####  MINUTES

####  OF THE PAGLESHAM PARISH COUNCIL

####  held at

 **THE MISSION HALL, PAGLESHAM ROAD,**

**PAGLESHAM EAST END**

 **on THURSDAY, 2nd MARCH 2017**

 **at 8 pm.**

**111 16/17 To Record the Members Present:** 8.06 pm

 Councillor Mr D Whittingham (Chairman).

 Parish Councillors: Mr K Bench, Mr R Fance, Mrs V McVittie and Mrs J Wooding

 Members of the public; None.

 Mr B. Summerfield. [Parish Clerk].

**112 16/17 Apologies and reasons for absence: (**It is important to record the grounds upon which apologies for absence

 are tendered in case they have to be approved to prevent a casual vacancy arising - Local Government Act 1972 schedule 12 paragraph 40).

 Received by the Clerk in person via: email, letter and telephone.

 None.

**113 16/17 Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests including** (dispensations under the relevant provision s.33 of the Localism Act

 2011 as applied to the Paglesham Village Trust – ref: Minute 92 14/15).

ii **The Chairman reminded Councillors to declare any further interests now and as they became evident**

 **to them, during the progress of the meeting.**

**114 16/17 Public Recording of Meetings (Openness of Local Government Bodies Regulations 2014)**

i Councillors and the public may make a record of a meeting of the Parish Council by any media device capable of recording sound and

 image.

ii Councillors and the public’s use of any media device, may not disrupt or distract the meeting by any mechanical noise, audio noise, oral

 commentary, light emissions or the movement or repositioning of visual recording devices.

iii The Chairman of the meeting will ask any member of the public who disregards the above to refrain from using the media device and

 where appropriate to leave the meeting.

**115 16/17 Public Forum: ( 5 min per person only )**

 Visiting Ward/County Councillors, Councillors, and questions from members of the public.

 None.

**116 16/17 To Receive the Minutes of the Meeting of 2nd February 2017.**

 The Minutes were read and were resolved to be agreed.

 Proposed by Councillors: Mr D Whittingham, seconded by Mrs V McVittie and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**117 16/17 Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 101/ii) ‘Neighbourhood Planning’

 Councillors are continuing to read up on ‘Neighbourhood Planning’ as a potential Paglesham project.

ii (Minute 101/vi) 1&1 Paglesham letter

 The Clerk reported the D/D set up.

iii (Minute 102/ii) RDC/Parish Councils networking event of 25th January 2017.

 Councillor Mr D Whittingham reported on a very interesting and informative event for Councillors and

 recommends attending future events. Alzheimer’s information to be circulated by the Clerk.

iv (Minute 102/ii) Mobile library on the Notice Boards

 Councillor Mrs J Wooding has placed the visiting times on the Notice Boards.

**118 16/17 Correspondence: (**emails forwarded and paper received)

i General information emails to councillors.

ii An e/letter from the RDC re: Council Tax Bill for 2017-2018.

iii An e/letter January 2017 from RDC re: the River Crouch Guide reprint request contribution of £50-00.

 Clerk to email a copy of the Guide to all.

iv A letter January 2017 from Ward Councillor Mrs L Shaw re: request for a contribution (£?) towards the provision

 of reflective smiley badges for children to wear to school in the dark and in the interest of Road Safety was noted.

vPrinted Publications, General Information as received by the Clerk and placed on the table.

**119 16/17 Planning:**

 ESS/12/17/ROC Wallasea Island Wild Coast Project, Creeksea Ferry Road, Wallasea Island, SS4 2HD

 (The Erection of Buildings Comprising One Reception Hide and One Viewing Hide for use by the General Public;

 the Development of a Staff Compound comprising One Office Building and One Meeting Room Building, Staff

 Parking Area and the Erection of a Communications Aerial; the Erection of One Workshop and Development of a

 New Hardstanding and Associated Works) -

 Paglesham Parish Council object to the application as the inappropriate development will bring visual harm to the

 openness of the conservation area.

