**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

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**CHAIRMAN:**

Councillor Mr D Whittingham,

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 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE PAGLESHAM PARISH COUNCIL,**

 **TO BE HELD AT ST. PETER’S MISSION HALL, PAGLESHAM ROAD, EAST END, SS4 2EQ**

 **ON THURSDAY, 5th DECEMBER 2019.**

 **(COMMENCING AT 7 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the PPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum: ( 5 min per person only )**

 Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

**5. To receive the Minutes of the Meeting of the 17th October 2019.**

 To agree:

**6. Matters arising from the Minutes**: (not on the Agenda)

i (Minute 85/i) Waterside Road maintenance

 The Clerk’s report re:

 i email/letter to the owners

 ii road plainings correspondence.

ii (Minute 85/ii) Open Reach and Broadband coverage in Paglesham.

 Councillor Mr D Whittingham’s report on his visit to meet MP Mr Mark Francois re: received Broadband coverage,

 the expected final coverage and timescales

iii (Minute 85/iii) Updated Tourist walking maps

 The Clerk’s report re:

 i New set of updated maps x 1000 @ £ 56-50.

 ii Folding costs extra.

 iii Addition of a note informing the Punch Bowl is temporarily closed.

iv (Minute 85/iv) Local riverside wrecks

 The Clerk’s report re: the Crouch Harbour Authority correspondence.

v (Minute 88/iii) The ‘Punch Bowl’ petition

 Councillor Mr K Bench’s report:

**7. The RDC ‘Discover 20/20’**

i The Chairman’s report re: interested parties views and ideas on the anchor location and Flag and History Plaque.

ii The Clerk’s report and to discuss:

 i Potential planning issues raised with the installation of a Beagle Flag pole, Base, Flag and History Plaque.

 ii Potential costs:

**8. Correspondence: (**emails forwarded and letters and papers received)

 Printed Publications and General Information received by the Clerk, as placed on the table.

 **9. Planning:**

i To note the Development Committee decision (**approved**) of 21st November 2019 at the Council Chamber at the

 Civic Suite, Rayleigh at 7.30 pm on: Application no 19/00360/FUL Waterside Farm, The Chase, Paglesham SS4 2EJ.

 (Convert Existing Rural Barns to Form Two Number Holiday Lets, with Associated Landscaping) as circulated.

ii Application no 19/00997/FUL Stannetts, Paglesham Road, Paglesham. SS4 2DZ.

 (Proposed Single Storey Side Extension. Single Storey Rear Extension. Link Snug to New Living Area and Part Expose

 Original/Existing Timber Frame to Snug Area).

iii Application no 19/00998/LBC Stannetts, Paglesham Road, Paglesham. SS4 2DZ.

 (Proposed Single Storey Side Extension to Form Utility. Single Storey Rear Extension to Enlarge kitchen. Link Snug

 to New Living Area and Part Expose Original/Existing Timber Frame to Snug Area).

iv Application No. 19/00904/LBC 1, The Old Worlds End, Church End, Paglesham, Essex.

 (Temporary Propping of Roof to Allow Tile Removal; Timber Repairs to/replacement of Soleplate; Replacement of

 Concrete Plinth with Red Brick and Lime Mortar; Re-roof reusing Existing Tiles and Type 1F Felt; Reinstate Gutters to

 Match Existing).

**10. Finance (the Precept):**

 To discuss and Agree the Precept Demand on Rochford District Council for the financial year 2020-2021 supported

 by Excel Nett running costs and estimated costs 2019 - 2020.

**11. Finance**

i i To receive the PPC and PVT Financial Statements ending November 2019.

 ii RPC/PVT Statements to be checked against Bank Statements by Councillors: ……………… and ……………………...

i To receive an Invoice November 2019 from Royal British Legion re: 7 x Wreaths @ £……………….

i To receive an Invoice October 2019 from W&H (Romac) Ltd re: 134381 P6 Jubilee Cottages @ £101-28.

i To agree a payment December 2019 to the HMRC re: PAYE-RTI x 3rd quarter @ £ 138-60.

i To agree a payment and order December 2019, to Images, Crown Printers re: 1000 x Paglesham Walks Flyers @ £ 56-50.

i To record the payment October 2019 to Heelis and Lodge re: the PPC Internal Audit 2018-2019 @ £ 80-00.

xi To record the Clerk’s Standing Order salary payment of November @ £185-00 per month.

xii To record the DD payments November to E-on re: streetlight energy @ £82-06.

xiii To record the DD payment 1&1 re: November Website @ £ 80-29 (one year in advance).

xiv To resolve: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed

 countersigned cheques above.

 Proposed by Councillors: ……………………….,, seconded by ……………………. and agreed by all.

**12. Paglesham Village Trust:**

i The Chairman’s report:

 i Cif application results:

 ii Financial:

 iii The PVT Internal Audit report 2018-2019:

 iv Distribution of Remembrance Sunday wreaths:

ii The Frances Field Pond clearance:

iii Councillor Mr K Bench’s report re: the Frances Field green maintenance

**13. Highways:**

i Coastal Access report: Southend on Sea to Wallasea Island coastal path. (Paglesham)!

ii Plough and Sail flooding:

iii Councillor’s reports:

**14. Street Lighting:**

 Councillor reports:

**15. Website:**

i The website is brought up to date with the inclusion of this meetings’ information.

ii To receive the Membership List November 2019.

iii Facebook link organised by councillors: Mr K Bench and Mr M Corr.

**16. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**17. Date of next Paglesham Parish Council Meeting.**

 **To agree: Thursday ? FEBRUARY 2020 at 7 pm.**

**30th November 2019 B Summerfield, Paglesham Parish Council Clerk/RFO.**