

MINUTES

OF THE PAGLESHAM PARISH COUNCIL MEETING

HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER

ON WEDNESDAY, 9th MARCH 2022.

109 21-22 To Record the Members and Public Present:

7.00 pm.

Chairman: Councillor Mr D Whittingham.

Councillors: Mr S Cane, Mr M Corr and Mrs V McVittie.

Ward Councillors: Essex Councillor: Mrs L Shaw.

Invited Guest: RDC Strategic Director, Angela Hutchings.

Members of the Public: None.

No public requests were received.

The Clerk: Mr. B. Summerfield.

110 21-22 Apologies and reasons for absence:

- i To be received by the Clerk only in person via: email, letter and telephone.
- ii To record the council decision on absence: Councillor Mr K Bench .
Ward Councillors: Mr I Foster, Mr S Wootton (Leader of the RDC) and Mr D Efde.

111 21-22 Declarations of Interests

- i To receive Councillors Declaration of Interests:
(Councillor Mr K Bench declared an interest in any discussion on the Churchyard).
- ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

112 21-22 Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public..

- i Ward Councillors: Essex Councillor: Mrs L Shaw reported: A local Locality Fund has not been able to be used and so was transferred to the Stambridge Bus Shelter/Notice board enhancements – The cut-off date for the Locality Fund is extended by three months – A £5,000 Levelling Up Fund is becoming available when details are specified – £2m to be distributed to Essex Councillors for Potholes/ Pathways, etc – Food Bank is very busy - Help for the Ukraine is building up – Bloor homes have won their Appeal against the RDC – The Paglesham Road VAS sign potential repair has been taken up by ECC.
- ii Discussions with Guest Angela Hutchings, RDC raised items:
 - i a combined RDC and Paglesham celebration event is agreed to be arranged on the Frances Field at the new Beagle Anchor Base by the Pavilion.
 - ii The Chairman reported that the base is now installed and is awaiting the organisation of:
 - the delivery of the Beagle Anchor,
 - a lectern containing relative historic information,
 - a notice system to give guidance for the public's walk to the Historic Mud Dock,
 - mains power from the Pavilion in the laid trench for general lighting,
 - a decorative low iron fencing surrounding the Base,
 - steel cables installed to tie the anchor to the Base >
 - general painting enhancement for the public presentation.
 - iii The marking of the Historic Mud Dock with a lectern of information on the Sea Wall (or other additional devise), will mark the actual Beagle Dock area for the walking public and for the public on the Wallasea Island viewing platform
Agreed a number of logistical challenges around locating anything on the sea wall will need further exploration/decision.
 - iv The actual installation/manufacture costs of the Anchor Base is covered by and is to be claimed from, the Locality Fund from the ECC.
All additional expenditure will have to be covered from RDC funds/grants, etc, as the Paglesham Parish Council reserve Funds will not allow.
Details of what can be funded and what will be commissioned will be agreed between the RDC and Paglesham Parish Council
 - v The date of the combined event was discussed and agreed to be timed to fit in with all other major local events already booked in Paglesham, with the possibility of the Autumn 2022.
 - vi Further agreed: the prospective target date for the Beagle Anchor to be opened together with the RDC celebration, is Saturday 10th September 2022. (TO BE CONFIRMED).
- iii To record the public were invited to the Meeting as advertised on the Website, Parish Notice boards and Paglesham Facebook!

113 21-22 To receive the Minutes of the Meeting of the 5th January 2022.

The Minutes were circulated to Councillors and they were Resolved to be agreed.
Proposed by Councillors: Mrs V McVittie, seconded by Mr S Cane and agreed by all.
The Chairman signed the Minutes as a correct record.

114 21-22 Matters arising from the Minutes: (not on the Agenda)

(Minute 99/i) Tablet presentations

The Chairman reported that four tablets have been distributed with one remaining.

115 21-22 Parish Council Newsletter report: (Councillors and Representatives of the PPC, PVT, PVPA)

Councillor Mr M Corr reported that late March will be the Newsletter publishing date.

116 21-22 The 'Beagle Anchor' base.

- i Agreed: the date for the Beagle Anchor to be opened together with the RDC is Saturday 10th September 2022.
- ii The Clerk is waiting for the Anchor Base invoice and will write up the cheque outside the meeting by arrangement with the Council.
- iii The Clerk will contact Historic England to clarify the paint to be used on the Anchor.

