

# PAGLESHAM PARISH COUNCIL

www.pagleshamparishcouncil.co.uk

**CHAIRMAN:**

Councillor Mr D Whittingham,  
Cobblers Row,  
East End,  
Paglesham,  
Essex.  
SS4 2ER.  
01702 258616  
cobblersrow@tiscali.co.uk

**CLERK:**

Mr B. Summerfield,  
Sutton Hall Cottage,  
Sutton Road,  
Rochford,  
Essex.  
SS4 1LG.  
01702 549308.  
bsummvint@hotmail.com

## AGENDA

**YOU ARE HEREBY SUMMONED TO THE MEETING OF  
THE PAGLESHAM PARISH COUNCIL,  
TO BE HELD BY AN ONLINE CONFERENCE VIA 'ZOOM'  
ON WEDNESDAY 9<sup>th</sup> DECEMBER 2020.  
(COMMENCING AT 6.45 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

- i Councillors:
- ii Members of the Public:

**2. Apologies for absence:**

- i To be received by the Clerk in person only via: email, letter and telephone.
- ii To discuss the PPC's acceptance of reasons for absence.

**3. Declarations of Interests**

- i **To receive all declarations of interests including dispensations under the relevant provision s.33 of the Localism Act 2011.**
- ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.**

**4. Public Forum: ( 5 min per person only )**

Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

**5. To receive the Minutes of the Zoom Meeting of the 28<sup>th</sup> October 2020. (as circulated)**

To receive:

**6. Matters arising from the Minutes: (not on the Agenda)**

- i (Minute 195/ii) The 'Punch Bowl' Appeal.  
To discuss the circulated, Punch Bowl Planning Appeal (dismissed).
- ii (Minute 200/v) PPC alternative Payments by BACS, Bankers draft.  
The Clerk's report:

**7. Parish Council Newsletter report: (Councillors and Representatives of the PPC, PVT, PVPA)**

Councillors: Mr K Bench and Mr M Corr's report:

**8. The RDC ‘Discover 20/20’: (the ‘Beagle Anchor’ base, etc).**

- i To discuss the circulated clarification update from Angela Hutchings, RDC. (29/10/2020).
- ii The Clerk’s report re: confirmed quotation from Bespoke PAD Groundworks Ltd @ £600-00 nett.

**9. Correspondence: (emails forwarded and letters and papers received)**

- i Printed Publications and General Information received by the Clerk are available on demand.

**10. Planning:**

Application no 20/00/FUL

**11. Finance (The Precept 2021-2022):**

- i To discuss and Agree the Precept Demand on Rochford District Council for the financial year 2021-2022 supported by the Budgeted Excel Nett estimated Income and running costs 2020–2021 inclusive.
- ii To receive the RDC Tax Base draft estimate @ 106.3/Band D.

**12. Finance**

- i
  - i To receive the PPC and PVT Financial Statements ending November 2020 as circulated.
  - ii To receive the PPC Barclays Bank Statements ending November 2020 as circulated.
  - iii RPC/PVT Statements to be checked against the Bank Statements by Councillors: ..... and .....
- ii The Clerk’s report: CiLCA Award.
- iii The Clerk’s report: General Power of Competence.
- iv To receive an Invoice November 2020 from (W&H (ROMAC) Ltd re: VAS at Jubilee Cottages @ £271-77.
- v To agree a payment to (HMRC) re: PAYE-RTI Quarterly @ £169-20.
- vi To receive an Invoice November 2020 from (Ernest Doe & Sons Ltd) re: Chestnut Fencing/Pond @ £674-64.
- vii To record the Donation October 2020 to Essex & Herts Air Ambulance @ £50-00.
- viii To record the payment October 2020 to Mr R. J. Fance re: Telephone box repairs, Church End @ £ 630-00.
- ix To record the payment October 2020 to Mr D Whittingham re: Restoration of the Village Entry Gate @ £ 91-03.
- x To record the payment October 2020 re: Zoom Pro with Stambridge Parish Council @ £31-23.
- xi The Clerk’s Standing Order salary payments of November/December @ £202-33 per month.
- xii The D/D payments November 2020 to E-on re: streetlight energy @ £82-06.
- xiii The D/D payment 1&1 re: November Website 2020 @ £ 8-44.
- xiv To resolve: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.  
Proposed by Councillors: ..... seconded by ..... and agreed by all.

**13. Paglesham Village Trust:**

- i The Chairman’s report:
- ii Frances Field:
  - i ‘Play-bark.
  - ii CCTV.
- iii A ‘Pond Day’ to be arranged in November with the PVPA.
  - i Chestnut fencing for the border of the pond.
- iv Financial:  
updates:

**14. Streetlighting:**

- i Clerk's Survey report: (Stet P8)
- ii Councillor reports: P8 New Cottages.

**15. Highways:**

- i The Chairman report re: the missing map box?
- ii Clerk's/Councillors reports re: complaints on the Jubilee Cottages to East Hall Road potholes!
- iii Clerk's report re: inspection and repair of the Jubilee Cottages VAS.
- iv Councillors reports:

**16. Signatures on all leading documents and cheques:**

- i To record that all Resolved leading documents and the cheque book from the 28<sup>th</sup> October 2020 Paglesham Parish Council 'Zoom' meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.
- ii To agree that: all Resolved leading documents and Cheques from this meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk.  
Proposed by Councillors: ....., seconded by .....

**17. COVID-19 updates:**

The current Government Lockdown and move to Tier 2.

**18. Website:**

- i The website is to be brought up to date with the inclusion of this meetings' information.
- ii To notify and record that the public's potential involvement at the all PPC Zoom meetings, are advertised on the Website, Parish Notice boards and Paglesham facebook!

**19. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.***

Items:

**20. Date of next Paglesham Parish Council Meeting by 'Zoom Online Conference'**

To agree: **Wednesday 3<sup>rd</sup> FEBRUARY 2021 ?** at **6.45 pm.**