

MINUTES

The Paglesham Parish Council Meeting
held on Thursday 22nd August 2019 at
St. Peters Mission Hall, East End, Paglesham, Essex
at 7 p.m.

58 19-20 **To Record the Members and Public Present:**

7.00 pm.

Councillor Mr D Whittingham [Chairman]
Councillors: Mr M Corr, Mr K Bench and Mrs V McVittie.
Ward Councillors: Mrs L Shaw and Mr S Wootton.
Members of the Public: Mrs A Chopin.
The Clerk Mr. B. Summerfield.

59 19-20 **Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.
Absent member of the public: Mr S Cane.

60 19-20 **Chairman's Comments**

The Chairman welcomed all Councillors and the public to the meeting.
The Chairman reminded the meeting: of the fire exits and collection point, in the event of an emergency.

61 19-20 **Declarations of Interests:** on items on the Agenda.

- i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism Act 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).
None.
- ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.**

62 19-20 **Paglesham Casual Vacancies:**

None present.

63 19-20 **Public Forum: (5 min per person only)**

- Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.
- i Ward Councillor Mrs L Shaw reported: no surgeries at the moment (holiday's) – The Punchbowl public house planning application refusal has not been 'called in' – Flytipping reported to the RDC - voluntary food distribution covering Stambridge, Hockley, Canewdon, etc is servicing demand.
- ii Ward Councillor Mr S Wootton discussed the flooding problems at the Plough and Sail and the support of the Ward Councillors and Essex Councillors for a solution ASAP.

64 19-20 **To receive the Minutes of the Meeting of 27th June 2019.**

The Minutes were read and were resolved to be agreed.
Proposed by Councillors: Mrs V McVittie, seconded by Mr M Corr and agreed by all.
The Chairman duly signed the Minutes as a correct record.

65 19-20 **Matters arising from the Minutes:** (not on the Agenda)

- i (Minute 47/ii) Community Heartbeat Trust:
The Chairman reported the AED training was held on 20th July 2019 at St. Peter's Mission Hall.
Some 15 persons were present and all will have received certificates of attendance.
- ii (Minute 47/iv) Waterside Road maintenance
Agreed the Clerk to ascertain the costs of receiving road plainings from Highways.
- iii (Minute 47/ii) Open Reach and Broadband coverage in Paglesham.
Agreed Councillor Mr D Whittingham will visit MP Mr Mark Francois by invitation on the agreed date/time to discuss the present received Broadband, the expected final coverage and timescales.
- iv (Minute 47/i) Plough and Sail continuing road flooding.
Photographs of all individual flooding events are being sent to the list of all interested parties and Ward/Essex Councillor Mr M Steptoe has taken up the cause. The next LHP meeting is on the 16th September 2019.

66 19-20 **The RDC 'Discover 20/20'**

The Clerk reported contact with the land owner and unofficial verbal blessing with the proposed siting of the Beagle memorial – Beagle info forwarded to land owner - RDC contact request with land owner set up - BBC Shrewsbury (Darwin's birthplace) correspondence re: the potential Paglesham/RDC Discover 20/20 'Beagle' celebrations forwarded – RDC to fund/organise the anchor move to a site – Clerk to request installation of a flag mast support bracket in the anchor concrete base.

67 19-20 **Correspondence:** (emails forwarded and papers received)

- i Agreed the residue of the free local maps to be used up and the new maps order to be updated to include the 'Beagle' information.
- ii A 'post it' note to be included stating that the Punchbowl is presently temporarily closed!
- iii Clerk to contact Mrs J Wooding re: local walking maps to be used up.
- iv Printed Publications and General Information received by the Clerk, as placed on the table.

68 19-20 **Planning:**

- i Rochford District Council Planning officer's decision Refusal re: application 18/00599/FUL, The Punchbowl, Church End, Paglesham was discussed.
- ii Agreed: Councillor Mr K Bench to contact the 'Save the Punch Bowl' Facebook page in order to raise a petition to back up the Paglesham Parish Council's 'Local Listing' of the building.
- iii The Clerk distributed information re: the Plunkett Foundation.

69 19-20 **Finance**

- i
 - i The PPC and PVT Financial Statements ending July 2019 were recorded.
 - ii RPC/PVT Statements were checked against Bank Statements by Councillors: Mrs V McVittie. and Mr M Corr.
- ii A SPC claimed VAT payment of June 2019 @ £ 266-91 was recorded.
- iii The Notification of Exempt Status July 2019 from the SBA team, PKF-Littlejohn LLP was recorded.
- iv A payment August 2019 to HMRC re: second quarter PAYE-RTI (due October) @ £ 138-60 was recorded.
- v An Invoice July 2019 from RCCE re: annual subscription @ £ 52-80 was recorded.
- vi An Invoice July 2019 from B Summerfield/WinZip re: WinZip 2019-2020 (with Sutton) @ £ 33-60 was recorded.
- vii The payment June 2019 to B Summerfield/Eurooffice re: stationery (with Sutton) @ £68-39 was recorded.
- viii The payment June 2019 to ROSPA Play Safety re: Inspection and reports on Frances Field, the Pond and Oyster Pits @ £246-60 was recorded.
- ix The payment July 2019 to HMRC-RTI first quarter period 2019-2020 @ £138-60 was recorded.
- x The Clerk's Standing Order salary payments of June/July/August @ £185-00 per month was recorded.
- xi The DD payments July/Aug to E-on re: streetlight energy @ £ 79-41/£ 82-06 was recorded.
- xii The DD payment 1&1 re: July/August Website @ £ 8.44/ £ 8-44 was recorded.
- xiii The Clerk reported the Heelis and Lodge Invoice for the PPC Internal Audit 2018-2019 is to be issued 31st August.
- xiv Resolved: all invoiced payments, auditing statements, financial statements, receipts, transfers, and agreed countersigned cheques above.
Proposed by Councillors: Mrs V McVittie, seconded by Mr K Bench and agreed by all.

70 19-20 **Paglesham Village Trust:**

- i The Chairman's report: Cif application is underway and general financial matters discussed and agreed.
- ii The Trust books are with the Rochford Accountants
- iii Agreed a donation to the Paglesham Parish Council @ £200-00.
- iv Councillor Mr K Bench reported: the Frances Field green maintenance group is working well.

71 19-20 **Highways:**

- i Fly-tipping at the Junction of Paglesham Road and the road to Church End was discussed and reported to the RDC.
- ii Road works: Apton Hall notification (current).
- iii Councillor's reported that overgrown road hedging is becoming a nuisance.

72 19-20 **Street Lighting:**

- i P6, Jubilee Cottages was discussed.
- ii Councillor reports: None.

73 19-20 **Website:**

- i The website is brought up to date with the inclusion of this meetings information.
- ii
 - i Information from Dr Mrs A Puzey re: all Paglesham local events was discussed.
 - ii Agreed local information to be received for the website and a link to be placed on facebook!
- iii All Internal Audit information 2018-2019 is on the website.

74 19-20 **Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: Local riverside wrecks to be cleared up?

75 19-20 **Date of next Paglesham Parish Council Meeting.**

Agreed: **Thursday 17th October 2019** at **7 pm.**

There being no further business the Chairman closed the meeting at 8.34 pm.