**PAGLESHAM PARISH COUNCIL**

 www.pagleshamparishcouncil.co.uk

**CLERK:**

Mr B. Summerfield,

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**CHAIRMAN:**

Councillor Mr D Whittingham,

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 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO A MEETING OF THE PAGLESHAM PARISH COUNCIL**

 **TO BE HELD AT St PETERS MISSION HALL, PAGLESHAM ROAD, EAST END, PAGLESHAM**

 **ON THURSDAY, 30th AUGUST 2018.**

 **(COMMENCING AT 8 p.m.)**

Chairman's opening remarks.

**1. To Record the Members Present:**

i Councillors

ii Members of the Public

**2. Apologies for absence:**

 **To be received by the Clerk in Person via: email, letter or telephone**

**3. To Receive Declarations of Interest.**

i To receive all declaration of interests;

ii The Chairman reminds Councillors to declare any further interests now and/or as they become evident to them,

**4. The Public Forum:** ( 5 minutes per person )  **(Specifically for Councillors statements, Guest Speakers, visiting Ward/County Councillors and questions from members of the public).**

**5. To Receive the Minutes of the Parish Council Meeting of 5th July 2018.**

 To receive and agree:

**6. Matters Arising from the Above:**

i (Minute 52 18-19/i) The potential Ward Councillor’s surgery.

 Ward Councillor Mrs L Shaw’s report on progress.

ii (Minute 49 18-19) New Broadband coverage reports:

 Councillor reports:

**7. Correspondence: (**emails forwarded and paper received)

i To receive an e/letter August 2018 from RDC re: ‘Discover 20/20’ RDC event.

ii To receive an e/letter August 2018 from Essex Air Ambulance re: donation request.

iii To receive an e/letter August 2018 from RAVS re: AGM and donation request.

iv To receive an e/letter August 2018 from Maclean Marine Engineering re: Waterside Road letter of 21st June 2018.

v To receive an e/letter July 2018 from Ward Councillor Mrs l Shaw re: potential Flood Forum meeting.

vi To receive an e/letter July 2018 from EALC re: legal update of judicial Review Claim.

vii Printed Publications and General Information received by the Clerk, as placed on the table.

 **8. Planning:**

I i To record the PPC consultation response to the RDC Planning of 6th August 2018 Application no 18/00599/FUL,

The Punch Bowl, Church End, Paglesham. SS4 2DP.

 (Change of Use from Mixed Use as a Public House and Residential Use to C3 Residential Use and Retention of

Fences and Gates).

ii To confirm and ratify:

                    Paglesham Parish Council oppose the application based on: the of loss of the Paglesham Church End Village

Amenity, the loss of the Paglesham/Rochford tourist amenity, the loss of the PH car parking and oppose

the additional new gates and fence as they are not commensurate with the historic Street Scene and out of

keeping in a Conservation Area.

ii Application no 18/00777/FUL Buckland House, Paglesham Road, Paglesham. SS4 2EQ.

 (Internal and External Alterations, Demolish Timber Framed Garage, Install Front Gate, Repair and Re-point Front Wall

 and Re-point Coach House).

iii Application no 18/00049/LBC Buckland House, Paglesham Road, Paglesham. SS4 2EQ.

 (Internal and External Alterations, Demolish Timber Framed Garage, Install Front Gate, Repair and Re-point Front Wall

 and Re-point Coach House).

iv Planning Officers report: 18/00335/FUL.

**9. Finance**

i i To receive the RPC and PVT Financial Statements ending July/August 2018.

 iii RPC/PVT Financial Statements to be checked against Bank Statements by Councillors …………… and ……………………

ii To record the Paglesham Certificate of Exemption for the Annual Audit 2017-2018.

iii To receive an Invoice August 2018 from B Summerfield/J P Smoothy, Internal Audit 2017-2018 @ £200-00.

iv To receive an Invoice August 2018 from Playsafety Ltd re: ROSPA inspections @ £ 239-40.

v To record the payment July 2018 to B Summerfield re: shared (Sutton) McAfee software @ £39-99.

vi To record the payment July 2018 to W&H (Romac) Ltd re: P8 Streetlighting @ £78-54.

vii To record the payment July 2018 to RCCE re: subscription @ £52-80.

viii To record the payment July 2018 to HMRC re: 1st Quarter PAYE-RTI @ £116-40.

ix To record the Clerk’s Standing Order salary payments of July/August @ £155-36 per month.

x To record the DD payments July/August to E-on re: streetlight energy @ £64-32/£66-47.

xi To record the DD payment June/July/ 1&1 re: Website @ £………….

xii To resolve all payments, financial statements, receipts, transfers, ratified and agreed countersigned cheques above.

 Proposed by Councillors: ………………………., seconded by ……………………….. and agreed by all.

**10. Paglesham Village Trust**

i The Chairman’s report:

ii Councillor Mr R Fance report:

**11. Highways**

i The Clerk’s report re: the VAS at Jubilee Cottages.

ii Councillor reports:

**12. Street Lighting.**

i The Clerk’s report re: energy quotations from suppliers EDF and E-on.

ii Councillor reports:

**13. Website**

 The Clerk’s report: GDPR, Financial Statements and AGAR 2017-2018 updates.

**14. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items:

**15. Date of next Paglesham Parish Council Meeting 2018.**

 **To agree: 8th NOVEMBER 2018.**

**24th August 2018. B. Summerfield Paglesham Parish Council Clerk/RFO.**