

PAGLESHAM PARISH COUNCIL

www.pagleshamparishcouncil.co.uk

Chairman:
Councillor Mr D. Whittingham,
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Clerk
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AGENDA

YOU ARE HEREBY SUMMONED TO
THE ANNUAL GENERAL PARISH COUNCIL MEETING
OF THE PAGLESHAM PARISH COUNCIL
AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER
on THURSDAY 12th MAY 2022 at approx. 7.40/50 pm.
(following on from the Annual Parish Meeting)

1. Election of Chairman for 2022-2023.

- i To receive nominations for the post of Chairman.
- ii Chairman to sign the statutory Declaration of Acceptance of Office.

2. To Record the Members and Public Present:

Present:

3. Apologies and reasons for absence:

- i To be received by the Clerk only in person via: email, letter and telephone.
- ii To record the council decision on absence:

4. Declarations of Interests

To receive Councillors Declaration of Interests:

5. Election of Vice-chairman.

- i To receive nominations for the post of Vice Chairman.
- ii Vice-chairman to sign the statutory Declaration of Acceptance of Office.

6. The Clerk's Role:

To resolve the Clerk role as the Proper Officer, Responsible Financial Officer and the receiving officer responsible for Dispensations

7. Paglesham Village Trust:

- i To resolve the members of the PVT:
- ii To elect a Chairman.

8. Dispensations (relevant provision is s.33 of the Localism Act 2011)

The Clerk to receive Councillors requests for dispensations re: Financial matters as local council tax payers inc: the Precept and as members of the Paglesham Village Trust.

9. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

10. Insurance:

To discuss:

11. Model Code of Conduct:

To discuss:

12. Standing Orders:

To discuss:

13. Financial regulations:

To discuss:

14. Assets List:

To discuss:

15. The Council Risk Assessment:

To discuss:

16. To receive the Minutes of the Meeting of the 9th March 2022.

To discuss:

17. Matters arising from the Minutes: (not on the Agenda)

(Minute 112 21/22) Discussions with Guest Angela Hutchings, RDC:

The Clerk's report: the prospective target date for the Beagle Anchor to be opened together with the RDC celebration, is Saturday 10th September 2022. (TO BE CONFIRMED).

18. Parish Council Newsletter report: (Councillors and Representatives of the PPC, PVT, PVPA)

Councillor Mr M Corr report:

19. The 'Beagle Anchor' base.

i The Chairman's update report:

ii The Clerk's report: Historic England re: paint to be used on the Anchor.

20. Correspondence: (emails forwarded and letters and papers received)

i The Clerk's report: #Terracycle recycling and collection bin.

ii The Clerk's report: the Locality Fund.

iii Notification from Playsafety (ROSPA) re: visits to inspect Frances Field, the Wildlife pond and Oyster Pits.

iv RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

v Printed Publications and General Information received by the Clerk are available on demand.

21. Planning:

i Application no: 22/00160/FUL Barn at East Hall Road, Paglesham. SS4 2DU.

(Conversion of Existing Timber Barn to a Single Residential Dwelling, Erection of Detached Cart Lodge and Demolition of Adjacent Agricultural Barns).

ii Clerk's email to Planning re: Beagle Anchor permissions?

22. Potential celebrations of the Queens Platinum Jubilee 2nd - 5th June 2022.

- i Local celebrations:
- ii The Clerk's report: commemorative Jubilee mugs.

23. Finance:

- i To receive the PPC and PVT Financial Statements ending March/April 2022.
 - ii
 - i To receive the PPC Barclays Bank Statements ending March/April 2022.
 - ii RPC/PVT Statements to be checked against the Bank Statements by Councillors: and
 - iii To record the April payment from the RDC, the first half of the PRECEPT for 22-23 @ £ 3,650-00
 - iv To record the Employers copy of the Clerk's P60 for the financial year ending 31st March 22.
 - v **The Audit 2021-2022:** to receive the Audit Commissions, Pannell Kerr Foster Littlejohn's directions and documents.
 - vi To receive the Auditing Solutions Internal Audit 2021-22 documents and question forms.
 - vii To receive the Clerk's new NALC **National Salary Awards 2021-22** (SCP 22 from April 21 @ £14-30 hour).
 - viii To agree the NALC/EALC back payment to the Clerk from 1st April 21 to 1st May 22 @ £ 55-56.
 - ix To agree a letter to the Bank updating the Clerks Salary to the new NALC/EALC updated rate at £211-64 nett.
 - x To receive the Clerk's May 22 Invoice for Office use and Fuel 2021-22.
 - i To receive the Clerk's Annual Office use invoice for 2021-22 @ £ 163-34
 - ii To receive the Clerk's Annual Petrol use invoice for 2021-22 @ £ 87-40.
 - xi To agree the payment to B Summerfield/Amazon x 2 Toners @ £ 32-72.
 - xii To receive an Invoice March 2022 from W&H (Romac) Ltd) Streetlights P12/P16 (Appraisal) £ 127-50.
 - xiii To receive an Invoice March 2022 from EALC re: Annual subscription @ £73-60.
 - xiv To record the payment dated 10th March 2022 to Bespoke PAD Groundworks (Anchor Base) @ £760-00.
 - xv The D/D payment 3rd February 2022 to Npower (old E-On) re: INO2384276 Lighting energy @ £148-25.
 - xvi The D/D payments to 1&1 re February/March 2022 @ £8-44 / £109-24
 - xvii To resolve all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.
- Proposed by Councillors: seconded by and agreed by all.

24. Paglesham Village Trust:

- i The Chairman's report:
 - i Frances Field:
 - ii The Oyster Pits:
- ii Councillor Mr S Cane report: the costs of the potential addition of Solar Panels.

iii Financial:

25. Streetlighting:

- i Clerk's report re: Romac streetlight appraisal
- ii Councillor reports:

26. Highways:

- i The Clerk's report re:
 - i PROW re: Footpath Seashell cover at Well House.
 - ii Requested Bus shelter at the Plough and Sail, East End.

27. COVID-19 updates:

The Government's updated rules are current.

28. Website:

- i The website is to be brought up to date with the inclusion of this meetings' information.
- ii To notify and record that the public's potential involvement at the meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

29. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items:

30. Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:

to be held as agreed and further advised by the latest Government Covid 19 Announcement!

To agree: **Thursday 7th - 14th ? JULY 2022** at 7.30 pm.

6th May 2022.

B Summerfield, Paglesham Parish Clerk/RFO.