**120 16/17 Finance**

i i The PPC and PVT Financial Statements ending February 2017 were recorded.

 ii The above balances were checked against Bank Statements by Councillors: Mrs V McVittie and Mrs J Wooding.

ii The Clerk’s Salary report/invoice for 2016-2017:

 i Salary total @ £ 1,487-00 gross = 18.5 x 12 x £6.70 (Gov minimum wage).

 ii @ £ 1,239-00 nett

 iii HMRC x 20% @ £ 248-00. was recorded

iii The Clerk’s Office use report/invoice for 2016-2017:

 i Office total @ £ 86-25 gross

 ii @ £ 71-87 nett

 iii HMRC x 20% @ £ 14-38. was recorded

iv An Invoice March 2017 from B Summerfield re: 2016-2017 salary £1,239 + office £71-87 = £1,310-00 was recorded

v A payment to HMRC re: the above @ £248-00 + £14-38 = £262-38 was recorded.

vi An Invoice March 2017 from B Summerfield re: Fuel allowance 2016-2017 @ £ 48-30 was recorded.

vii An Invoice January 2017 from W&H (Romac) Ltd re: P16 Waterside Cottages repair @ £89-46 was recorded.

viii An Invoice March 2017 from The St Peters Mission Hall re: Annual Village Hall hire @ £250-00 was recorded.

ix The payment January 2017 to W&H (Romac) Ltd re: Two Streetlights @ £239-46 was recorded.

x The Clerk’s report re: the PRECEPT demand on Rochford District Council for 2017-2018 @ £5,485-00.

xi The D/D payment of January/February 2017 to E.ON re: Streetlights energy @ £51-74 and £53-47 was recorded.

xii Resolved: all payments, financial statements, receipts, transfers and countersigned cheques above.

 Proposed by Councillors: Mr R Fance seconded by Mr K Bench and agreed by all.

**121 16/17 Paglesham Village Trust**

i The PVT insurance quotation from Came and Co was received and discussed.

 i Resolved: A three year agreement @ £708.66 starting 2017-2018.

 Proposed by Councillors: Mrs V McVittie and Mrs J Wooding and agreed by all.

 ii The PVT cheque was handed to the Clerk to forward for payment.

ii Councillor Mr R Fance’s ‘Frances Field’ report: - The grass cutting is up to date – Mr Curtis is to de-weed the field

 – Councillor Mr R Fance will kindly undertake to service the mower with a purchased service kit and will ‘cost up’

 the addition of an aerating spiker for the mower. The possible moving of the picnic benches to the play area was

 discussed and Councillors will make a site visit by arrangement – Councillor Mr K Bench enquired on the costs of

 hiring the field for a possible family wedding next year.

iii Councillors reports: None.

**122 16/17 Highways**

i The inspection of the hedge overgrowth on the Paglesham Road by Councillor Mr K Bench with Ward Councillor

 Mr G Ioannou to the next Agenda..

ii Enquiry 2465420 was reported as completed by ECC Highways.

iii The flooding issue at the Plough and Sail has not been reported as having been progressed to date.

**123 16/17 Streetlights**

i The Clerk reported his research into available Grants for LED’S.

ii P16 – 1, Waterside Cottages has been reported/actioned.

iii Councillor reports: Outside 1 New Cottages, working but the glass shade has blown away!

**124 16/17 Website.**

i The Clerk reported the site up to date.

ii The PVPA Spring Show is on the website.

**125 16/17 Next Agenda Items from Councillors. *for next Agenda and exchange of information only.***

 Items: A PPC invoice required for the PVT re: £1,240-00.

**126 16/17 Date of the next Annual Paglesham Parish Meeting**:

**Agreed: Thursday 11th May 2017**

 **(at the Paglesham Mission Hall, East End, Paglesham commencing at 7.30 pm.)**

**12716/17 Date of the next Annual Paglesham Parish Council Meeting**:

**Agreed: Thursday 11th May 2017**

 **(at the Paglesham Mission Hall, East End, Paglesham commencing after the APM.)**

**There being no further business the Chairman closed the meeting at 10.05 pm.**

**6th May 2017. B. Summerfield. Paglesham Parish Council Clerk.**