

# MINUTES

## OF THE PAGLESHAM PARISH COUNCIL MEETING

### HELD AT THE MISSION HALL, EAST END, PAGLESHAM, SS4 2ER

### ON WEDNESDAY, 30<sup>TH</sup> JUNE 2021.

#### **34 21-22 To Record the Members and Public Present:**

7.30 pm.

Chairman: Councillor Mr D Whittingham.

Councillors: Mr K Bench, Mr S Cane, Mr M Corr and Mrs V McVittie.

Ward and Essex Councillor Mrs L Shaw.

Members of the Public: No other public requests received.

The Clerk: Mr. B. Summerfield.

#### **35 21-22 Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii To record the council decision on absence:

Ward and Leader of the House Councillor Mr S Wootton and Ward Councillor Mr I Foster.

#### **36 21-22 Declarations of Interests**

i To receive Councillors Declaration of Interests: None.

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

#### **37 21-22 Public Forum: ( 5 min per person only )**

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i Ward and Essex County Councillor Mrs L Shaw: The District work is quiet at the moment as all new posts are being taken up after the election, etc. As County Councillor, a Local Fund of some £1,000 per parish is offered for green funding, which runs out in February 2022 and has to be spent by 31<sup>st</sup> March 2022.

ii The Public: No public requests received.

The public were invited to the Meeting as advertised on the Website, Parish Notice boards and Paglesham facebook!

#### **38 21-22 To receive the Minutes of the Zoom AGM of the 5<sup>th</sup> May 2021.**

The Minutes were circulated to Councillors and they were Resolved to be agreed.

Proposed by Councillors: Mr K Bench, seconded by Mr M Corr and agreed by all.

The Chairman duly signed the Minutes as a correct record.

#### **39 21-22 Matters arising from the Minutes: (not on the Agenda)**

(Minute 20 21-22) The Post Box, East End.

Post Office Box photographs of its condition, were sent by the Chairman.

#### **40 21-22 Parish Council Newsletter report: (Councillors and Representatives of the PPC, PVT, PVPA)**

Councillors Mr M Corr and Mr K Bench reported that the Newsletter was ready to go but, needed the Councillors' and the Clerks' photographs and personal background text.

#### **41 21-22 The RDC 'Discover 20/20': (the 'Beagle Anchor' base, etc).**

i The Mission Hall site for the Beagle anchor was discussed and it was agreed that its long term future could not be guaranteed.

ii Resolved: The Anchor and Base will be located at the agreed site on the Frances Field.

Proposed by Councillors: Mr M Corr, seconded by Mr V McVittie and agreed by all.

i The owners of the Anchor have agreed.

ii Councillor Mr K Bench will arrange an updated Anchor Base and transport costing.

iii The Clerk will seek Lectern costings.

iv The Clerk will write to the PCC re; the Mission Hall change of plan.

iii The Clerk to apply to Ward/Essex Councillor Mrs L Shaw, for the available Local Fund re: above costs.

#### **42 21-22 Correspondence: (emails forwarded and letters and papers received)**

i RDC/EALC/NALC/Police/ECC/libraries/ECC Highways emails, as circulated:

ii Printed Publications and General Information received by the Clerk are available on demand.

#### **43 21-22 Planning:**

**Councillors: Mr M Corr and Mr S Cane declared interests as neighbours and took no part.**

i Application no 21/00622/FUL 1, Shop Row, Paglesham. SS4 2EW

(Proposed Outbuilding Ancillary to Main Dwelling House) –

Paglesham Parish Council object based on: overdevelopment in a conservation area and the Design not in keeping in a conservation area.

**Councillors: Mr M Corr and Mr S Cane rejoined the meeting.**

- ii FYI: Application no APP/B1550/D/21/3271540 Planning Appeal: The Old School House, Paglesham Road. SS4 2DR. (Remove Existing Canopy and Erect Single Storey Rear Extension (Conservatory)) – Noted.
- iii The Clerk's letter of 1<sup>st</sup> June 2021 to planning re: clarification on a local planning issue was noted.

