**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

Mr B. Summerfield,

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**CHAIRMAN:**

Councillor Mr D Whittingham,

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 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO A MEETING OF THE PAGLESHAM PARISH COUNCIL**

 **TO BE HELD AT PAGLESHAM MISSION HALL, PAGLESHAM ROAD, EAST END, PAGLESHAM**

 **ON THURSDAY, 22nd MARCH 2018.**

 **(COMMENCING AT 8 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors

ii Members of the Public

**2. Apologies for absence:**

 **To be received by the Clerk in Person via: email, letter or telephone**

**3. To Receive Declarations of Interest.**

i To receive all declaration of interests;

ii The Chairman reminds Councillors to declare any further interests now and/or as they become evident to them,

**4. The Public Forum:** ( 5 minutes per person )  **(Specifically for Councillors statements, Guest Speakers, visiting Ward/County Councillors and questions from members of the public).**

**5. To Receive the Minutes of the Meeting of 8th February 2018.**

 To agree:

**6. Matters Arising from the Minutes: (Not on the Agenda)**

 (Minute 98/ii) A Ward Councillor Surgery

 To discuss: Surgery dates and local advertising.

**7. Correspondence: (**emails forwarded and paper received)

i To receive an e/letter March 2018 from PlaySafety re: Play Areas Inspections and new contact details.

ii To receive an e/letter February 2018 from Rt Hon Mark Francois re: Broadband (Paglesham) - courtesy of

 Ward Councillor Mr L Shaw.

iii Printed Publications and General Information received by the Clerk, as placed on the table.

 **8*.* Planning:**

 Application no: ESS/02/18/ROC, Wallasea Island Wild Coast Project Creeksea Ferry Road, Wallasea Island, SS4 2HD

 (Continuation of the Development of a Coastal Nature Reserve Without Compliance with etc:).

**9. Finance**

i To receive the RPC and PVT Financial Statements ending February 2018.

ii Councillors: …………………….. and ……………………. checked the above against Bank Statements.

iii The Clerk’s report: Council Tax publication on the notice boards.

iv The Clerk’s report re: Paglesham Audit progress for 2017-2018.

v The Clerk’s report re: adjustments to the Clerks Salary/HMRC 2017-2018.

vi To receive a correcting payment March 2018 from B Summerfield re: Salary adjustment 2017-2018 @ £68-23.

vii To agree a correcting payment March 2018 from Paglesham Parish Council to HMRC 2017-2018 @ £68-23.

viii To agree: a letter to Barclays Bank for the corrected clerk’s monthly salary nett Standing Order @ £155-31.

ix To receive an Invoice March 2018 from B Summerfield/Eureka Supplies re: Stationery @ £52.10.

x To receive an Invoice February 2018 from W&H (Romac) Ltd re: P11 and 1 New Cottages @ £244-14.

xi To record the payment x 2018 to Community Heartbeat Trust (Solutions) Ltd re: defibrillator pads £87-60.

xii To record the payment x 2018 to B Summerfield re: Nett annual salary 2017-2018 @ £1,572-50

xiii To record the payment x 2018 to HMRC–RTI annual salary 2017-2018 (x 20%) @ £314-50

xiv To record the payment x 2018 to B Summerfield re: nett annual office use 2017-2018 @ £136-11

xv To record the payment x 2018 to HMRC–RTI annual office use 2017-2018 (x 20%) @ £27-23

xvi To record the payment x 2018 to B Summerfield re: annual fuel travel ex’s 2017-2018 @ £59-80

xvii To record the payment x 2018 to St Peters Mission Hall re: Rent for 2018-2019 Mission Hall @ £250-00

xviii To record the DD payments February/March E-on re: streetlight energy @ £58-49/£52.83.

xix To record the DD payment March 1&1 re: Website @ £…………

xx To resolve: all payments, financial statements, receipts, transfers, ratified and agreed countersigned cheques above.

 Proposed by Councillors: …………………….., seconded by ………………….. and agreed by all.

**11. Paglesham Village Trust**

i The Chairman’s report re: The pond clear out!

ii The Chairman’s report: Clearance of the Container and a service on the mower.

iii Councillor Mr R Fance’s report: Frances Field work:

**12. Highways**

i Chairman’s report: Essex and Herts Air Ambulance, Clothing Donation Bank.

ii Councillor reports:

**13. Street lighting.**

i The Clerk’s report re: E-On energy price rises from April 2018.

ii Clerk’s report: P11 by the Plough and Sail and no. 1, New Cottages update.

iii Clerk’s report: The Speed Indicator at Jubilee Cottages.

iv Councillor Streetlighting reports:

**14. Website**

The Clerk’s report:

**15. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**16. Date of next meeting.**

 **To agree: 17th May 2018 AGM.**

**17th March 2018. B. Summerfield Paglesham Parish Council Clerk.**