117 21-22 Correspondence: (emails forwarded and letters and papers received)

- i The RDC Publication of the Council Tax Levy Schedule, 2022-23 was recorded.
- ii A #Terracycle recycling and collection bin was recorded.
- iii E/letters February 2022 from the Locality Fund, ECC re: completion by 31st March 2022 was recorded.
- iv E/letter February 2022 from Essex and Herts Air Ambulance re: donation was recorded.
- v An e/letter February 2022 from Planning, RDC re: Spatial Options consultation response no.42534 was recorded.
- vi A Certificate from the ICO re: Data Protection January 2022-2023 was recorded.
- vii RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:
- viii Printed Publications and General Information received by the Clerk are available on demand.

118 21-22 Planning:

- i Application no 22/00125/FUL 10, Jubilee Cottages, Paglesham Road, Paglesham.
(Single Storey Rear Extension).
Paglesham Parish Council have no comment.
- ii Application no 22/00111/FUL 1, Grape Vine Cottages, East Hall Road, Paglesham.
(Demolish Existing Rear Extensions and Construct Single Storey Rear Extension).
Paglesham Parish Council have no comment.
- iii The Punch Bowl and the Essex Listing Team site meeting, was recorded.

119 21-22 Potential celebrations of the Queens Platinum Jubilee 2nd - 5th June 2022.

- i Combining with other local celebrations.
- ii The Clerk will research for the potential total commemorative Jubilee mugs..

120 21-22 Finance:

- i The PPC and PVT Financial Statements ending January/February 2022 were recorded.
- ii
 - i The PPC Barclays Bank Statements ending January/February 2022 were recorded.
 - ii RPC/PVT Statements were checked against the Bank Statements by Councillors: Mrs V McVittie and Mr S Cane.
- iii An agreed payment to: HMRC re: fourth Quarter PAYE-RTI @ £ 155-40 was recorded.
- iv An Invoice February 2022 from St Peters Mission Hall re: Annual hire @ £250-00 was recorded.
- v An Invoice February 2022 from W&H (Romac) Ltd Invoice 135597 P16/at New Cottages @ £ 146-16 was recorded.
- vi Agreed: the Council allows the payment of the invoice for the Anchor Base to be issued outside the meeting, as and when received.
- vii The payment January 2022 to HMRC re: PAYE-RTI 3rd Quarter payment @ £155-40 was recorded
- viii The payment January 2022 to Information Commission re: Data Protection Act @ £40-00 was recorded
- ix The Clerk's Standing Order salary payments of January/February 2022 @ £213-82 nett was recorded.
- x The D/D payment 3rd February 2022 to Npower (old E-On) re: INO2384276 Lighting energy @ £148-25 was recorded.
- xi The D/D payments to 1&1 re January/February 2022 @ £8-44 / £8-44 was recorded.
- xii Resolved all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.
Proposed by Councillors: Mr S Cane. seconded by Mrs V McVittie and agreed by all.

121 21-22 Paglesham Village Trust:

- i The Chairman's report:
 - i Frances Field: Anchor Base is now installed - Grass has been cut – Mower puncture repaired and will have a maintenance service in time - Mr Winters has kindly volunteered to be part of the grass cutting team.
 - ii The Oyster Pits: no reported progress to date.
- ii Councillor Mr S Cane report: the costs of the potential addition of Solar Panels is in progress and he is further investigating 'Solar Slates'.
- iii Financial: Vote of thanks to Councillor Mr S Cane for his advice re: Insurance quotation 2022-23 @ £852-27
- A cheque was co-signed for items purchased for the mower.

122 21-22 **Streetlighting:**

- i The u/s VAS at Jubilee Cottages has been reported to the ECC Highways by Essex Councillors Mrs L Shaw.
- ii The Contractor is informed re: P12 Waterside Road but P16 is reported to be not working again.

123 21-22 **Highways:**

- i
 - i Licence application to ECC for the Bus Shelter at Jubilee Cottages, Paglesham Road was recorded.
 - ii A new bus shelter at the Plough and Sail is to be requested by the Clerk.
- ii The Clerk will ask PROW re: Footpath Sea shell cover at Well House.
- iii The potholes on the Paglesham Road ref: Jubilee: 2767331 / X2 ref: 2767334 and Church End ref: 2767336

124 21-22 **COVID-19 updates:**

The Government's updated rules are current.

125 21-22 **Website:**

- i The website is to be brought up to date with the inclusion of this meetings' information.
- ii To notify and record that the public's potential involvement at the meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

126 21-22 **Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

127 21-22 **Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:**

to be held as agreed and further advised by the latest Government Covid 19 Announcement!

Agreed:

Wednesday 27th APRIL 2022
(Provisional only - TBA)

at 7.30 pm.

There being no further business the Chairman closed the meeting at 8.46 pm.

6th May 2022.

B Summerfield, Paglesham Parish Clerk/RFO.