# MINUTES

**The Paglesham Parish Council Meeting**

**held on Thursday 30th August 2018 at**

**St. Peters Mission Hall, East End, Paglesham, Essex**

# at 8 p.m.

**62 18-19 To Record the Members and Public Present:** 8.0 pm.

Councillor Mr D Whittingham [Chairman]

Councillors: Mr K Bench, Mr R Fance, Mrs V McVittie and Mrs J Wooding.

Members of the Public: None.

The Clerk Mr. B. Summerfield.

**63 18-19 Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

Ward Councillor Mrs L Shaw and Ward Councillors: Mr G Ioannou.

**64 18-19 Chairman’s Comments**

The Chairman welcomed all Councillors and the public to the meeting.

The Chairman reminded the meeting: of the fire exits and collection point, in the event of an emergency.

**65 18-19 Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism

Act 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).

None.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

**during the progress of the meeting.**

**66 18-19 The Public Forum:** ( 5 minutes per person )  **(Specifically for Councillors statements, Guest Speakers, visiting Ward/County Councillors and questions from members of the public).**

**67 18-19 To Receive the Minutes of the Parish Council Meeting of 5th July 2018.**

The Minutes were read and were resolved to be agreed.

Proposed by Councillors: Mr R Fance, seconded by Mr K Bench and agreed by all.

The Chairman duly signed the Minutes as a correct record.

**68 18-19 Matters Arising from the Above:**

i (Minute 52 18-19/i) The potential Ward Councillor’s surgery.

Ward Councillor Mrs L Shaw’s report on progress : to the next Agenda.

ii (Minute 49 18-19) New Broadband coverage reports:

Councillors reported coverage in Paglesham East End but not presently aware of coverage elsewhere in Paglesham.

iii Agreed Clerk to research and place on website information re: new Broadband coverage.

**69 18-19 Correspondence: (**emails forwarded and paper received)

i An e/letter August 2018 from RDC re: ‘Discover 20/20’ RDC event was recorded.

ii i An e/letter August 2018 from Essex Air Ambulance re: donation request was recorded.

ii Councillors agreed a donation of £50-00.

iii i An e/letter August 2018 from RAVS re: AGM and donation request was recorded.

ii Councillors agreed a donation of £50-00.

iv An e/letter August 2018 from Maclean Marine Engineering re: Waterside Road letter of 21st June 2018 was recorded.

v An e/letter July 2018 from Ward Councillor Mrs l Shaw re: potential Flood Forum Paglesham meeting was recorded.

vi An e/letter July 2018 from EALC re: legal update of judicial Review Claim was recorded.

vii Printed Publications and General Information received by the Clerk, as placed on the table.

**70 18-19 Planning:**

I I To record the PPC consultation response to the RDC Planning of 6th August 2018 Application no 18/00599/FUL,

The Punch Bowl, Church End, Paglesham. SS4 2DP. (Change of Use from Mixed Use as a Public House

and Residential Use to C3 Residential Use and Retention of Fences and Gates):

                    Paglesham Parish Council oppose the application based on: the of loss of the Paglesham Church End Village Amenity, the loss of the Paglesham/Rochford tourist amenity, the loss of the PH car parking and oppose the additional new gates and fence as they are not commensurate with the historic Street Scene and out of keeping in a Conservation area.

ii The Parish Council agreed and ratified the above.

iii Agreed the Clerk to write to the Ward Councillors to request that the planning decision on the above is called in to be decided by the full Rochford District Council.

ii                  Application no  18/00777/FUL  Buckland House, Paglesham Road, Paglesham. SS4 2EQ.

                    (Internal and External Alterations, Demolish Timber Framed Garage, Install Front Gate, Repair and Re-point Front Wall

                    and Re-point Coach House)

                    Paglesham Parish Council object: the applications proposed gates are shown to be on the highways edge and the

occupants use will be a hazard for cars/lorries, at this narrow part of the road.

iii                  Application no  18/00049/LBC  Buckland House, Paglesham Road, Paglesham. SS4 2EQ.

                    (Internal and External Alterations, Demolish Timber Framed Garage, Install Front Gate, Repair and Re-point Front Wall

                    and Re-point Coach House)

                    Paglesham Parish Council object: the applications proposed gates are out of keeping with the street scene.

iv Planning Officers report: 18/00335/FUL was noted..

**71 18-19 Finance**

i i The RPC and PVT Financial Statements ending July/August 2018 were recorded.

iii RPC/PVT Financial Statements were checked against Bank Statements by Councillors Mrs J Wooding

and Mrs V McVittie

ii The Paglesham Certificate of Exemption for the Annual Audit 2017-2018 was recorded..

iii An Invoice August 2018 from B Summerfield/J P Smoothy, Internal Audit 2017-2018 @ £200-00 was recorded.

iv An Invoice August 2018 from Playsafety Ltd re: ROSPA inspections @ £ 239-40 was recorded.

X A Donation to the Essex Air Ambulance was agreed @ £50-00 and recorded.

X A Donation to the Citizens Advice was agreed @ £50-00 and recorded.

v The payment July 2018 to B Summerfield re: shared (Sutton) McAfee software @ £39-99 was recorded.

vi The payment July 2018 to W&H (Romac) Ltd re: P8 Streetlighting @ £78-54 was recorded.

vii The payment July 2018 to RCCE re: subscription @ £52-80 was recorded.

viii The payment July 2018 to HMRC re: 1st Quarter PAYE-RTI @ £116-40 was recorded.

ix The Clerk’s Standing Order salary payments of July/August @ £155-36 per month was recorded.

x The DD payments July/August to E-on re: streetlight energy @ £64-32/£66-47 was recorded.

xi The DD payment June/July/ 1&1 re: Website @ £…………. was recorded

xii Resolved all payments, financial statements, receipts, transfers, ratified and agreed countersigned cheques above.

Proposed by Councillors: Mrs J Wooding, seconded by Mrs V McVittie and agreed by all.

**72 18-19 Paglesham Village Trust**

i The Chairman reported he has discussed the PVT books with the Internal auditor but has not received them back as yet.

ii A hand drier was agreed required for the men’s toilet and actioned for up to two hundred pounds.

iii Cheques were discussed and agreed.

iv Councillor Mr R Fance reported a quote from a local farmer for clearing out the pond, etc will be £1,250.

A second quote is to be sought by the Councillor.

vi The Clerk as agreed, is researching the Charitable Trusteeships available to the PPC and the PVT.

**73 18-19 Highways**

i The Clerk’s report re: the VAS at Jubilee Cottages repair has been chased.

ii Councillor reports: None.

**74 18-19 Street Lighting.**

i The Clerk’s report re: energy quotations from suppliers EDF, was not competitive.

ii Councillor reports: P10 outside Buckland House is U/S.

**75 18-19 Website**

The Clerk reported: GDPR, Financial Statements and AGAR 2017-2018 updates are on the website.

**76 18-19 Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: A local new front fence.

**77 18-19 Date of next Paglesham Parish Council Meeting 2018.**

**Agreed: 8th NOVEMBER 2018.**

There being no further business the Chairman closed the meeting at 9.44 pm.

**3rd November 2018. B. Summerfield Paglesham Parish Council Clerk/RFO.**