning:**

 None

**10. Finance (Precept 2017-2018).**

i B/F: the PRECEPT discussions of the December meeting resulted in a provisional £5,485.

ii To agree the PVT insurance contribution to be transferred to the PPC for 2015- 2016 @ £500.

iii To agree the PVT insurance contribution to be transferred to the PPC for 2016- 2017 @ £500.

iv To agree the financial transfer for items paid by the PPC for the PVT 2016- 2017 @ £………..

v To resolve the PRECEPT demand on Rochford District Council for 2017-2018:

vi To receive the RDC advice and return forms for the 2017-2018 Precept

vii i To receive the PPC and PVT Financial Statements ending December 2016.

 ii The above balances to be checked against Bank Statements by Councillors: ……………. and …………….

viii To receive an Invoice December 2016 from W&H (Romac) Ltd re: two streetlight repairs @ £239-46.

ix To record the payment December 2016 to B Summerfield re: Winzip Malware (with Sutton £25-14) @ £12-57.

x To record the payment December 2016 to B Summerfield re: Winzip 20.5 Standard (with Sutton £37-09) @ £18-54.

xi To record the payment December 2016 to Royal British Legion re: 5 x A type wreaths @ £50-00.

xii To record the payment December 2016 to Information Commission re: 2016-2017 Data Protection @ £35-00.

xiii The D/D payment of December 2016 to E.ON re: Streetlights energy @ £51-74.

xiv To resolve: all payments, financial statements, receipts, transfers and agreed countersigned cheques above.

 Proposed by Councillors: …………….. seconded by ……………… and agreed by all.

**11. Paglesham Village Trust**

i The PVT insurance quotation questions from Came and Co.

ii The Chairman’s report re: the Bank Mandate for Nat Westminster Bank.

iii Councillor Mrs J Wooding’s report re: the potential Boule/Petanque court.

**12. Highways**

i Councillor reports:

ii Clerk’s report: A pothole on the corner by Biggins Farm, Paglesham Road.

**13. Street lighting.**

 Councillor reports:

**14. Website.**

 Clerk’s report:

**15. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.***

Items:

**16. Date of the next Paglesham Parish Meeting**:

**To agree Thursday 2nd FEBRUARY or 2nd MARCH 2017**

 (at the Paglesham Mission Hall, East End, Paglesham commencing at **8.00** pm.)

**30th December 2016. B. Summerfield**

 **Paglesham Parish Council Clerk.**