**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

Mr B. Summerfield,

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**CHAIRMAN:**

Councillor Mr D Whittingham,

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 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO A MEETING OF THE PAGLESHAM PARISH COUNCIL**

 **TO BE HELD AT PAGLESHAM MISSION HALL, PAGLESHAM ROAD, EAST END, PAGLESHAM**

 **ON THURSDAY, 8th FEBRUARY 2018.**

 **(COMMENCING AT 8 p.m.)**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors

ii Members of the Public

**2. Apologies for absence:**

 **To be received by the Clerk in Person via: email, letter or telephone**

**3. To Receive Declarations of Interest.**

i To receive all declaration of interests;

ii The Chairman reminds Councillors to declare any further interests now and/or as they become evident to them,

**4. The Public Forum:** ( 5 minutes per person )  **(Specifically for Councillors statements, Guest Speakers, visiting Ward/County Councillors and questions from members of the public).**

**5. To Receive the Minutes of the Meeting of 14th December 2017.**

 To agree:

**6. Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 65/i) Neighbourhood Planning introductory talk.

Clerk’s report re: Jan Stobart’s (RCCE) talk of Tuesday 23rd January 2018 at the Stambridge Memorial Hall.

ii (Minute 65/i) A Ward councillor Surgery

 To discuss dates and any potential costs:

**7. Correspondence: (**emails forwarded and paper received)

i To receive the Full Register of electors for Paglesham 2017.

ii To receive an e/letter November 2017 from Mr P Watson re: slow Broadband speeds in Paglesham!

iii To receive an e/letter from Ward Councillor Mrs L Shaw re: darren.horsman@essexpnn.police.uk **(07967 821067).**

iv Printed Publications and General Information received by the Clerk, as placed on the table.

 **8. Planning:**

i To receive The Local Plan, consultation documents

ii Application no………………………………………………….

**9. Finance**

i To receive the RPC and PVT Financial Statements ending November 2017.

ii Councillors: ………………………. and ……………………… checked the above against Bank Statements.

iii The Precept demand on Rochford District Council for 2018-2019 is £5,814-00.

 (The NALC have announced there will be no precept capping by the government of Parish Council’s, for the next

 3 years (to be reviewed)).

iv To receive an Invoice December 2017 from Community Heartbeat Trust (Solutions) Ltd re: replacement pads for

 defibrillator @ £87-60.

v To receive an Invoice February/March 2018 from B Summerfield re: Nett annual salary 2017-2018 @ £1,572-50.

vi To receive a notification February/March 2018 re: HMRC–RTI annual salary 2017-2018 (x 20%) @ £314-50.

vii To receive an Invoice February 2018 from B Summerfield re: nett annual office use charges 2017-2018 @ £136-11.

viii To receive a notification February/March 2018 re: HMRC–RTI annual office use 2017-2018 (x 20%) @ £27-23.

ix To receive an Invoice February 2018 from B Summerfield re: annual fuel travel ex’s 2017-2018 @ £59-80.

x To receive an Invoice February 2018 from W&H (Romac) Ltd re: P11 and missing cover @ £………………….

xi To agree a payment February 2018 to the St Peters Mission Hall re: Rent for 2018-2019 Mission Hall @ £250-00.

xii To receive the Clerk’s request re: his Annual Salary payment 2018-2019, to be set up to be paid on a monthly basis,

 starting on the 5th April 2018 and in line with the other two PC’s. If agreed:

 i Council to co-sign a letter of instruction to the bank for the monthly nett salary Standing Order @ £161-87.

 ii Clerk to set up and notify the HMRC-RTI of quarterly payments (x 20%) @ £ 97-24.

xiii To record the payment December 2017 to Registration Team re: Data Protection renewal @ £35-00.

xiv To record the payment December 2017 to R. J. Fance re: Notice board refurbishment @ £385-00.

xv The DD payments January E-on re: streetlight energy @ £58-49.

xvi The DD payments December/January 1&1 re: Website @ £11-99 and £35-99.

xvii To resolve: all payments, financial statements, receipts, transfers, ratified and agreed countersigned cheques above.

 Proposed by Councillors: …………………., seconded by ………………………….. and agreed by all.

**10. Paglesham Village Trust**

i The Chairman’s report: the received Came and Co insurance Renewal Invitation @ £735-98.

ii Proposed floodlight at the Barn on Frances Field/East Hall Road.

iii Clearance of the Container and a service on the mower update.

iv Councillor Mr R Fance’s report: Frances Field.

**11. Highways**

i The Clerk’s report re: A request for a speed limit from Jubilee Cottages to the Plough and Sail.

ii The Clerk’s report re: A request from East London Textiles Ltd (working for Essex and Herts Air Ambulance),

 for a Clothing Donation Bank situated in the Paglesham area.

iii Councillors reports re:

 i All hedges

 ii East Hall Road update.

**12. Street lighting.**

i The Clerk’s report re: the LED streetlighting quotations.

ii P11 by the Plough and Sail and the missing cover outside no. 1, New Cottages.

iii Councillor Streetlighting reports:

**13. Website**

The Clerk’s report re: ‘Transparency’

**14. Computer:**

 To receive the Clerk’s report on the existing shared (with Sutton) slowing/unreliable Parish Computer

 (now 8+ years old).

**15. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**16. Date of next meeting.**

 **To agree: 5th April 2018?**

**3rd February 2018. B. Summerfield Paglesham Parish Council Clerk.**