#### **44 21-22 Finance**

- i
  - i The PPC and PVT Financial Statements ending May 21 were recorded.
  - ii The PPC Barclays Bank Statements ending May 2021 were recorded.
  - iii RPC/PVT Statements were checked against the Bank Statements by Councillors: Mrs V McVittie and Mr S Cane.
- ii The publication of the Exercise of Public Rights published on 13<sup>th</sup> June 21 was recorded.
- iii The receipt of the 2<sup>nd</sup> payment of the Precept @ £ 3,450-00 was recorded.
- iv The Paglesham Exemption Certificate and all financial documents for 2020-2021 as forwarded to PKF, were recorded.
- v A payment to: HMRC re: PAYE-RTI 1<sup>st</sup> Quarter @ £155-40 was recorded.
- vi An Invoice May 2021 from ROSPA re: reports on the Frances Field, Pond and Oyster Pits @ £246-60 was recorded.
- vii An Invoice June 2021 from W&H (Romac) Ltd re: VAS @ £ not received.
- viii An Invoice June 2021 from KES/ Crown Printers re: 1000 Walking Maps @ £ not received.
- ix The Council allowed a late invoice from the RCCE re: subscription 21-22 @ £52-80 which was recorded.
- x The donation to the International Tree Foundation of May 21 @ £20-00 was recorded.
- xi The payment May 2021 to Auditing Solutions Ltd re: 2020-2021 Internal Audit @ £126-00 was recorded.
- xii The payment May 2021 to Came and Co Ltd re: the Annual 21-22 Parish Council Insurance @ £564-68 was recorded.
- xiii The Clerk's Standing Order salary payment of June 2021 @ £213-82 nett was recorded.
- xiv The D/D payments May / June 2021 to E-on re: streetlight energy @ £79-41 / £82-06 were recorded
- xv The D/D payment to 1&1 re: May / June 2021 @ £ 8-44 / £ 8-44 were recorded
- xvi Resolved: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.  
Proposed by Councillors: Mr K Bench, seconded by Mr S Cane and agreed by all.

#### **45 21-22 Paglesham Village Trust:**

- i The Chairman reported his work on the Play Area shackles and the Slide posts, to be possibly replaced – The TPO belt on the Mower has broken and two new drive belts have now been received – Agreed the requested temporary loan of the mower to the PPC – The stored Sign in the Pavilion to be erected and Pavilion maintenance agreed.
- ii Financial: purchases re: CCTV cameras, Spark Plugs, oil and belt invoices were agreed.

#### **46 21-22 Streetlighting:**

- i The contractor reported that the VAS at Jubilee Cottages battery, is charged up and the input side is reported OK. The Clerk to contact the suppliers.
- ii Councillor reports: P12 Waterside Road is dim!

#### **47 21-22 Highways:**

- i The 100 new Walking Maps were taken by Councillor Mrs V McVittie for folding and distribution.
- ii Four Potholes: ref: Paglesham Road: 3382128/2722156/3451726 - Finch & Moyes 2722164 were reported.
- iii The Clerk to chase Essex Councillor Mrs L Shaw re: the continuing flooding at the Plough and Sail.

#### **48 21-22 Signatures on all leading documents and cheques:**

- i To record that all Resolved leading documents and the cheque book from the May 2021 Paglesham Parish Council 'Zoom' meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.

#### **49 21-22 COVID-19 updates:**

The current Government 19<sup>th</sup> July 21.

#### **50 21-22 Website:**

- i The website is to be brought up to date with the inclusion of this meetings' information.
- ii To notify and record that the public's potential involvement at the meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

#### **51 21-22 Next Agenda Items from Councillors. *for next Agenda and exchange of information only.***

**Items:** – Councillor Mr K Bench declaration form – a new requested rubbish bin at OBS on FP sign.

#### **52 21-22 Date of next Paglesham Parish Council Meeting at the St Peters Mission Hall:**

to be held as agreed and further advised by the latest Government Covid 19 Announcement!

Agreed: **Wednesday 1<sup>st</sup> SEPTEMBER 2021 at 7.30 pm.**

There being no further business the Chairman closed the meeting at 9.14 pm.

26<sup>th</sup> August 2021.

B Summerfield, Paglesham Parish Council Clerk/RFO.